

REGULAR MEETING

MINUTES

Thursday, November 21, 2019

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Stan Sallee, Chairman; Daryl Woodard, Vice Chairman; Mike Spradling, Secretary; Ron Peters, Member; Karen Keith, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on September 16, 2019 at 3:37 p.m.

The Chairman called the meeting to order at 8:34 a.m.

Moved by Keith, seconded by Peters, to approve Special Meeting Minutes of November 4, 2019 and Special Meeting Minutes of November 12, 2019. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to approve Agreement for Municipal Advisory Services with Baker Group LP, Escrow Trust Agreement with BOKF, NA dba Bank of Oklahoma and authorize execution of same by appropriate officers of the Authority, together with such other documents and instruments and payment of fee for defeasance report and other expenses as may be necessary or required, all in connection with payment and defeasance of the Authority's Capital Improvement Refunding Revenue Bonds, Series 2015. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve AIA Document G802-2017 Amendment No. One to the Professional Services Agreement between TCPFA and GH2 Architects, LLC for The Golden Driller Plaza Renovation Project. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Keith, to approve AIA Document A133-2009 Standard Form Agreement between TCPFA and Crossland Construction Company, Inc., for Expo Square - Golden Driller Plaza. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Woodard, to accept bid received for Backlit Can Signs and award bid to Amax Sign Company. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to accept bid received for Electrical Wire and award bid to Elliott Electrical Supply. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Spradling, seconded by Peters, to accept bid received for Hardwire Supplies and award bid to Midtown Hardware. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Peters, seconded by Spradling, to approve EXPOSERVE Non Profit Group Contracts (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Keith, seconded by Peters, to approve Facilities Lease Agreements, and Miscellaneous Contracts and Agreements (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

Moved by Woodard, seconded by Keith, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

President/CEO's Activity Report –

- Affair of the Heart this weekend

Chairman's Report – No Report

Moved by Spradling, seconded by Peters, to adjourn the meeting. Woodard, yes; Keith, yes; Spradling, yes; Peters, yes; Sallee, yes. Motion carried.

The Chair adjourned the meeting at 8:40 a.m.