

## REGULAR MEETING

### MINUTES

Thursday, December 19, 2019

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Stan Sallee, Chairman; Daryl Woodard, Vice Chairman; Mike Spradling, Secretary; Ron Peters, Member; Karen Keith, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on December 17, 2019 at 3:28 p.m.

The Chairman called the meeting to order at 8:30 a.m.

Moved by Keith, seconded by Spradling, to acknowledge the receipt of funds from the City of Tulsa and authorize expenditure of such funds for the Golden Driller Plaza Project. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

An overview of the 2020 Consumer Events from January to May was presented by Andrea Allgood.

Moved by Peters, seconded by Keith, to approve Regular Meeting Minutes of November 21, 2019. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve the 2020 TCPFA Property and Business Insurance with HUB International Mid-America Insurance. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Consulting Agreement between TCPFA and Dutton Consulting, LLC. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Consulting Agreement between TCPFA and MCE Consulting, LLC. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve Starbird Productions, National Rod & Custom Car Show (multi-year) Facilities Lease Agreement. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve Tulsa Automobile Dealers Association, Tulsa Auto Show (multi-year) Facilities Lease Agreement. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve permission to advertise for bids for Popcorn Machines, Supplies, and Service. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Facilities Lease Agreements, and Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

President/CEO's Activity Report:

- "Thank You" to the outgoing 2019 Chairman Stan Sallee
- RSE LL Bleachers 99% complete at this time
- Emmett Hahn will be honored by the TPS Athletics Hall of Fame

Chairman's Report – "Thanks to everyone for all the support in 2019."

Moved by Peters, seconded by Keith, to adjourn the meeting. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 8:51 a.m.