

REGULAR MEETING

MINUTES

Thursday, February 28, 2019

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Stan Sallee, Chairman; Karen Keith, Member; Ron Peters, Member; Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Others present: Mark Andrus, President/CEO; Tom Hilborne, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on February 25, 2019 at 3:37 p.m.

The Chairman called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Keith, to approve Regular Meeting Minutes of January 31, 2019. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Peters, to receive and file 2018 Financial Statements. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to defer TCPFA/Expo Square/Tulsa State Fair Policies. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept and file the TCPFA Revised 2019 Certificate of Regular Meetings. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to reject bids received for 2019 TSF Video Board Rentals for Oklahoma Stage due to exceeding budgetary constraints. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to reject bids received for 2019 TSF Shuttle Service due to exceeding budgetary constraints. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to accept bid received for 2019 TSF Tickets, Passes & Stickers from the following:

	Description	Award Vendor	Amount
Item 1	Advance Gate Admission Ticket	Premier Southern Ticket Company	\$ 7,000.00
Item 2	General Service Ticket	Premier Southern Ticket Company	Included in Item #1
Item 3	Gate Ticket Mon.-Thurs.	Premier Southern Ticket Company	Included in Item #1

Item 4	Gate Ticket Fri.- Sun.	Globe Ticket Company	\$ 2,600.00
Item 5	Gate Ticket Discount: Youth/ Military/ Senior/ Student	Globe Ticket Company	Included in Item #4
Item 6	Opening Night Admission Ticket	Globe Ticket Company	Included in Item #4
Item 7	Family Fest Admission Ticket	Globe Ticket Company	Included in Item #4
Item 8	Event Badge	Globe Ticket Company	\$ 1,325.00
Item 9	Advance Discount Ride Coupon Books	Weldon, Williams & Lick	\$ 3,083.50
Item 10	Midway Ride Coupons (Sheets of 20)	Premier Southern Ticket Company	\$ 1,400.00
Item 11	Midway Ride Coupons (Sheets of 50)	Premier Southern Ticket Company	\$ 1,200.00
Item 12	Midway Single (Rolls of 1,000)	Premier Southern Ticket Company	\$ 997.50
Item 13	Preferred Parking Tickets (Rolls of 250)	Premier Southern Ticket Company	\$ 470.00
Item 14	5-Day Pass Wallet Card, Livestock Exhibitor	Globe Ticket Company	\$ 550.00
Item 15	Livestock Exhibitor/Trailer ID Sticker	Rydin Decal	\$ 728.00
Item 16	Preferred Exhibitor Windshield Sticker A (1st Weekend)	Rydin Decal	\$ 122.60
Item 17	Preferred Exhibitor Windshield Sticker B (2nd Weekend)	Rydin Decal	\$ 122.60
Item 18	Parking/ Access Windshield Sticker	Rydin Decal	\$ 350.52
Item 19	Grooming Chute Sticker	Rydin Decal	\$ 192.50
Item 20	Livestock Exhibitor Windshield Sticker	Rydin Decal	\$ 702.00
Item 21	Preferred Parking Tickets (Rolls of 250)	Premier Southern Ticket Company	\$ 300.00
Item 22	Sky Ride One Way Roll Tickets (Rolls of 250)	Globe Ticket Company	\$ 1,060.00
Item 23	Sky Ride Round Trip Roll Tickets (Rolls of 250)	Premier Southern Ticket Company	\$ 425.70
Item 24	Opening Night Ride Coupon Roll Tickets (Rolls of 1,000)	Globe Ticket Company	Included in Item # 22

Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Woodard, to accept bid for Fire Suppression System Maintenance and Repair from APS Fireco Tulsa, LLC. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Keith, to accept bid for Temporary Personnel from Stand By Personnel as the primary Maintenance Personnel positions and TRAC Staffing as secondary for Food Service & Maintenance Personnel and Shirley's Employment as secondary for Event & Live Race Personnel. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request to advertise for the following bids:

- Carpet
- 2019 TSF Decorator Service
- 2019 TSF Video Board Rentals
- Wearable's & Promotional Items
- Fire Suppression Materials

Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

President/CEO's Activity Report:

- Stadium Demolition
- City/County Health Department – demolition of interior of the building; asbestos has been removed
- March Presentation of the Golden Driller Improvements with approved Vision funds
- Introduction of Matt Rose - Business Development/PR Manager for Expo Square

Chairman's Report – No Report

Moved by Woodard, seconded by Keith, to adjourn the meeting. Spradling, yes; Peters, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 8:53 a.m.

