

## REGULAR MEETING

### MINUTES

Thursday, January 31, 2019

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at Expo Square, 3902 East 15<sup>th</sup> Street, Tulsa, Oklahoma in the Culinary Training Center at ExpoSERVE, with the following members present: Stan Sallee, Chairman; Karen Keith, Member; Mike Spradling, Secretary; Daryl Woodard, Vice Chairman. Absent: Ron Peters, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Clayton, Deputy Secretary. A copy of the Agenda was posted in the lobby of the Ray Jordan Tulsa County Administration Building on January 29, 2019 at 1:39 p.m.

The 2018 Vice Chairman called the meeting to order at 8:31 a.m.

The 2019 BOCC Chairman Karen Keith, submitted a letter to the TCPFA Board designating Commissioner Stan Sallee as Chairman of the Tulsa County Public Facilities Authority for calendar year 2019 effective this date.

Moved by Keith, seconded by Spradling, to elect Woodard as Vice Chairman of the Tulsa County Public Facilities Authority. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to elect Spradling as Secretary/Treasurer of the Tulsa County Public Facilities Authority. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Regular Meeting Minutes of December 20, 2018. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to receive and file 2018 September, October and November Financial Statements. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Vision Renewal & Capital Project Summary. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve purchase of Stalls and Related Equipment for the Super Duty Barn with approved Vision Funds, not to exceed \$650,000. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Spradling, to receive and file the 2018 Year-End Inventory Count and Resolutions. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve 2019 Expo Square Regular Employee Benefit Program. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Momentum Campaign Pledge Agreement with Regional Tourism. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to donate salvaged pieces of the original Golden Driller Plaque to Jim Weaver, nephew of Ken and Cullen Davis, Mid-Continent Supply Company of Fort Worth, the company that donated the statue to the Tulsa County Fairgrounds Trust Authority in 1966. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Tulsa Boys' Home – Run for the Roses (multi-year) Facility Lease Agreement. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Pony of the Americas – POAC Show (multi-year) Facility Lease Agreement. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request to obtain quotes for any Metal Fabrication Services, staff will come back to the board to request permission to advertise a bid if necessary. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to accept bid received for Flatbed Trailer Rentals from Tri-State Trailer Rentals excluding the delivery and pickup fee of \$170. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve request for permission to advertise for bids for the following:

- 2019 TSF Video Board Rentals for Oklahoma Stage
- 2019 TSF Shuttle Service
- 2019 TSF Tickets, Passes & Stickers
- Fire Suppression System Maintenance and Repair
- Temporary Personnel

Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve EXPOSERVE Non Profit Group Contracts (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Facilities Lease Agreements, and Miscellaneous Contracts & Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listing in President/CEO's miscellaneous file). Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

President/CEO's Activity Report:

- Chili Bowl up \$72K; \$870K in concessions including the Shoot Out

- Continuing discussions with the Chamber, BMX & Chili Bowl regarding bleachers

Chairman's Report – "Look forward to working with Expo staff."

Moved by Keith, seconded by Woodard, to adjourn the meeting. Spradling, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 9:14 a.m.