

SPECIAL MEETING  
MINUTES  
Thursday, April 23, 2020

The Trustees of the Tulsa County Public Facilities Authority (TCPFA) attended a Special Meeting Thursday, April 23, 2020, at 8:30 a.m., via teleconferencing via GoToMeeting, an online meeting and web conferencing tool by joining from a computer, tablet or smartphone using the following link: <https://global.gotomeeting.com/join/253076789>. Board members and members of the public could also dial in using their phone by dialing: United States: +1 (872) 240-3412. Participants could then enter the following Access Code: 253-076-789. The meeting site was at Expo Square Administration Office, at 4145 East 21st Street, Tulsa Oklahoma in the Conference Room. A copy of the Agenda was posted on April 20, 2020 at 2:50 p.m.

Chair Karen Keith - appearing in person  
Trustee Ron Peters – by teleconference  
Trustee Stan Sallee – by teleconference  
Trustee Mike Spradling – by teleconference  
Trustee Daryl Woodard – by teleconference  
President/CEO, Mark Andrus – appearing in person  
Chief Operating Officer, Amanda Blair – appearing in person  
CFO Consultant, Shanna Dutton – appearing in person  
Deputy Secretary, Teresa Talley – appearing in person

The Chair called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Spradling, to approve Special Meeting Minutes of March 30, 2020. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to receive and file December 2019 Year End Financial Statements. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to receive and file January 2020 Financial Statement. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve request to access Surcharge Account in the amount of \$55,000 for Chiller #3 Emergency Repair Project. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve Third Amendment to Tote Services Agreement between TCPFA dba Fair Meadows and United Tote Company. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to accept proposal received for Ticketing System from Saffire Websites and Ticketing. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve Fair Meadows Import Agreements (complete listing in President/CEO's miscellaneous file). Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Facilities Lease Agreements, and Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Expo Square is helping on a smaller scale than what was expected during the pandemic
- Financials – Shanna Dutton
- Ticketing Software – Amanda Blair

Chair's Report:

- Working with Judge Bill LaFortune on potentially utilizing Expo Facilities for a Jury Pool

Moved by Spradling, seconded by Peters, to adjourn the meeting. Peters, yes; Sallee, yes; Spradling, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:52 a.m.