

REGULAR MEETING MINUTES

Thursday, June 29, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Kelly Dunkerley, Member. Absent: Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on May 22, 2023, at 3:55 p.m.

The Chair called the meeting to order at 8:36 a.m.

Moved by Woodard, seconded by Dunkerley, to approve Regular Meeting Minutes of May 25, 2023. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file May 2023 Financial Statements. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to accept to receive and file TCPFA 2022 Financial Audit. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to award bid received from Sunbelt Material Handling for the purchase of two (2) Hangcha FBT20Li Center Controlled Forklifts. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Dunkerley, to award bid received from National Construction Rentals for 2023 TSF Perimeter Fence Rental. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to approve ExpoServe Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve 2023 Tulsa State Fair Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

CEO's Activity Report:

- "Thank you" to the true workers at Expo Square and Counsel, Melissa Westfall
- Ongoing projects continue at Expo Square

June 2023 Storm Update

- Food & Beverage – Sig update on feeding electrical linemen
- Livestock – Brandi update – Pinto canceled later half of show but will resume in the Fall
- Live Race – Mark E. update on damage and 5 lost race days

Chair's Report: "Onward and upward!"

Moved by Spradling, seconded by Woodard, to adjourn the meeting. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:12 a.m.