

REGULAR MEETING

MINUTES

Thursday, April 28, 2022

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Stan Sallee, Chair; Mike Spradling, Vice Chair; Karen Keith, Member; Vicki Adams, Member. Absent: Daryl Woodard, Secretary. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on April 26, 2022 at 1:15 p.m.

The Chair called the meeting to order at 8:32 a.m.

Moved by Keith, seconded by Adams, to approve Regular Meeting Minutes of March 24, 2022 and Special Meeting Minutes of April 7, 2022. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Adams, to receive and file March 2022 Financial Statements. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve EideBailly, CPA's & Business Advisors Engagement Letter for Auditing Service for 2021. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Designation for Ungerboeck Software International. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Designation for StageRight Corporation. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Adams, seconded by Keith, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Designation for Anheuser-Busch Sales of Oklahoma. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Designation for LDF Sales & Distributing, Inc. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Designation for Dippin' Dots, LLC. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Adams, seconded by Keith, to accept bid received for Event Chairs from Spec Seats International Corporation. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Adams, to accept bid received for Hotel accommodations during the 2022 Tulsa State Fair from Stoney Creek Hotel. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to accept bid received for Arena Panels, Posts & Gates from Priefert Manufacturing. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve request for permission to advertise for bids for the following:

- Boiler Replacement for Pavilion
- Mini Container Cubes – Point of Sale
- TSF Decorator Service

Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Adams, seconded by Keith, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Adams, seconded by Spradling, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

CEO's Activity Report:

- Food & Beverage, Sigmund Brown (Executive Committee of the Tulsa Board of Oklahoma Restaurant Association)
- New arena awaiting new panels
- Local Green Country Arabian Association – compliments to Colton Kersey, Agribusiness Event Coordinator

Chair's Report: No Report

Moved by Keith, seconded by Spradling, to adjourn the meeting. Spradling, yes; Adams, yes; Keith, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 9:00 a.m.