



COVID-19 EVENT SAFETY PLAN





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PRACTICES FOR SAFE EVENT ENVIRONMENT

COMMUNICATION AND EDUCATION. Clearly communicate and educate employees, vendors and event guests through marketing elements on the following, but not limited to: Signage (samples graphics included), Website (exposquare.com and tulsastatefair.com), Social Media and Building Announcements.

Employees will be required to review this document, and be knowledgeable of the content provided herein.

SOCIAL DISTANCING. Facility will encourage through signage and messaging to follow public health guidance of maintaining at least six feet, whenever possible, to the person closest to them.

HAND WASHING. Frequent hand washing is encouraged to help combat the spread of any virus. Sinks are available in all restroom and concession facilities, and are identified with signage.

Additionally, hand sanitizer will be available for public and employee utilization; conveniently located at entrances / exits and concession stands.

GLOVES. Gloves made of vinyl or similar non-absorbent material will be available to workers when task requires. Examples include, but are not limited to: handling food, tickets, or any items on which infection can be transmitted, and when using cleaning or disinfecting products.

FACE COVERINGS. Physical respiratory protection such as a cloth face covering will be worn whenever employees are within six feet of public. Face covering requirements are task-specific and utilized when appropriate. Mask quantities are stocked and available for event utilization on an as needed basis.

EVENT COORDINATION WITH EXPO STAFF. In an effort to minimize direct contact between Expo Square staff and show staff, communication will be primarily via phone and email.

CLEANING AND DISINFECTING THE FACILITY

Frequently touched surfaces within the venue will be cleaned and disinfected on a regular basis.



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Drinking fountains will remain closed at this time.

Schedule developed for increased, routine cleaning and disinfection.

Surfaces and objects that are touched frequently, including but not limited to the list below, will be regularly disinfected.

- Door handles, handrails, push plates
- Handrails for stairs, ramps, escalators
- Elevator buttons – inside / out
- Ticket counters
- Point of sale terminals, other keypads
- Trash receptacle touch points
- Restrooms (front and back of house as well as portable units)
- Sink faucets, counters, toilet handles
- Soap dispensers, towel dispenser handles
- Back of house offices, dressing areas, green rooms, production areas
- Individual offices, other room furniture
- Back of House Kitchen, Food Preparation Areas
- Handles of all kitchen equipment doors, cabinets, push pads
- Counter surfaces
- Light switches
- Handles of beverage / towel dispensers
- Handles of sinks, including handwashing sink, mop sink
- Cleaning tools, buckets

HANDWASHING STATIONS. Stations with either soap and water or sanitizer containing at least 60% ethanol or 70% isopropanol will be provided at all points of ingress and other well-marked areas throughout the venue. Supervisors will regularly confirm there are adequate supplies.

WILL CALL AND BOX OFFICE. Windows are protected by glass partitions. Where there are no physical barriers between ticket staff and guests, a clear protective shield will be utilized.

FOOD AND BEVERAGE SERVICE

MENUS. Menu Boards are electronic.

COUNTER SERVICE. Concession Stand staff will follow social distancing guidelines and mask protocols. Employees will place food and beverages on the table, counter, or other surface rather than handing purchases directly to patrons.



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PARTITIONS. Where practicable, physical barriers such as clear plastic partitions have or will be installed at registers.

POINT OF SALE TERMINALS. POS terminals will be assigned to one worker where possible, and will be disinfected between each user and before and after each shift. If multiple servers are assigned to a terminal, then servers will sanitize their hands after each use.

UTENSILS. Guests will be provided pre-wrapped cutlery and straws.

CONDIMENTS. Condiments will be served with food orders or only at patrons' request, in disposable single-use packages or containers that can be cleaned and disinfected after each use. Open condiment service buffets will not be used.

HIGH-TOUCH ITEMS RELATED TO FOOD AND BEVERAGE SERVICE. Safe service of food and beverages will require frequent cleaning and disinfecting of many small items, such as the following.

- Bottle and can openers
- Cutting boards
- Grill scrapers
- Ice buckets
- Ice scoops
- Knives
- Ladles
- Measuring cups and spoons
- Pots and pans
- Pour spouts
- Serving spoons
- Spatulas
- Squeeze bottles
- Tabletops
- Tongs
- Wine keys

LIVESTOCK AND EQUINE EVENTS

EXHIBITOR AND ANIMAL CHECK IN. Physical barriers such as clear plastic partitions have been installed at all show office and stall office locations. Hand sanitizer is available for public and employee utilization at all show office and stall office locations.



