

REGULAR MEETING MINUTES

Thursday, December 21, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Kelly Dunkerley, Member; Stan Sallee, Member. Absent: Karen Keith, Chair. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on December 19, 2023, at 9:21 a.m.

The Vice Chair called the meeting to order at 8:30 a.m.

Moved by Sallee, seconded by Dunkerley, to approve Special Meeting Minutes of November 28, 2023. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to receive and file October 2023 Financial Statement. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to accept the 2024 TCPFA Property and Business Insurance Renewal Premium of \$1,468,983 with HUB International Mid-America Insurance. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to defer the 2024 TCPFA Operating Budget. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to approve AAA Club Alliance (2024-2026) multi-year Facilities Lease Agreement. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve bid received from the following vendors for Livestock Bedding & Feed Supplies:

Description	Award
Bulk Shavings	Larry Branson
Bulk Shaving – Dyed Green	No Bid
Buk Shaving – Dyed Purple	No Bid
Bagged Cedar Fiber	Custom Wood Fibers & Cedar Mulch
Cubeit Alfalfa Cubes	Wes Wetherell Hay Company
Purina Strategy Horse Feed	Cook Feed & Outdoor
Purina Impact 12% Sweet Horse Feed	Cook Feed & Outdoor
Purina Omolene 200 Perf Horse Feed	Cook Feed & Outdoor
2 Strand Bermuda	Wes Wetherell Hay Company
3 Strand Bermuda	Southwest Farm Services

2 Strand Alfalfa	Wes Wetherell Hay Company
3 Strand Alfalfa	Southwest Farm Services

Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Dunkerley, seconded by Sallee, to approve bid received from Platinum Ventures dba Curtis Restaurant Supply for Food & Beverage Tilt Skillet. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Sallee, seconded by Dunkerley, to approve permission to advertise for bids/proposals for the following:

- Paint Service
- Fire Suppression Maintenance & Repair
- New Truck for Security
- Production Printers Lease for Simulcast
- Rationale Combi Oven for Food & Beverage

Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Fair Meadows Agreements (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve ExpoSERVE Agreements (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Dunkerley, seconded by Spradling, to approve Facilities Lease Agreements (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Spradling, seconded by Dunkerley, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO’s miscellaneous file). Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

CEO’s Activity Report:

- 2023 was a busy year but will be busier in 2024
- 57 Expo Square ongoing projects; will keep the Board updated the first week of every month beginning February 2024

Vice Chair's Report: No report. Appreciate Amanda and Shanna looking at ways to reduce insurance and costs

Moved by Sallee, seconded by Dunkerley, to adjourn the meeting. Spradling, yes; Dunkerley, yes; Sallee, yes; Woodard, yes. Motion carried.

The Chair adjourned the meeting at 9:12 a.m.