



Real Entertainment. Real Events. Real Exciting!

December 22, 2022

Date

NOTICE TO BIDDERS

We are requesting bids for the following:

Chairs for Simulcast

Attached are the specifications.

Bidders shall state whether the item(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the SageNet Center, 4145 East 21st Street, Tulsa, Oklahoma 74114 until 11:00 a.m. on January 18, 2023. Bids shall be submitted in an envelope clearly labeled "Chairs for Simulcast Bid".

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21st Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on January 18, 2023.

"Affidavit for Filing with Competitive Bid" form must be signed, notarized, and returned with bid or bid will not be accepted.

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth".

Jessica Booth
Purchasing Agent

Specifications for Alera YR Series Leather Chair

The intent of this bid is for the Tulsa County Public Facilities Authority (TCPFA) to purchase approximately seventy-five (75) Alera chairs specified below.

Specifications: The Alera ALEYR4119 YR series high back black leather executive swivel/tilt office chair has a padded high back design, is upholstered with soft leather that is easy to clean and maintain, has arched looped arms, a heavy duty 5-star nylon base and 5 hooded casters.

Product Information

Manufacturer: Alera

Manufacturer Part #: ALEYR4119

Color: Black

Height: Adjustable 39 ¾" to 43 ¾"

Width: 25 ¼"

Depth: 27

Chair/Seat Type: Executive Chair

Adjustable Seat: Yes

Maximum Load Capacity: 275 lbs.

Seat Material: Leather

Seat Color: Black

Minimum Seat Height: 18 7/8"

Maximum Seat Height: 22 7/8"

Seat Width: 21 1/4"

Seat Depth: 20 1/2"

Back Height: 25 1/4"

Back Width: 20 1/8"

Arm Material: Poly

Arm Color: Black

Base Shape: 5-Star

Base Material: Nylon

Number of Casters: 5

Features: Comfortable, Fixed Arm Height,

Pneumatic Adjustment, Seat Height Adjustment, 360 degree Swivel, Tilt, Tilt Tension, Hooded

Double Wheel Caster





Real Entertainment. Real Events. Real Exciting!

Requirements:

- Bidders must include warranty information about this product with the bid response. Manufacturer warranty information as well as vendor warranty information.
- Bids must include delivery of all chairs to 4609 East 21st Street, Tulsa, OK 74114.
- Bids must include total cost. No additional cost will be allowed.
- Bidders are asked to provide a cost for delivering chairs assembled if this option is available. Bidders may submit a price for both assembled and not assembled. TCPFA will evaluate all options submitted.
- Bidders must include the Affidavit for Filing with Competitive Bid with the bid or bid will be rejected.

Questions: Any questions requiring answers prior to submitting a bid are to be sent to Jessica Booth, Purchasing Agent, at Jessica@exposquare.com by 12:00 p.m. January 13, 2023.



Real Entertainment. Real Events. Real Exciting!

Bid Submittal Form for Alera Executive Chair

Description	Price per Chair	Extended Price for 75 Chairs
Alera ALEYR4119 Chair Box Product Not Assembled -	_____	_____
Alera ALEYR4119 Chair Fully Assembled -	_____	_____

Price must include delivery

Delivery Days after Receipt of Order: _____

Vendor: _____

Contact Name: _____

Address: _____

Telephone #: _____

Email Address: _____



Real Entertainment. Real Events. Real Exciting!

TULSA COUNTY PUBLIC FACILITES AUTHORITY
AFFIDAVIT FOR FILING WITH COMPETITIVE BID

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in the restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Subscribed and sworn to before me this _____ day of _____, 20__.

NOTARY PUBLIC

My Commission expires _____, _____

NOTE:

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

- 1. Is not properly completed.
2. Does not accompany bid.