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ANIMAL HEALTH. Exhibitors are encouraged to monitor animal health every day and report any health concerns to officials.

BARNs. All stalls, barns, and wash bays are cleaned and disinfected before animal move in. Main aisle ways, wash bays and other frequently touched surfaces within the barns will be cleaned and disinfected on a regular basis.

ARENA SPECTATOR SEATING. When necessary, every other aisle in the seating area will be blocked to promoting social distancing.

RESPONDING TO CONFIRMED CASES OF COVID-19

If an employee is confirmed to be infected with COVID-19, their supervisor should immediately notify TCPFA Management; Management will work with Tulsa Health Department to execute the appropriate steps.

Workers must notify their supervisor and stay home from work if they have symptoms of acute respiratory illness consistent with COVID-19 – such as fever, cough, chills, muscle pain, headache, sore throat, or shortness of breath – that is not explained by another medical or allergic condition.

SYMPTOMATIC WORKERS. If a worker exhibits symptoms of acute respiratory illness upon arrival to work, or becomes sick during the day, their supervisor must separate them from other workers and patrons and send them home or to a designated isolation area immediately if they are not able to be sent immediately home. Isolation areas include the following:

- Simulcast Building: Upstairs Sports Loft
- Maintenance Building: Conference Room
- Administration Building: Conference Room
- Food and Beverage Building: Conference Room

In the event an employee is isolated in any area with symptoms; the area will be disinfected immediately prior to any future utilization.

DOCUMENTATION. The supervisor should document the circumstances of the worker's illness to help with contact tracing, as applicable.

CONTACT WITH SYMPTOMATIC WORKERS. Because one can carry COVID-19 with no symptoms at all, anyone who has been in close contact with a person known to have had the virus, or whose family or friends show signs of exposure,



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should behave as if they are infected, isolate themselves, and contact their physician.

RETURNING TO WORK. Workers with symptoms of acute respiratory illness associated with COVID-19 may return to work after (a) home isolation for 14 days since their first symptoms or positive test, and (b) medical authorization.

RESPONDING TO CONFIRMED CASES OF COVID-19. If a worker is confirmed to be infected with COVID-19, their supervisor should immediately:

Determine what areas of the venue were visited, used, or impacted by the infected worker (the “Impacted Areas”).

Assess whether the worker’s role put them within six feet (two meters) of other workers or patrons, including whether their duties create specific transmission risks such as food handling, bartending, or ticket checking.

Work with the local health department to determine which other workers had close contact with the infected worker (the “Impacted Workers”).

Notify the Impacted Workers that they may have had contact with an infected worker and encourage them to monitor their health and report any concerns to their healthcare provider, do not provide information about the infected worker to potential impacted workers.

Any worker who tests positive for COVID-19 should remain in home isolation for not less than 14 days after symptoms begin. The worker should follow health authority guidance.

Impacted Workers who have been in close contact with a person who tests positive, but who are not presently symptomatic or suffering a fever greater than 100.4 F/38.0 C, should not come to work for 14 days after their last close contact, and quarantine themselves. During quarantine, they should watch for symptoms of COVID-19.

SHARED RESOURCES

Expo Square has shared the following resources with all Events to utilize when developing their individual plans.



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CDC COVID-19 Considerations for Events and Gatherings:

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html>

CDC COVID-19 Considerations for Animal Activities at Fairs, Shows, and Other Events:

