

SPECIAL MEETING  
MINUTES  
Monday, March 30, 2020

The Trustees of the Tulsa County Public Facilities Authority (TCPFA) attended a Special Meeting Monday, March 30, 2020, at 3:30 p.m., via teleconferencing via GoToMeeting, an online meeting and web conferencing tool by joining from a computer, tablet or smartphone using the following link: <https://www.gotomeet.me/AmandaBlair/tcpfaspecial-meeting---monday-march-30-2020>. Board members and members of the public could also dial in using their phone by dialing: United States: +1 (872) 240-3212. Participants could then enter the following Access Code: 476-495-629. The meeting site was at Expo Square Administration Office, at 4145 East 21st Street, Tulsa Oklahoma in the Conference Room. A copy of the Agenda was posted on March 26, 2020 at 2:15 p.m.

Chair Karen Keith - appearing in person  
Trustee Ron Peters – by teleconference  
Trustee Stan Sallee – by teleconference  
Trustee Mike Spradling – by teleconference  
Trustee Daryl Woodard – absent  
President/CEO, Mark Andrus – appearing in person  
Chief Operating Officer, Amanda Blair – appearing in person  
Deputy Secretary, Teresa Talley – appearing in person

The Chair called the meeting to order at 3:30 p.m.

Moved by Spradling, seconded by Peters, to approve Regular Meeting Minutes of February 27, 2020. Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve Letter of Amendment No. Three of the North American Midway Entertainment-Southeast, Carnival Midway Agreement. Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve request to advertise for Tents for the 2020 Tulsa State Fair. Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Peters, to accept the bid received from C&B Carpets for Office Remodels and Events. Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve Facilities Lease Agreements, and Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

Moved by Peters, seconded by Sallee, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

President/CEO's Activity Report:

- Expo Square will continue to be flexible during the COVID-19 pandemic as we have with previous disastrous events such as the ice storm in 2008 and the 2019 floods
- Met with the Army Core, TAEMA & Health Department on Saturday regarding needs and possible availability

Chair's Report:

- Much appreciation goes out to all the staff at Expo

Moved by Sallee, seconded by Spradling, to adjourn the meeting. Peters, yes; Sallee, yes; Spradling, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 3:44 p.m.