

## REGULAR MEETING MINUTES

Thursday, November 16, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Kelly Dunkerley, Member; Stan Sallee, Member. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on November 14, 2023, at 1:39 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Sallee, seconded by Spradling, to approve Special Meeting Minutes of October 26, 2023. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

[Dunkerley entered the meeting at 8:31 a.m.]

Moved by Sallee, seconded by Woodard, to defer CFO Consultant Agreement between TCPFA and Shanna L. Dutton, CPA. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve EFH, Inc. – Tulsa Shootout (2023-2028) Facilities Lease Agreement. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Tulsa Holiday Circuit, LLC – Winter Event (2023-2026) Facilities Lease Agreement. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve request for permission to bid for the following:

- Livestock Bedding & Feed Supplies
- Tilt Skillet(s) for Food Service

Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Fair Meadows Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

CEO's Activity Report: No Report

Vice Chair's Report: No Report

Moved by Sallee, seconded by Woodard, to enter Executive Session pursuant to 25 O.S. § 307(B)(4) for the purpose of discussing confidential communications between the Board and its attorney concerning a pending claim, or action, which the Board, with the advice of its attorney, has determined if disclosed will seriously impair the ability of the Board to process the claim or litigation in the public interest. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Executive Session began at 8:36 a.m.

Executive Session ended at 8:41 a.m.

[Trustees returned to regular open session]

Moved by Woodard, seconded by Sallee, to adjourn the meeting. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 8:42 a.m.