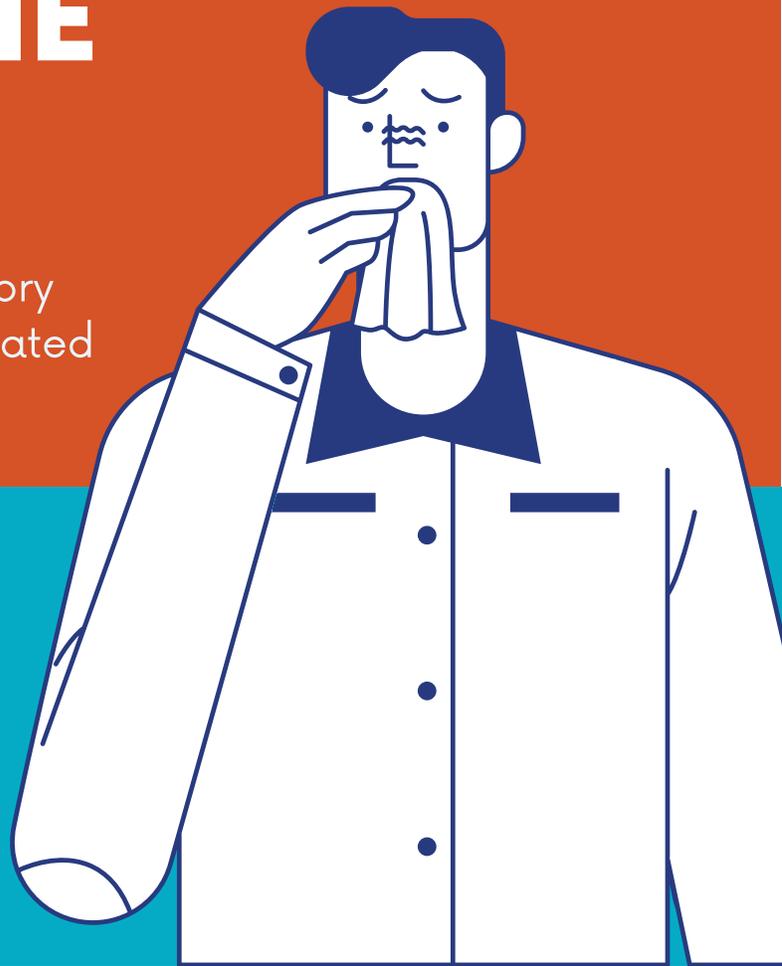
<https://www.cdc.gov/coronavirus/2019-ncov/animals/events-animal-activities.html>

Oklahoma Department of Agriculture Event Reopening Guidance:

<https://www.ag.ok.gov/admin/covidevents.pdf>

WHEN TO SELF- QUARANTINE

Self-quarantine is recommended for individuals who have been directly exposed to COVID-19 or have a history of travel in infected or heavily populated areas.



WHO NEEDS TO QUARANTINE?

People who have been in close contact with someone who has COVID-19—excluding people who have had COVID-19 within the past 3 months.

WHAT COUNTS AS CLOSE CONTACT?

- You were within 6 feet of someone who has COVID-19 for a total of 15 minutes or more
- You provided care at home to someone who is sick with COVID-19
- You had direct physical contact with the person
- You shared eating or drinking utensils
- They sneezed, coughed or got respiratory droplets on you

