

REGULAR MEETING MINUTES

Thursday, January 25, 2024

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Kelly Dunkerley, Chair; Stan Sallee, Member; Mike Spradling, Vice Chair; Daryl Woodard, Secretary. Absent: Karen Keith, Chair. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on January 23, 2024, at 1:45 p.m.

The 2023 TCPFA Chair, Karen Keith, submitted a letter to the TCPFA Board designating Commissioner Kelly Dunkerley as the Tulsa County Public Facilities Authority Chair for the calendar year 2024.

The 2024 BOCC Chair, Stan Sallee, called the meeting to order at 8:30 a.m.

Following the introduction, Chair, Kelly Dunkerley, presided over the meeting.

Moved by Sallee, seconded by Woodard, to elect Mike Spradling as Vice Chair of the Tulsa County Public Facilities Authority. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to elect Daryl Woodard as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Regular Meeting Minutes of December 21, 2023. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file November 2023 and December 2023 Financial Statements. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file the 2024 TCPFA Operating Budget. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to receive and file the 2023 Year-End Inventory Count Resolutions. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve 2024 Tulsa County Public Facilities Authority – Expo Square Company Policies. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to defer 2024 Expo Square Regular Employee Benefit Program. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve American Cornhole Organization (2024-2026) multi-year Facilities Lease Agreement. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve American Kennel Club, Inc. (2025-2027) multi-year Facilities Lease Agreement. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to approve Adkar Shrine (2024-2026) multi-year Facilities Lease Agreement. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Shoemaker Mechanical Change Order #1 for the Pavilion Boiler Replacement Project. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to accept bid received from Vale Painting Company for Paint Services. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept bid received from Frazier Fire for Fire Suppression Maintenance and Repairs. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to accept bid received from Riverside Ford of Tulsa for New Truck for Security. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to accept bid received from Standley Systems for Production Printers Lease for Simulcast. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to accept bid received from Douglas Equipment for Rational iCombi Pro Oven for Food & Beverage. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to approve request for permission to advertise for the following bids:

- Tote Board Rental
- Arena Gates and Panels
- Temporary Personnel
- Heavy Equipment Rentals
- New Landscape Truck
- Informational Boards

Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Facilities Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

CEO's Activity Report:

- SageNet Fire Suppression detected smoke in the tunnels (Boat Show Move In)

Chair's Report: No report

Moved by Woodard, seconded by Sallee, to adjourn the meeting. Spradling, yes; Sallee, yes; Woodard, yes; Dunkerley, yes. Motion carried.

The Chair adjourned the meeting at 9:00 a.m.