

SPECIAL MEETING

MINUTES

Monday, February 28, 2022

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 11:00 a.m. at the Tulsa County HQ, 218 West 6th Street, Room #132, with the following members present: Stan Sallee, Chair; Mike Spradling, Vice Chair; Karen Keith, Member; Vicki Adams, Member. Absent: Daryl Woodard, Secretary. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on February 23, 2022 at 11:55 a.m.

The Chair called the meeting to order at 11:00 a.m.

Moved by Spradling, seconded by Keith, to approve Regular Meeting Minutes of January 27, 2022. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to receive and file January 2022 Financial Statements. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Tulsa County Public Facilities Authority – Expo Square Company Policies. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve Contracting Services Agreement between Tulsa County Public Facilities Authority and Public Service Company of Oklahoma for electrical services provided on transformers. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Tulsa Holiday Circuit (2022-2024) Facilities Lease Agreement. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to award bid received for Expo and TSF Signage to QuikPrint of Tulsa. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to award bids received for Hospitality Personnel to Encore Pro Staffing as the primary vendor and Integrity Staffing as the secondary vendor. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to award bid received for Temporary Personnel to Encore Pro Staffing as primary vendor for Event, Food Service and Live Race Personnel and Shirley's Employment as secondary vendor for Event, Food Service, Maintenance and Live Race Personnel. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to award bid received for TSF Ribbons, Rosettes & Banners to E.G. Staats & Company. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Adams, seconded by Keith, to award bid received for TSF Livestock Awards to Rowdy Silver. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve staff's request to negotiate agreements with Sunbelt Material Handling and Darr Equipment for Forklift Lease-Purchase(s). Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve permission to advertise for bids for the following:

- TSF & Expo Wearables
- Event Chairs

Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Adams, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

CEO's Activity Report:

- Tree trimming along 21st
- Remarkable Expo staff

Chair's Report: No Report

Moved by Keith, seconded by Spradling, to adjourn the meeting. Spradling, yes; Keith, yes; Adams, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 11:17 a.m.