

MINUTES

Thursday, November 3, 2011

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma at ExpoServe at Armory Hall, with the following members present: Chairman, Karen Keith; Fred Perry, Member; John Smaligo, Member; Daryl Woodard, Vice Chairman. Absent: Mike Spradling, Secretary. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Tulsa County Administration Building on November 1, 2011 at 1:02 p.m.

The meeting was called to order at 9:02 a.m. and the following business was transacted:

Review of 2011 Tulsa State Fair – Amanda Blair

- Naming of the Goat – Dizzy received the highest votes of 2,971
- Corn Dog Classic – 399 participants
- 1,123,000 people attended the 2011 Tulsa State Fair
- 2012 Tulsa State Fair – 109th Fair – Herds of Fun (September 27th thru October 7th)

Moved by Woodard, seconded by Smaligo, to approve the Regular Minutes of the October 20, 2011 meeting. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Perry, to receive and file the September 2011 Financial Statement. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Smaligo, to approve request to proceed with the QuikTrip Center Tunnel Structural Modifications. Monies will be allocated from the 2007 Bond Funds for this project. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Smaligo, seconded by Woodard, to accept and file Certificate of Regular Meetings for 2012. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Perry, seconded by Woodard, to approve Expo Square 2012 Facility Rental Rates. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve request to advertise for Bids for Dirt Hauling Service. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve request to advertise for Bids for Livestock Feed & Bedding Service. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to award bid for Paper Cups for ExpoServe to Xpedx. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to ratify Facilities Lease Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Job Descriptions do not reflect the passion and desire that are in within the fair staff
- Transformation from Fair to the Arabians was impressive
- Arabian Show was a success – record numbers
- Arabian Board gave Expo Square an A+

Commissioner Perry acknowledged the maintenance department for working behind the scenes in preparing for all events.

Chairs Report:

- Looking forward to having the Arabians another 5 years
- Appaloosa Color Breed event coming up
- Thank you to the Expo Staff for making Expo Square a success

Moved by Perry, seconded by Smaligo, to adjourn the meeting. Upon roll call, Perry, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:35 a.m.