tulsa-health.org/covid19 | 918.582.9355

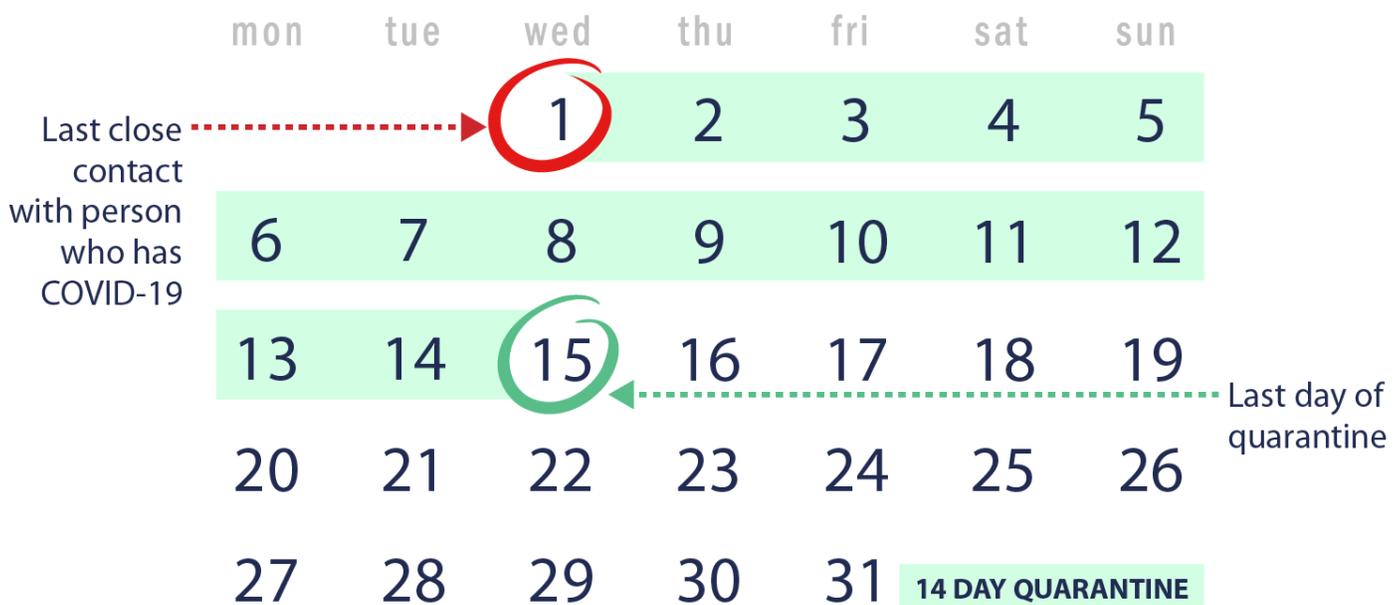
For all of the following scenarios, even if you test negative for COVID-19 or feel healthy, you should stay home (quarantine) since symptoms may appear 2 to 14 days after exposure to the virus.

See scenarios below to determine when you can end quarantine and be around others.

SCENARIO 1: CLOSE CONTACT WITH SOMEONE WHO HAS COVID-19 —WILL NOT HAVE FURTHER CLOSE CONTACT

I had close contact with someone who has COVID-19 and will not have further contact or interactions with the person while they are sick (e.g., co-worker, neighbor, or friend). Your last day of quarantine is 14 days from the date you had close contact.

Date of last close contact with person who has COVID-19 + 14 days = end of quarantine



Please note if your quarantine starts at noon on day 1, then it would end at noon on the last day.

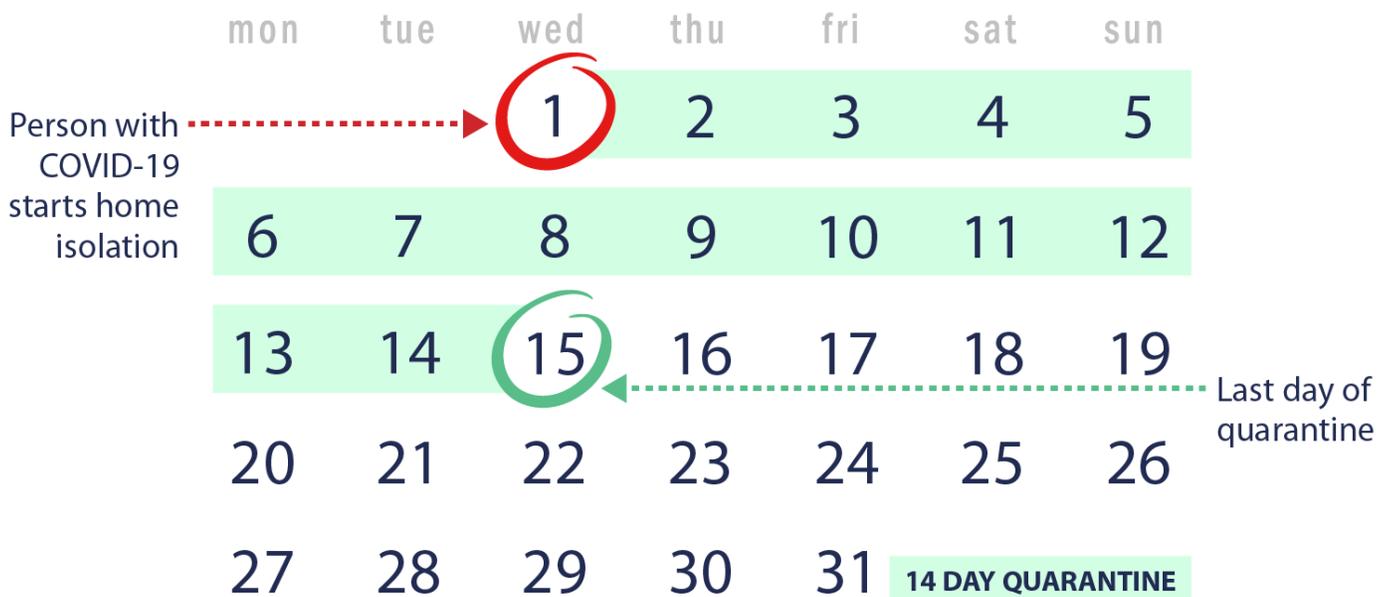
For all of the following scenarios, even if you test negative for COVID-19 or feel healthy, you should stay home (quarantine) since symptoms may appear 2 to 14 days after exposure to the virus.

