

REGULAR MEETING
MINUTES
Thursday, August 26, 2021

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Ron Peters, Chair; Mike Spradling, Vice Chair; Karen Keith, Member; Stan Sallee, Member; Daryl Woodard, Secretary. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on August 23, 2021 at 12:43 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Keith, to approve Regular Meeting Minutes of July 22, 2021. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file July 2021 Financial Statements. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request to access Surcharge Account in the amount of \$100,000 to be utilized for replacing light fixtures in Central Park Hall and the Exchange Center. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to award proposal received from ADP for Payroll Services. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve 2021 Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

CEO's Activity Report:

- 35 days to the Fair
- Golden Driller Plaza – SageNet Center Dedication, September 16, 2021
- Thank you to the Board for approving the 1.2 mil for funding the Barns AC Units (Evites will be going out)

- Dr. Dart – Covid vaccinations will be given out during the Fair
- Sky Ride will not be operational during the 2021 Tulsa State Fair
- Ringmasters Golf & Gala – brought in over \$35,000 for the scholarship fund

Chair's Report: No Report

Moved by Keith, seconded by Sallee, to adjourn the meeting. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

The Vice Chair adjourned the meeting at 8:57 a.m.