

SPECIAL MINUTES

Tuesday, December 3, 2013

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 9:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Chairman, John Smaligo; Karen Keith, Member; Ron Peters, Member; Mike Spradling, Secretary. Absent: Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Thomas G. Hilborne, Jr., Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on November 25, 2013 at 12:10 p.m. A copy of the Amended Agenda was posted on November 25, 2013 at 2:20 p.m. A copy of the Second Amended Agenda was posted on November 26, 2013 at 3:25 p.m. and a copy of the Third Amended Agenda was posted on November 26, 2013 at 4:03 p.m.

The Chairman called the special meeting to order at 9:30 a.m. and the following business was transacted:

Moved by Keith, seconded by Peters, to approve Regular Meeting Minutes of November 7, 2013. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to receive and file the September 2013 Financial Statements. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve up to \$970,000 to be utilized towards the 2014 Insurance Renewal Premiums to be negotiated by Tedford Insurance for Worker's Compensation, General Liability, Property, Crime, Auto, and Director's Liability. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve two Orders from the Oklahoma Horse Racing Commission granting a Recipient Race Track Gaming License and Conditional Organization License for the 2014 Race Meet at Fair Meadows. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Naming Rights Agreement between TCPFA and Oklahoma Ford Dealers Advertising Fund, Inc. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Peters, to approve Tulsa County Health Department Partner Agreement for the Mass Immunization/Prophylaxis Strategy Plan. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve Change Order #1 for the Expo Square Audio System Upgrade. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve permission to advertise for Proposals for Security Fence. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve permission to advertise for Bids for Lease-Purchase for Boom Lift. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Spradling, to accept Proposal received from Paychex for Payroll Services. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to ratify Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- Events are pleased with set-ups and staff
- Pat McCracken –Agribusiness (Dirt)
- Tim Welch – Consumer Events
- Dick Edwards – Surplus Inventory
- Wayne Driggers – PSO rebate check

Chairs Report – No report

Moved by Keith, seconded by Peters, to convene to Executive Session to discuss the employment, and/or appointment, and compensation of President/Chief Executive Officer of the Authority pursuant to Title 25, Oklahoma Statutes 2001, Section 307 (B) (1) Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

Executive Session began at 10:09 a.m.

Executive Session ended at 10:29 a.m.

[Trustees returned to regular open session]

Moved by Peters, seconded by Keith, to adjourn the meeting. Upon roll call, Keith, yes; Peters, yes; Spradling, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 10:30 a.m.

Chairman

Secretary

