

## REGULAR MEETING

### MINUTES

Thursday, April 22, 2021

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Ron Peters, Chair; Karen Keith, Member; Stan Sallee, Member; Daryl Woodard, Secretary; Mike Spradling, Vice Chair. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on April 19, 2021 at 4:49 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Keith, seconded by Spradling, to approve Regular Meeting Minutes of March 25, 2021 and Special Meeting Minutes and Executive Session Minutes of April 9, 2021. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to receive and file March 2021 Financial Statements. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Letter of Agreement between EideBailly, CPA's & Business Advisors and Tulsa County Public Facilities Authority for Auditing Service for 2020. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Capital Improvements Agreement between the Board of County Commissioners of Tulsa County, Oklahoma and Tulsa County Public Facilities Authority for the Golden Driller Plaza Project. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Advertising & Media Buys (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Gladstone, Inc. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to reject bids received for Golf Cart Lease-Purchase. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to defer bids received for Fire Alarm Monitoring. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to defer bids received for Fire Alarm Repairs. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept bid received from Colburn Electric for Electrical Services. Spradling, abstain; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept bid received from Markertek for Outdoor Camera System for Live Race. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept bid received from Rowdy Silver for Livestock Awards. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to accept bid received from Merck Animal Health Intelligence for Livestock Ear Tags. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve request for permission to advertise for bids/proposals for the following:

- Golf Cart Lease-Purchase
- Expo Center Naming Rights
- Payroll Services
- Currency Counters
- Decorator Service

Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Jessica Booth, Purchasing Agent deserves a "Big Thank You" for her professional/stern mannerism
- Wanenmacher Gun Show – great success
- Auto Show up approximately 20% from 2019
- Mark Enterline – Racetrack will start being prepared for Live Race tomorrow
- Sig Brown – Food & Beverage, via Expo Square Management connections acquired an order for 30,000 meals for Covid Headquarters along with earning additional business such as meals for the homeless
- Brandi Herndon – Breeder's Invitational update

Chair's Report: No Report

Moved by Spradling, seconded by Keith, to adjourn the meeting. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 9:11 a.m.