

REGULAR MEETING
MINUTES
Tuesday, November 20, 2018

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Ron Peters, Chairman; Karen Keith, Member; Stan Sallee, Member; Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Tom Hilborne, Counsel; John Weidman, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on November 15, 2018 at 10:54 a.m.

[Stan Sallee signed the Oath of Office and Acceptance by Trustee to become a board member of the Tulsa County Public Facilities Authority – effective this date]

The Chairman called the meeting to order at 8:06 a.m.

Moved by Keith, seconded by Woodard, to approve Regular Meeting Minutes of October 25, 2018. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Crossland Construction Change Order #2 for Expo Square Stage and Entry Signage. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to defer TCPFA Property and Business Insurance with HUB International Mid-America Insurance. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to accept the bid received from The Building Automation Company (TBAC) for HVAC Programming. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids for Equipment Rentals. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements, Fair Meadows Import & Export Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Welcome Commissioner Stan Sallee
- River Spirit Expo – Transitioning from the Affair of the Heart Show to the BMX Grand Nationals
- Met with Paul Zaczary & Mary Kell with the City of Tulsa regarding BMX

Vice Chairs Report: No Report

Moved by Keith, seconded by Spradling, to convene Executive Session to discuss the employment, and/or appointment, term, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B) (1). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Executive Session began at 8:16 a.m.

Executive Session ended at 8:36 a.m.

Moved by Keith, seconded by Sallee, to reconvene to regular session. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to put in a 2% escalator beginning January 1, 2019 running through December 31, 2025 for the contract of Mark Andrus. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to adjourn the meeting. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:37 a.m.