

REGULAR MEETING

MINUTES

Thursday, September 24, 2020

The Trustees of the Tulsa County Public Facilities Authority met at the hour of 8:30 a.m. at the Armory Conference Center, 3902 East 15th Street with the following members present: Karen Keith, Chair; Daryl Woodard, Vice Chair; Mike Spradling, Secretary; Stan Sallee, Member. Absent: Ron Peters, Member. Others present: Mark Andrus, President/CEO; Melissa Westfall, Counsel; Teresa Talley, Deputy Secretary. A copy of the Agenda was posted on September 21, 2020 at 1:30 p.m.

The Chair called the meeting to order at 8:30 a.m.

Moved by Sallee, seconded by Spradling, to approve Special Meeting Minutes of August 31, 2020. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Woodard, to receive and file the 2019 Independent Audit Report. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to receive and file August 2020 Financials Statements. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Spradling, to approve request to access Surcharge Account in the amount of \$40,000 for the Food Service Armory Water Heater Repair/Replacement Project. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to accept and file the 2021 TCPFA Certificate of Regular Meetings. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Spradling, seconded by Sallee, to approve Fair Meadows Import Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Sallee, seconded by Spradling, to approve as amended Facilities Lease Agreements, and Miscellaneous Contract and Agreements (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

Moved by Woodard, seconded by Sallee, to approve all claims, including payroll, and to ratify all handwritten checks (complete listings in President/CEO's miscellaneous file). Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

2020 TSF Youth Livestock Show Update presented by Amanda Blair & Brandi Herndon

President/CEO's Activity Report:

- Events still a go – Wanenmacher Gun Show; Color Breed Congress; US Arabian Nationals; Affair of the Heart
- Finance Meeting scheduled every Monday – good to December 20th
- 29 Full Time Employees

Chair's Report: No Report

Moved by Sallee, seconded by Spradling, to adjourn the meeting. Spradling, yes; Sallee, yes; Woodard, yes; Keith, yes. Motion carried.

The Chair adjourned the meeting at 9:16 a.m.