

## REGULAR MEETING MINUTES

Thursday, September 21, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Kelly Dunkerley, Member; Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on September 18, 2023, at 3:04 p.m.

The Chair called the meeting to order at 8:32 a.m.

Moved by Woodard, seconded by Sallee, to approve Regular Meeting Minutes of August 31, 2023. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to receive and file August 2023 Financial Statements. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to approve Agreement between Fair Meadows Tulsa and Oklahoma HBPA, Inc., dba Thoroughbred Racing Association of Oklahoma for the 2024 Race Meet. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Dunkerley, to approve Agreement between Fair Meadows Tulsa and Oklahoma Quarter Horse Racing Association of Oklahoma for the 2024 Race Meet. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Dunkerley, to accept bid received from Acura Neon for Sign Installation & Repair Services. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to accept bid received from Riverside Ford of Tulsa for New Water Truck for Maintenance. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve 2023 Tulsa State Fair Vendor Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Dunkerley, seconded by Woodard, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Dunkerley, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

CEO's Activity Report:

- Tulsa State Fair begins one week from today
- Parking lots – Lot 3E & Lot 2 have been redone
- Livestock – 15,496 entries
- Tulsa State Fair – 9 new rides; Sling Shot Extreme Ride; vendor booths, sold out; Shuttles, Friday – 4 shuttles, Saturday & Sunday – 8 shuttles; Fireworks on both Saturdays beginning at 8:00 pm

Vice Chair's Report: No Report

Moved by Spradling, seconded by Woodard, to adjourn the meeting. Spradling, yes; Dunkerley, Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:50 a.m.