

REGULAR MEETING

MINUTES

Thursday, December 8, 2016

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: John Smaligo, Chairman; Karen Keith, Member; Ron Peters, Member; Mike Spradling, Secretary; Daryl Woodard, Member. Absent: Thomas G. Hilborne, Jr., Counsel. Others present: Mark Andrus, President/CEO; Teresa Clayton, Deputy Secretary; Melissa Westfall, Counsel. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on December 5, 2016 at 2:32 p.m.

The Chair called the meeting to order at 8:01 a.m.

Moved by Keith, seconded by Peters, to approve the Regular Meeting Minutes of November 3, 2016. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Spradling, to receive and file the October 2016 Financial Statements. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Peters, to receive and file the 2017 TCPFA Operating Budget. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve 2017 Insurance Agreement with Tedford Insurance for Workers Compensation, General Liability, Property, Crime, Auto, and Director's Liability. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve MOU between R.K. Shows and TCPFA. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept bid received from Tuffbox Containers for Portable Storage Containers. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve request to advertise for RFQ's for Architectural and Engineering Services. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to advertise for bids/proposals for the following:

- Landscaping Supplies
- Elevator Maintenance and Repair

Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

President/CEO's Activity Report:

- New barn & covered arena in May 2018

Chairs Report: Appreciate all the work of staff for a great year and a great fair.

Moved by Woodard, seconded by Keith, to adjourn the meeting. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Smaligo, yes. Motion carried.

The Chair adjourned the meeting at 8:37 a.m.

Chairman

Secretary