

REGULAR MEETING
MINUTES
Thursday, February 27, 2020

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Stan Sallee, Member; Ron Peters, Member. Others present: Mark Andrus, Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on February 24, 2020 at 4:17 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Peters, seconded by Sallee, to approve Regular Meeting Minutes of January 30, 2020. Spradling, yes; Peters, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Chiller #3 Emergency Repair Request to utilize Balance Vibrations Technologies not to exceed \$69,491.22 for the replacement of the transformer

Moved by Woodard, seconded by Sallee, to defer Item #4 – Payment to DMC (Sky Ride)
Moved by Sallee, to withdraw the motion to defer Item #4. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve payment to DMC Inc., in the amount of \$249,000 for the depreciated value of capital expenses incurred during the term of the Sky Ride Agreement; with an initial payment of \$39,000; and consecutive monthly payments of \$10,000 for 21 months starting April 1, 2020. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to approve Tulsa Holiday Circuit (multi-year) Facilities Lease Agreement. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Woodard, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Ungerboeck Systems International, Inc. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Dippin' Dots, L.L.C. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Peters, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for Anheuser-Busch Sales of Oklahoma. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Request for Waiver of Soliciting Bids or Quotes & Sole Source Designation for LDF Sales & Distributing. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept bid received from Popco Concessions for Popcorn Machines, Supplies & Services. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to accept bid received from Robinson Hydro-Jetting Service for Hydro Jetting Services. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to accept bids received from the following for Equipment Rentals:

Equipment Type	Vendor Award
Manlift – 125 ft (telescopic)	Equipment Share
Excavator	Equipment Share
Loader – 5 yd bucket	Equipment Share
Loader – 3 yd bucket	Equipment Share
Skid Steer Loader w/ tracks	Equipment Share
Scissorlift – 19’	Herc Rentals
Water Truck	Herc Rentals
Forklift – Telehandler	Herc Rentals
Mini Excavator (50HP or greater)	Herc Rentals
Tractor – 85-100HP JD 5 series or equivalent	Hogan Tractor Comp

Equipment Type	Vendor Award
Tractor – 125 HP or greater, JD 7000 series or equivalent	Hogan Tractor Comp
Forklift – 8,000lb	Medley Equipment
Forklift – 10,000lb	Medley Equipment
Forklift – 12,000lb	Medley Equipment
Forklift – 15,000lb	Medley Equipment
Manlift – 40-50ft (straight)	Warren Cat
Manlift – 60ft (straight)	Warren Cat
Manlift – 80ft (articulating)	Warren Cat
Skid Steer Loader w/ wheels	Warren Cat
Light Towers	Warren Cat

Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept bid received for Temporary Personnel for Event Personnel and the Food Service Personnel from Shirley’s Employment as the primary vendor and Stand-By Personnel as the secondary vendor. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve permission to advertise for bids/proposals for the following:

- Carpet for Office Remodels & Events
- Heavy Equipment – Forklifts, Man Lifts & Telehandlers

Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve Fair Meadows Import Agreements (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Facilities Lease Agreements, and Miscellaneous Contracts and Agreements (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Thank you to Jessica for the purchase of the Board Jackets
- Thank you to Ray Jordan for the Chiller information
- Acknowledgement of Sig and the pecan pies, candied pecans and pastries for breakfast with an introduction of Chef Gene Leiterman, CEPC
- Brandi Herndon – 2020 JLA Ringmasters Golf Tournament June 8th at Cherokee Hills; Jewels & Gems Gala, August 7th at The Cain's

Chair's Report:

- Thank you for the Board Jackets

Moved by Woodard, seconded by Spradling, to adjourn the meeting. Spradling, yes; Peters, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:52 a.m.