See scenarios below to determine when you can end quarantine and be around others.

SCENARIO 2: CLOSE CONTACT WITH SOMEONE WHO HAS COVID-19 —LIVE WITH THE PERSON BUT CAN AVOID FURTHER CLOSE CONTACT

I live with someone who has COVID-19 (e.g., roommate, partner, family member), and that person has isolated by staying in a separate bedroom. I have had no close contact with the person since they isolated. Your last day of quarantine is 14 days from when the person with COVID-19 began home isolation.

**Date person with COVID-19 began home isolation
+ 14 days = end of quarantine**



Please note if your quarantine starts at noon on day 1, then it would end at noon on the last day.

For all of the following scenarios, even if you test negative for COVID-19 or feel healthy, you should stay home (quarantine) since symptoms may appear 2 to 14 days after exposure to the virus.

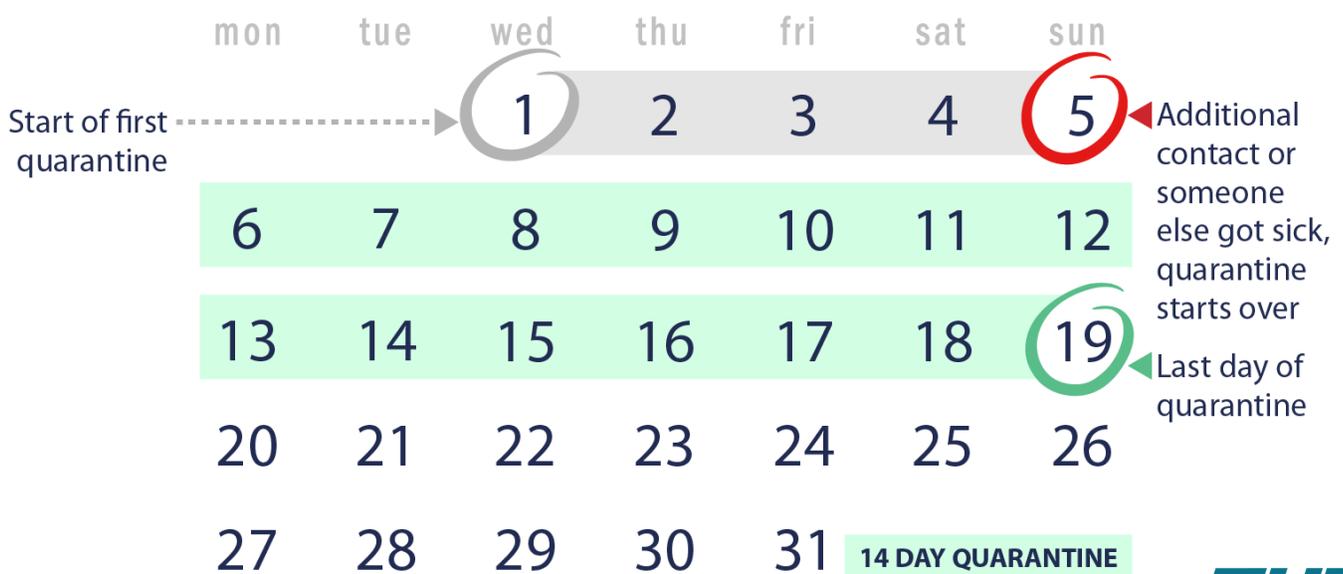
See scenarios below to determine when you can end quarantine and be around others.

