

REGULAR MEETING

MINUTES

Thursday, January 30, 2020

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Stan Sallee, Member. Absent: Ron Peters, Member; Teresa Talley, Deputy Secretary. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Jessica Booth, Acting Secretary. A copy of the Agenda was posted on January 28, 2020 at 8:53 a.m. The Amended Agenda was posted on January 28, 2020 at 2:43 p.m.

The Chair called the meeting to order at 8:31 a.m.

Moved by Woodard, seconded by Sallee, to approve Regular Meeting Minutes of December 19, 2019, and Special Meeting Minutes of January 9, 2020. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve 2020 Visit Tulsa Momentum Campaign Pledge. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Resolution authorizing the Chair and/or the CEO/President to open one or more Bank Accounts at the Bank of Oklahoma, in Tulsa, Oklahoma. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Sponsorship Agreement between Tulsa County Public Facilities Authority and OK Mattress Ventures, LLC dba Mattress Firm. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Update and Discussion regarding accounting software conversion and financial overview – Shanna Dutton presented her financial timeline beginning February 2018 to date.

Moved by Woodard, seconded by Sallee, to receive and file the 2019 Year-End Inventory Count and Resolutions. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve the 2020 Expo Square Regular Employee Benefit Program. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve Global Reining Sport Group, Tulsa Reigning Classic (multi-year) Facilities Lease Agreement. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve permission to advertise for bids/proposals for the following:

- Ticketing System
- Hydro Jetting Services
- Equipment Rentals
- Temporary Personnel

Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve EXPOSERVE Non Profit Group Contracts (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve 2020 Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve Facilities Lease Agreements, and Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Woodard, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Thank you to Jessica for being Teresa, recording the Minutes
- International Equine Judges Seminar Dinner – last Tuesday 01/28/20
- Breeders upcoming show
- Expo transitioning from Fair to Arabians, BMX, Chili Bowl then to Boat Show
- Bleacher storage is currently located where the City/County Health Dept. used to be being fencing; no injuries to report while taking them down from the Chili Bowl

Chairman's Report:

- Emmett Hahn will be honored this evening by the TPS Athletics Hall of Fame
- Introduction of incoming Chief Deputy Keri Fothergill

Moved by Spradling, seconded by Sallee, to adjourn the meeting. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:09 a.m.