

REGULAR MEETING

MINUTES

Thursday, March 24, 2022

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Stan Sallee, Chair; Daryl Woodard, Secretary, Karen Keith, Member; Vicki Adams, Member. Absent: Mike Spradling, Vice Chair. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on March 21, 2022 at 2:54 p.m.

The Chair called the meeting to order at 8:32 a.m.

Moved by Woodard, seconded by Adams, to approve Special Meeting Minutes of February 28, 2022. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to receive and file February 2022 Financial Statements. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Adams, to approve AIA A133-2019 Standard Form of Agreement and AIA A201-2017 General Conditions of the Contract for Construction between Tulsa County Public Facilities Authority and Crossland Construction Company, Inc., for Expo Square – Electrical Improvements. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Agreement between Tulsa County Public Facilities Authority and Green Acorn LLC for Electrical, & Plumbing Engineering Design Services. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Adams, to approve Letter of Agreement between Tulsa County Public Facilities Authority and RK & Associates for Civil Engineering Fee for Expo Square - Electrical Improvements. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Expo Square 2023-2024 Event Manager's Guide and Facility Rental Rates. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Wanenmacher's Tulsa Arms Show (2024-2028) Facilities Lease Agreement. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve TCPFA Non Profit Service Group, Charitable Organization Agreement. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Adams, to award bid for the embroidery portion of TSF & Expo Wearables to Admiral Express and rejecting all bids for the screen printing portion and obtain quotes. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to defer all bids received for Evet Chairs. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve permission to advertise for bids for Hotel Accommodations during the 2022 Tulsa State Fair. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Adams, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

Moved by Adams, seconded by Woodard, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

CEO's Activity Report:

- TC Sheriff Regalado thanks the Board for allowing the "Cold Case Squad" to utilize the Armory Conference Center for their lunch and discussions.
- New open arena being built by Expo Maintenance on the southwest corner of the Expedition and the OFD Barn
- (5) dead HVAC units being replaced on the Ford Truck Arena rooftop
- Lighting being replaced with LED's on Central Park Hall and the Exchange Center

Chair's Report: No Report

Moved by Adams, seconded by Woodard, to adjourn the meeting. Adams, yes; Keith, yes; Woodard, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 8:54 a.m.