

REGULAR MEETING
MINUTES
Thursday, April 25, 2019

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15th Street, Tulsa, Oklahoma in the Armory Conference Center at ExpoSERVE, with the following members present: Stan Sallee, Chairman; Ron Peters, Member; Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Absent: Karen Keith, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on April 22, 2019 at 2:08 p.m.

The Chairman called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Peters, to approve Regular Meeting Minutes of March 28, 2019. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

2019 Consumer Events Overview was presented by Andrea Allgood

Moved by Woodard, seconded by Spradling, to receive and file March 2019 Financial Statements. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Peters, to approve National Snaffle Bit Association – (multi-year) Amendment to Facilities Lease Agreement. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Woodard, to approve Tulsa Holiday Circuit – (multi-year) Facilities Lease Agreement. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded Spradling, to accept and award bid to Williams Scotsman, Inc., for 2019 TSF Mobile Offices. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Woodard, to defer bids received for 2019 TSF Restroom Trailers so that staff can further evaluate bids received. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Woodard, to accept and award bid to Balance Vibration Technologies, Inc., for Annual Vibration & Balancing of Cooling Towers & Chillers. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to accept and award bid to Twin Rivers ATV, LLC for a 2016 Daihatsu Used Mini Dump Truck in the amount of \$16,500. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve permission to advertise for the following bids/proposals:

- Tile and Granite
- HVAC Filters

Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Woodard, to approve EXPOSERVE Non Profit Group Contracts (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Woodard, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve 2019 Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements with the exception of the Baker Group, LP Agreement for Municipal Advisory Services (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

President/CEO's Activity Report:

- New barn is complete and ready for Live Race in June
- Live Meet Briefing at May's TCPFA Meeting
- Pre Fair Briefing in June
- 15th & Yale project is completed
- 208 new stalls are arriving at the end of May and the additional 208 should be here prior to September 1st of this year.
- 6th Annual Ringmasters Golf Tournament, June 10, 2019 benefitting the Tulsa State Fair Youth Livestock Exhibitors

Chairman's Report – No Report

Moved by Peters, seconded by Spradling, to adjourn the meeting. Spradling, yes; Peters, yes; Woodard, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 9:01 a.m.