

## REGULAR MEETING

### MINUTES

Thursday, November 18, 2021

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15<sup>th</sup> Street with the following members present: Ron Peters, Chair; Mike Spradling, Vice Chair; Karen Keith, Member; Stan Sallee, Member. Absent: Daryl Woodard, Secretary. Others present: Mark Andrus, CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on November 15, 2021 at 1:15 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Sallee, seconded by Keith, to approve Regular Meeting Minutes of October 28, 2021. Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Keith, to approve 2022 Visit Tulsa Momentum Campaign Pledge. Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Spradling, to approve Tulsa Sports Commission (2021-2030) Facilities Lease Agreement for USA BMX Grand Nationals. Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve permission to advertise for bids for Equipment Rentals. Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve ExpoSERVE Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Facilities Lease Agreements, (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Keith, seconded by Sallee, to approve Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

Moved by Spradling, seconded by Keith, to receive and file all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

CEO's Activity Report:

- Electrical Infrastructure Issues (PSO & Management are working together on a scope of utilities and equipment requiring upgrades)

Chair's Report: Receiving 20-25 "Thank You" cards a day regarding the Jr. Livestock Show.

Moved by Keith, seconded by Sallee, to adjourn the meeting. Spradling, yes; Sallee, yes; Keith, yes; Peters, yes. Motion carried.

The Chair adjourned the meeting at 8:49 a.m.