

REGULAR MEETING

MINUTES

Thursday, June 24, 2021

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Ron Peters, Chair; Karen Keith, Member; Stan Sallee, Member; Daryl Woodard, Secretary; Mike Spradling, Vice Chair. Others present: Amanda Blair, COO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. Absent: Mark Andrus, President/CEO. A copy of the Agenda was posted on June 21, 2021 at 1:33 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Keith, seconded by Spradling, to approve Regular Meeting Minutes of June 24, 2021. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to receive and file May 2021 Financial Statements. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to receive and file TCPFA 2020 Financial Audit. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request for permission to access Surcharge Funds in the amount of \$345,000 to be utilized for Expo Center South Side Painting, E/W Gable Painting, and damaged cable light removal; originally bid with Golden Driller Plaza February 2021. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve A133-2009 Exhibit A Guaranteed Maximum Price Amendment #2 between Tulsa County Public Facilities Authority and Crossland Construction, Inc., for Expo Square – Golden Driller Plaza. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve City of Tulsa 2019 Emergency Animal Shelter Event Recommendation to forgive the balance of \$19,984.50 owed by the City of Tulsa as being considered a contribution/cost-sharing partnership with the City of Tulsa. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve request for permission to advertise for bids for Roof Repairs. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to accept bids received for Expo Square/ TSF Wearables from Hi CORP, Inc. (Embroidery Items) and Absolute Graphix (Screen Printed T-Shirts). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve 2021 Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

COO's Activity Report:

- 2021 Fair Planning is in full swing  
Shout out to Andrea, Jen & Johnna for Space Sales; Steve our Creative Director, Brandi & Taylor for livestock entries
- Accounting Department is currently reviewing payroll companies
- Live Race – Mark & Maintenance
- Pinto Horse Show is going great; F&B Chicken Sliders are receiving rave reviews
- Naming Rights/Golden Driller Plaza Ribbon Cutting scheduled for mid-September

Chair's Report: No Report

Moved by Spradling, seconded by Woodard, to adjourn the meeting. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 9:03 a.m.