

REGULAR MEETING  
MINUTES  
Thursday, December 20, 2018

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Ron Peters, Chairman; Karen Keith, Member; Stan Sallee, Member; Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on December 17, 2018 at 4:27 p.m.

The Chairman called the meeting to order at 8:00 a.m.

Moved by Woodard, seconded by Keith, to approve Regular Meeting Minutes of November 20, 2018. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to receive and file the 2019 TCPFA Operating Budget. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve TCPFA Property and Business Insurance with HUB International Mid-America Insurance. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Consulting Agreement between TCPFA and Dutton Consulting, LLC. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Consulting Agreement between TCPFA and MCE Consulting, LLC. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve A133-2009 Exhibit A Guaranteed Maximum Price Amendment TCPFA and Crossland Construction Company, Inc., for Expo Square Small Projects; Expo Health Department & Drillers Stadium Demolition. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve TCPFA Open Records Request Form. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodward, seconded by Spradling, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation to Dippin' Dots, LLC. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation to Ungerboeck Systems International, Inc. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve request for permission to advertise for bids for the following:

- Metal Fabrication Services
- Flatbed Trailer Rentals

Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve An Affair of the Heart, Inc., (mulit-year) Facility Lease Agreement. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept bids received from the following vendors listed below for Equipment Rentals:

<b>Equipment</b>	<b>Vendor</b>
Scissorlift - 19'	Herc Rentals
Manlift - 40' - 50' ft (straight)	Herc Rentals
Manlift - 60' ft (straight)	Herc Rentals
Manlift - 80' ft (articulating)	Herc Rentals
Manlift - 125' ft (telescopic)	Herc Rentals
Forklift - 8,000lb	Herc Rentals
Forklift - 10,000lb	Herc Rentals
Forklift - 12,000lb	Herc Rentals
Forklift - 15,000lb	Herc Rentals
Excavator	Herc Rentals

<b>Equipment</b>	<b>Vendor</b>
Water Truck	Herc Rentals
Skid Steer Loader w/wheels	Herc Rentals
Tractor - 85-100 HP JD 5 series or equivalent	Hogan Tractor
Tractor - 125 HP or greater, JD 7000 series or equivalent	Hogan Tractor
Loader - 5 yard bucket	Kirby Smith Machinery
Forklift - Telehandler	Kirby Smith Machinery
Mini Excavator (50HP or greater)	Medley Equip. Comp.
Light Towers	United Rentals
Loader - 3 yard bucket	United Rentals
Skid Steer Loader w/tracks	United Rentals

Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve EXPOSERVE Non Profit Group Contracts (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Fair Meadows Import & Export Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Always continuing to look for improvements

Chairman's Report – "2018 has been a fabulous year, much appreciated and thanks for all efforts!"

Moved by Keith, seconded by Spradling, to adjourn the meeting. Woodard, yes; Keith, yes; Sallee, yes; Spradling, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:51 a.m.