

REGULAR MEETING

MINUTES

Thursday, December 16, 2021

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Ron Peters, Chair; Mike Spradling, Vice Chair; Daryl Woodard, Secretary; Karen Keith, Member; Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on December 13, 2021 at 10:58 a.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Sallee, to approve Regular Meeting Minutes of November 18, 2021. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to receive and file October 2021 Financial Statement. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to receive and file 2022 TCPFA Operating Budget. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve 2022 TCPFA Property and Business Insurance with HUB International Mid-America Insurance. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve 2022-2024 Consulting Agreement between TCPFA and MCE Consulting, LLC. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve permission to advertise for bids for the following:

- Landscape Services
- Forklift Lease/Purchases
- Equipment Trailer

Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

CEO's Activity Report: No Report

Chair's Report: Resigning in January 2022. "It's been an honor and a privilege to have been a part of Tulsa County and Expo Square."

Moved by Woodard, seconded by Keith, to adjourn the meeting. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:50 a.m.