

REGULAR MEETING MINUTES

Thursday, January 26, 2023

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Stan Sallee, Member; Mike Spradling, Vice Chair; Daryl Woodard, Secretary; Kelly Dunkerley, Member. Absent Karen Keith, Chair. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the agenda was posted on January 23, 2023, at 3:27 p.m.

In the absence of the newly appointed TCPFA Chair, Karen Keith, the 2022 Vice Chair, Trustee Spradling called the meeting to order at 8:33 a.m.

Moved by Woodard, seconded by Sallee, to approve Regular Meeting Minutes of December 22, 2022. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Dunkerley, to receive and file December 2022 Financial Statements. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to authorize, empower and direct the Chair and special legal counsel, Adam Marshall, to negotiate, approve, execute and deliver a settlement with the ABLE Commission in an amount not to exceed \$1,000.00. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file the TCPFA 2022 Year-End Inventory Count and Resolutions. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Sallee, seconded by Dunkerley, to approve the 2023 TCPFA – Expo Square Company Policies. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve the 2023 Expo Square Regular Employee Benefit Program. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve request for permission to advertise for bids for the following:

- SageNet Center Lighting
- Fence Installation & Repairs
- Plastic Tables for Events

Moved by Woodard, seconded by Sallee, to approve Addendum #2 for the Sky Ride RFP. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve and award bid received from Merrifield Office Supply for Chairs for Simulcast. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Dunkerley, seconded by Sallee, to approve and award bids received from the following for Heavy Equipment Rentals. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

| Equipment Type & Monthly Charges | Award To | Equipment Type & Monthly Charges | Award To |
|---|-----------------|--|-----------------------|
| Forklift – 8,000lb | United Rentals | Manlift – 125’ (telescope) | Duke Rentals |
| Forklift – 10,000lb | United Rentals | Scissorlift – 19’ | Duke Rentals |
| Forklift – 12,000lb | United Rentals | Scissorlift – 32’ | Duke Rentals |
| Forklift – 15,000lb | United Rentals | Scissorlift – 40’ | Duke Rentals |
| Forklift – Telehandler – 10K lb 54’ Reach | Duke Rentals | Scissorlift – 50’ | Duke Rentals |
| Manlift – 40’-50’ straight | Duke Rentals | Skid Steer Loader w/tracks | Duke Rentals |
| Manlift – 40’-50’ articulating | Duke Rentals | Skid Steer Loader w/ wheels | Duke Rentals |
| Manlift – 60’ straight | Duke Rentals | Loader – 4 yd bucket (2 for Fair) | United Rentals |
| Manlift – 60’ articulating | Duke Rentals | Water Truck – 2000-gal w/ valves for water control | United Rentals |
| Manlift – 80’ straight | Duke Rentals | Industrial Ride On Sweeper | Sunbelt Material/Herc |
| Manlift – 80’ articulating | Duke Rentals | Industrial Ride On Scrubber | Sunbelt Material/Herc |

Moved by Woodard, seconded by Sallee, to accept bid received from Superior Linen Service, Inc., for Linen Rental Service. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Dunkerley, to approve Fair Meadows Import Agreements (complete listings in President/CEO’s miscellaneous file). Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Sallee, seconded by Dunkerley, to approve Non-Profit ExpoServe Agreement with Booker T. Washington Men’s Soccer Booster Club. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Dunkerley, seconded by Woodard, to approve Facilities Lease Agreements, (complete listings in President/CEO’s miscellaneous file). Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO’s miscellaneous file) as amended with a year change of 2023 to 2024 for Nerveless Nocks Inc. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

CEO's Activity Report:

- Pat McCracken – Chili Bowl removed 700 truckloads of dirt to prepare for the “white glove” Boat Show

Vice Chair's Report:

- Golden Driller Model - Johns Stephens Jr. Day – January 30, 2023 - Pavilion

Kelly Dunkerley, 2023 BOCC Chair, introduced Commissioner Karen Keith as the 2023 TCPFA Chair.

Moved by Sallee, seconded by Dunkerley, to elect Daryl Woodard as Vice Chair of the Tulsa County Public Facilities Authority. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to elect Mike Spradling as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

Moved by Dunkerley, seconded by Woodard, to adjourn the meeting. Dunkerley, yes; Sallee, yes; Woodard, yes; Spradling, yes. Motion carried.

The Vice Chair adjourned the meeting at 9:06 a.m.