

SPECIAL MEETING MINUTES

Tuesday, February 27, 2024

The Regular Meeting scheduled for Thursday, February 22, 2024, was canceled due to a lack of quorum.

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:00 a.m. at the Tulsa County HQ, 218 West 6th Street, Room #132 with the following members present: Kelly Dunkerley, Chair; Stan Sallee, Karen Keith, Chair. Absent: Mike Spradling, Vice Chair; Daryl Woodard, Secretary. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Special Meeting Notice was posted on February 21, 2024, at 2:58 p.m.

The start of the meeting was delayed caused by traffic issues.

The Chair called the meeting to order at 8:22 a.m.

Moved by Keith, seconded by Sallee, to approve Regular Meeting Minutes of January 25, 2024. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Keith, to receive and file January 2024 Financial Statements. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve Resolution of Records Custodian & Fee Schedule. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Resolution Designating the Chief Financial Officer to serve as Treasurer of the Tulsa County Public Facilities Authority. The TCPFA Bylaws will reflect this Resolution by being Amended and Restated as of this date. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Keith, to receive and file the 2023 Year-End Inventory Count Resolutions. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve and accept Assignment and Assumption of Lease between MAC Shows LLC and Guardian Unified Network LLC dba MAC Shows for the Midwest Arms Gun Show. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to accept bid received from W-W Livestock Systems for Arena Panels, Posts and Gates. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to accept bids received from Encore Pro Staffing, Stand By Personnel and Gold Star Security as primary vendors for Temporary Personnel and Special Event Services, Shirley's Employment and Integrity Staffing as secondary vendors. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to accept bids received from the following for Heavy Equipment Rental:

Equipment Description	Award To
Forklift - 5,000lb	Equipment Share
Forklift - 8,000lb	United Rentals
Forklift - 10,000lb	United Rentals
Forklift - 12,000lb	United Rentals
Forklift - 15,000lb	United Rentals

Light Towers	United Rentals
Light Towers w Attachment	United Rentals
Loader - 4 yard bucket	Equipment Share
Water Truck - 2000 gal w valves for water control	United Rentals
Industrial Ride On Sweeper	United Rentals
Industrial Ride On Scrubber	United Rentals

Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve request for permission to advertise for the following bids:

- Telehandler for Maintenance Operations
- HVAC Units for Maintenance Shops
- Video Switcher for Simulcast

Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Facilities Lease Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Sallee, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

CEO's Activity Report:

- Thank you to the Board for the flexibility in setting the Special Meeting

Chair's Report: Apologies for the late start of the meeting.

Moved by Sallee, seconded by Keith, to adjourn the meeting. Keith, yes; Sallee, yes; Dunkerley, yes. Motion carried.

The Chair adjourned the meeting at 8:37 a.m.