SCENARIO 3: UNDER QUARANTINE AND HAD ADDITIONAL CLOSE CONTACT WITH SOMEONE WHO HAS COVID-19

I live with someone who has COVID-19 and started my 14-day quarantine period because we had close contact. What if I ended up having close contact with the person who is sick during my quarantine? What if another household member gets sick with COVID-19? Do I need to restart my quarantine?

Yes. You will have to restart your quarantine from the last day you had close contact with anyone in your house who has COVID-19. Any time a new household member gets sick with COVID-19 and you had close contact, you will need to restart your quarantine.

Date of additional close contact with person who has COVID-19 + 14 days = end of quarantine



Please note if your quarantine starts at noon on day 1, then it would end at noon on the last day.

For all of the following scenarios, even if you test negative for COVID-19 or feel healthy, you should stay home (quarantine) since symptoms may appear 2 to 14 days after exposure to the virus.

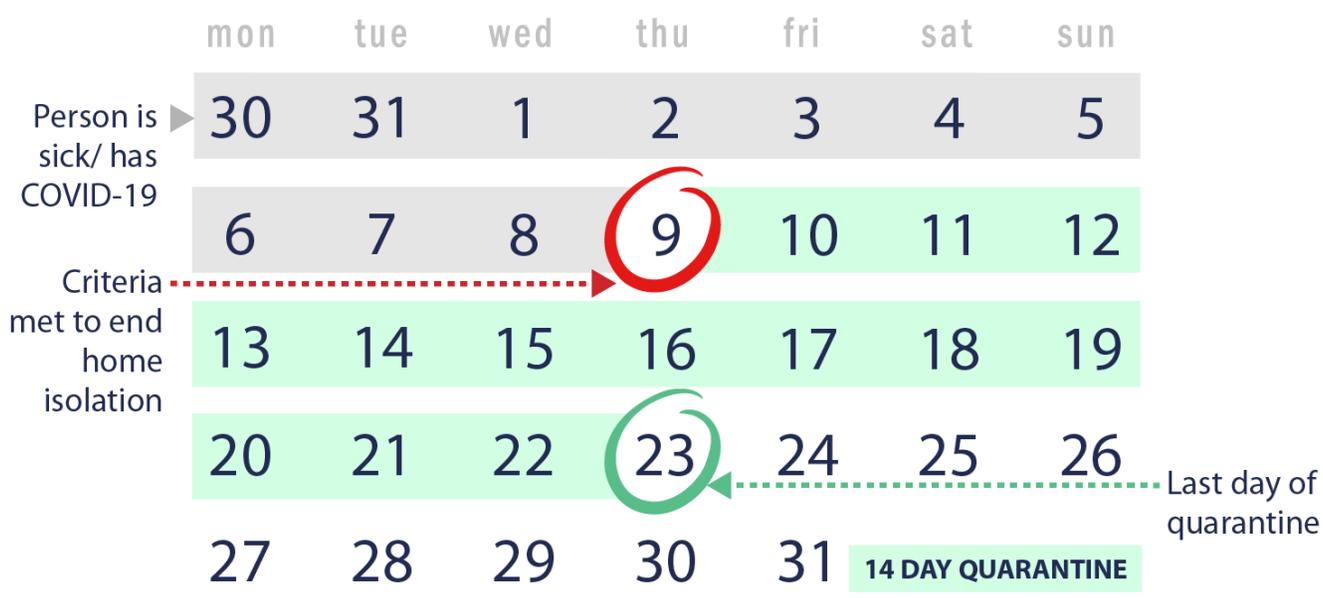
See scenarios below to determine when you can end quarantine and be around others.

SCENARIO 4: LIVE WITH SOMEONE WHO HAS COVID-19 AND CANNOT AVOID CONTINUED CLOSE CONTACT

I live in a household where I cannot avoid close contact with the person who has COVID-19. I am providing direct care to the person who is sick, don't have a separate bedroom to isolate the person who is sick, or live in close quarters where I am unable to keep a physical distance of 6 feet.

You should avoid contact with others outside the home while the person is sick, and quarantine for 14 days after the person who has COVID-19 meets the criteria to end home isolation.

Date the person with COVID-19 ends home isolation + 14 days = end of quarantine



Please note if your quarantine starts at noon on day 1, then it would end at noon on the last day.

