

REGULAR MEETING MINUTES

Thursday, July 27, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Stan Sallee, Member. Absent: Karen Keith, Chair; Kelly Dunkerley, Member; Melissa Westfall, Counsel. Others present: Mark Andrus, CEO; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on July 24, 2023, at 1:09 p.m.

The Vice Chair called the meeting to order at 8:32 a.m.

Moved by Spradling, seconded by Sallee, to approve Regular Meeting Minutes of June 29, 2023. Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to receive and file June 2023 Financial Statements. Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to accept to receive and file TCPFA 2022 Financial Audit. Spradling, yes; Dunkerley, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Vendor Name Change from York Electronics Systems, Inc., to VSC Fire Safety. Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Request for Permission to Advertise for Bids/Proposals for the following:

- Power Washing Services
- Plumbing Repair Services
- Sign Installation & Repair Services
- Motorola Radios & Parts
- Forklift Purchases
- Golf Carts Purchases
- Chiller Rental Services
- Ice Resurfacing Equipment Rental and/or Purchase

Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve 2023 Tulsa State Fair Vendor Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

CEO's Activity Report:

- Fairgrounds Improvements Ongoing
- Waiting on 2023 Father's Day Storm Financial Damage Report
- Ringmaster Golf & Gala – Friday, August 4

Vice Chair's Report: No Report

Moved by Spradling, seconded by Sallee, to adjourn the meeting. Spradling, yes; Sallee, yes; Woodard, yes. Motion carried.

The Vice Chair adjourned the meeting at 8:42 a.m.