

REGULAR MEETING MINUTES

Thursday, August 31, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Kelly Dunkerley, Member; Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on August 28, 2023, at 3:34 p.m.

The Chair called the meeting to order at 8:33 a.m.

Moved by Woodard, seconded by Spradling, to approve Regular Meeting Minutes of July 27, 2023. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Dunkerley, to receive and file July 2023 Financial Statements. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, second by Woodard, to receive and file the 2024 TCPFA Certificate of Regular Meetings. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Dunkerley, to approve Disaster Assistance Agreement for Emergency and Major Disasters between State of Oklahoma and Tulsa County Public Facilities Authority. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Sallee, to approve Addendum #1 for Sign Installation & Repair Services Proposal. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to accept bid received from Power Washing of Tulsa for Power Washing Services. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to accept bid received from McIntosh Services for Plumbing Repair Services. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to accept bid received from Sunbelt Material Handling for Forklift Purchases. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to accept bid received from Yamaha Golf Car for four (4) passenger carts and seven (7) Yamaha Umax units and Golf Carts of Houston for two (2) Cushman 2+2 units. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to approve proposal received from Oklahoma Chiller Corporation for Chiller Rental Services. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to approve Request for Permission to Advertise for Bids for New Water Truck for Maintenance. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Woodard, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve 2023 Tulsa State Fair Vendor Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

CEO's Activity Report:

- Tulsa County Partners, re-paving & striping parking lots
- Electrical upgrade is ongoing
- Pavilion floor being redone
- Bringing back Shuttles for the 2023 TSF; no charge to the patrons
- Livestock entries are up from 2022
- Jeans & Jewels Gala was successful

Vice Chair's Report: No Report

Moved by Spradling, seconded by Woodard, to adjourn the meeting. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:52 a.m.