



*Real Entertainment. Real Events. Real Exciting!*

May 2, 2022  
Date

## NOTICE TO BIDDERS

We are requesting bids for the following:

### **MINI CONTAINER CUBES – POINT OF SALE**

Attached are the specifications.

Bidders shall state whether the items(s) proposed strictly meet these specifications and if not, they shall list each variation there from.

Sealed bids shall be delivered to the office of the Tulsa County Public Facilities Authority, Southwest Corner of the SageNet Center, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma 74114 until 11:00 a.m. on May 17, 2022. Bids shall be submitted in an envelope clearly labeled “Mini Container Cube Bid”.

Bids will be opened by the TCPFA in the Expo Square Administrative Office, 4145 East 21<sup>st</sup> Street, Tulsa, Oklahoma, 74114 at 1:00 p.m. on May 17, 2022.

**“Affidavit for Filing with Competitive Bid” form must be signed, notarized, and returned with bid or bid will not be accepted.**

The Tulsa County Public Facilities Authority reserves the right to reject any and all bids and waive informalities or minor irregularities in any bid.

Respectfully yours,

A handwritten signature in black ink that reads "Jessica Booth".

Jessica Booth  
Purchasing Agent



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## **Mini Container Cubes Point of Sale Specifications**

The intent of this bid is for the Tulsa County Public Facilities Authority (TCFFA) to purchase up to five (5) Mini Container Cubes for events at the Tulsa County Fairgrounds.

**Specifications:** Base bid shall include a 10 x 10 custom modified container with the following requirements –

- Secure locking system
- Four (4) 110v 30 amp electrical connections
- Window openings on three (3) sides that include secure connection when open and secure and lockable when shut. Windows shall open out and fold up to create small canopy. Windows shall also open out and fold down to create a small counter space.
- Door access shall be on one (1) side of container.
- Forklift pockets

Bidders shall include optional accessories or items with pricing per unit and pictures. These optional accessories and items shall include, but are not limited to, the following –

- Lighting
- Shelving (with brackets if applicable)
- Ramp Options
- Paint – Bidder shall list type of paint and paint color options
- Flooring

**Other Requirements:** Bidders shall also include the following information with the bid response –

- Bidders must include any warranty included with containers
- Bidders must include delivery to the Tulsa County Fairgrounds
- Base bid must include total cost of each unit. No additional cost will be allowed after bid award. Bidders may list as many options and/or accessories with related pricing to be considered.
- Final quantity of units will be determined once bids are received and reviewed.
- Bidders must include drawings or pictures of proposed container.
- Bidders shall list delivery date



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**Questions:** Any questions requiring answers prior to submitting a bid are to be sent to Jessica Booth, Purchasing Agent, at [Jessica@exposquare.com](mailto:Jessica@exposquare.com) by 12:00 p.m. March 13, 2022.

**Registration:** Bidders are encouraged to register their participation with Jessica Booth by emailing company contact information to [jessica@exposquare.com](mailto:jessica@exposquare.com). Registering ensures participating vendors are informed of any addendums that may be issued.

**Bid Submittals:** Bids must be mailed or hand delivered to the TCPFA Administrative Office no later than 11:00 a.m. on May 17, 2022. Emailed bids will not be accepted. Bids must include pricing sheet, warranty information, drawing or picture of proposed unit, list of optional accessories or any additional costs to be considered and the Affidavit of Filing for Competitive Bid.



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**Mini Container Cubes  
Point of Sale  
Pricing Sheet**

**\*Please include list of optional accessories or item with pricing**

	<b>Unit Price (Ea.)</b>	<b>Total Price For Qty of 5</b>
<b>10 x 10 Custom Mini Container Cube</b>	_____	_____

**Delivery Time** \_\_\_\_\_

**Vendor:** \_\_\_\_\_

**Representative:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

TULSA COUNTY PUBLIC FACILITIES AUTHORITY  
**AFFIDAVIT FOR FILING WITH COMPETITIVE BID**

\_\_\_\_\_, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any Tulsa County Public Facilities Authority official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any Tulsa County Public Facilities Authority official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_

NOTARY PUBLIC

My Commission expires \_\_\_\_\_, \_\_\_\_\_

**NOTE:**

Each competitive bid submitted to a county, school district or municipality must be accompanied by this properly completed Affidavit as required by 74 O.S 1981 § 85.24. Bidder shall be disqualified if Affidavit:

1. Is **not** properly completed.
2. Does **not** accompany bid.