

REGULAR MEETING

MINUTES

Thursday, May 27, 2021

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Ron Peters, Chair; Karen Keith, Member; Stan Sallee, Member; Daryl Woodard, Secretary; Mike Spradling, Vice Chair. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on May 25, 2021 at 9:24 a.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Woodard, seconded by Keith, to approve Regular Meeting Minutes of April 22, 2021. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to receive and file April 2021 Financial Statements. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve request for permission to access Surcharge Funds in the amount of \$45,000 to be utilized for Fair Meadows Racing Office Roof (\$25,000) and Food and Beverage Ice Plant Repair (\$20,000). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Resolution Authorizing Application for 2022 Tulsa State Fair Live Race and Recipient Gaming License. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve TCPFA 2021-2022 Premium Renewal of Community Care Health Insurance. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Agreement between Tulsa County Public Facilities Authority and State of Oklahoma for Disaster Assistance for Emergency and Major Disasters. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve K-Bar Ranch, Inc., (2021-2024) Facilities Lease Agreement. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to accept bids received from York Electronic Systems for Fire Alarm Monitoring and Fire Alarm Repairs. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept bid received from Yamaha Golf Car Company for Golf Cart Lease Purchase. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

[Trustee Woodard recused himself due to a conflict of interest regarding Expo Center Naming Rights at 8:49am]

Moved by Spradling, seconded by Keith, to approve Addendum #1 for Expo Center Naming Rights RFP and to enter into negotiations with SageNet for Expo Center Naming Rights Agreement. Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

[Trustee Woodard returned to the meeting at 8:55am]

Moved by Keith, seconded by Woodard, to accept bid received from Financial Equipment Company for Currency Counters. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to accept bid received from Midwest Decorating for Decorator Service. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Addendum #1 for Payroll Services RFP. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve request for permission to advertise for bids for Wearables. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve 2021 Tulsa State Fair Lease Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Fair Meadows Import and Export Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Woodard, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

President/CEO's Activity Report:

- Fire Suppression project in Expo Center and Administration Offices should be completed by the end of June; eight and a half mile of pipe
- New lawn equipment for grounds
- Sincere "Thank You" to SageNet

Chair's Report: No Report

Moved by Sallee, seconded by Woodard, to adjourn the meeting. Spradling, yes; Sallee, yes; Keith, yes; Woodard, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 9:08 a.m.