

## SPECIAL MEETING MINUTES

Thursday, October 26, 2023

The Regular Meeting scheduled for Thursday, October 26, 2023, was canceled due to a time conflict. A copy of the cancelation notice was posted on October 23, 2023, at 8:04 a.m.

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary. Absent: Kelly Dunkerley, Member; Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on October 23, 2023, at 1:56 p.m.

The Chair called the meeting to order at 8:00 a.m.

Moved by Woodard, seconded by Spradling, to approve Regular Meeting Minutes of September 21, 2023. Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file September 2023 Financial Statements. Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve the authorization and empower the Chair of the Authority to take action and execute documents, as may be necessary or required, in connection with an offer to purchase real property adjacent to Expo Square land, more specifically, those properties situated between Louisville and Knoxville and 15<sup>th</sup> Street and 21<sup>st</sup> Street. The Chair is hereby authorized, empowered, and directed to execute any offer in their discretion, not to exceed \$300,000 per property. It is hereby acknowledged, all subsequent purchases of said property shall be approved by the Authority prior to their consummation. Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve the In-Kind Trade Agreement for 2024 between TCPFA and Tulsa Regional Chamber in the amount of \$45,000. Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Pinto Horse Association – Color Breed Congress (2023-2027) Facilities Lease Agreement. Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

CEO's Activity Report:

- 2023 TSF – No responses on removed rides

Vice Chair's Report: Thank you to Expo staff for a spectacular event.

Moved by Spradling, seconded by Woodard, to adjourn the meeting. Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:16 a.m.