

## MINUTES

Thursday, October 3, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, John Smaligo; Karen Keith, Member; Ron Peters, Member; Daryl Woodard, Vice Chairman. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the TCPFA Notice of Change in Meeting Time was posted in the lobby of the Ray Jordan Tulsa County Administration Building on September 20, 2013 at 11:16 a.m. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on October 1, 2013 at 3:29 p.m.

The meeting was called to order at 8:04 a.m. and the following business was transacted:

Moved by Woodard, seconded by Peters, to approve Regular Meeting Minutes of September 5, 2013. Upon roll call, Keith, yes; Peters, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Woodard, to receive and file July 2013 Financial Statement. Upon roll call, Keith, yes; Peters, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Expo Water Park, Inc., Ground Sublease Agreement. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Woodard, yes; Smaligo, yes. Motion carried.

Item #5 Deferred – Certificate of Regular Meetings for 2014

Moved by Peters, seconded by Keith, to accept proposal received from AVL Systems Design for Expo Square Audio System Upgrade. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Peters, to ratify Tulsa State Fair Lease Agreements, Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Fair going well, food up 9%, gate up 3%

Chairs Report – No report

Moved by Woodard, seconded by Keith, to adjourn the meeting. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 8:36 a.m.

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Chairman

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Secretary