

## REGULAR MEETING

Thursday, November 16, 2017

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Karen Keith, Chairman; Ron Peters, Vice Chairman; John Smaligo, Member; Daryl Woodard, Secretary; Mike Spradling, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on November 13, 2017 at 3:52 p.m.

The Chairman called the meeting to order at 8:30 a.m.

Moved by Peters, seconded by Smaligo, to approve Proclamation for proclaiming November 16<sup>th</sup> as Joe Wanenmacher Day in Tulsa County. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve Regular Meeting Minutes of October 19, 2017 and Special Meeting Minutes of November 6, 2017. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to receive and file September 2017 Financial Statements. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve allocation of funds from the Operating account in the amount of \$25,000 to be allocated to Tulsa County. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve request to access the Surcharge account in the amount of \$271,000 for the purchase of 200 new horse stalls for the F-150 Barn. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve American Buckskin Registry Association, Inc., (multi-year) Facility Lease Agreement. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Smaligo, to approve permission to advertise for bids/proposals for the following:

- Window Treatments
- Metal Fabrication
- Electrical Services
- Portable Storage Containers
- Equipment Rentals
- Exclusive Beverage Pouring Rights Partnership

Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Smaligo, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- PSO Rebate update – Andrew Hickman
- Successful Horse Season – Brandi Herndon
- Video Presentation – Pam Tameny with Food & Beverage being awarded the 2017 Hirst Hospitality Awards - Distinguished Service Award
- Tim Welch with Maintenance on FMLA leave

[Woodard left the meeting at 9:12 a.m.]

Chairs Report: No report

Moved by Peters, seconded by Smaligo, to adjourn the meeting. Spradling, yes; Peters, yes; Smaligo, yes; Woodard, yes; Keith, yes. Motion carried.

The Vice Chairman adjourned the meeting at 9:18 a.m.