

REGULAR MEETING MINUTES

Thursday, March 28, 2024

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Kelly Dunkerley, Chair; Daryl Woodard, Vice Chair; Karen Keith, Member; Mike Spradling, Secretary. Absent: Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on March 25, 2024, at 1:52 p.m.

The Chair called the meeting to order at 8:33 a.m.

Moved by Spradling, seconded by Keith, to approve Special Meeting Minutes of February 27, 2024. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file February 2024 Financial Statements. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve EideBailly, CPA's & Business Advisors Engagement Letter for Auditing Service for 2023. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Breeder's Invitational (2024-2028) multi-year Facilities Lease Agreement. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve World of Wrestling – Tulsa Nationals (2025-2027) multi-year Facilities Lease Agreement. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve World of Wrestling – Kickoff Classic (2024-2026) multi-year Facilities Lease Agreement. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve 2024 Tulsa State Fair Advertising Agreement Summary, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Keith, to accept bid received from Riverside Ford of Tulsa for New Landscape Truck. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, second by Keith, to accept bid received from Shawnee LED for Informational Boards. Spradling, yes; Keith, yes; Woodard, abstain due to conflict of interest; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to accept bid received from Shawnee LED for Video Board Rentals. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Spradling, seconded by Keith, to accept bid received from Hugg & Hall for Telehandler for Maintenance Operations. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept bid received from Powers for HVAC Units for Maintenance Shops. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to accept bid received from All Media Integration for Video Switcher for Simulcast. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request for permission to advertise for the following bids:

- Point of Sale Systems for Food & Beverage
- Ice Makers for Food & Beverage
- Tulsa State Fair Shuttle Service

Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Facilities Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Moved by Woodard, seconded by Keith, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

CEO's Activity Report:

- Expedition Barn roof repairs are currently taking place in between events

Chair's Report: No report

Moved by Keith, seconded by Spradling, to enter Executive Session pursuant to 25 O.S. § 307(B)(4) for the purpose of discussing confidential communications between the Board and its attorney concerning a pending claim, or action, which the Board, with the advice of its attorney, has determined if disclosed will seriously impair the ability of the Board to process the claim or litigation in the public interest. Spradling, yes; Keith, yes; Woodard, yes; Dunkerley, yes. Motion carried.

Executive Session began at 8:58 a.m.

[Trustee Woodard left the meeting at 9:47 a.m.]

Executive Session ended at 9:51 a.m.

[Trustees returned to regular open session]

Moved by Keith, seconded by Spradling, to authorize our attorney to proceed as directed in executive session. Spradling, yes; Keith, yes; Dunkerley, yes. Motion carried.

Moved by Keith, seconded by Spradling, to adjourn the meeting. Spradling, yes; Keith, yes; Dunkerley, yes. Motion carried.

The Chair adjourned the meeting at 9:52 a.m.