

## **Food Vendor General Rules**

### **Fayette County Fair**

**August 29-September 1, 2024**

Welcome as a Vendor to the Annual Fayette County Fair. The Fair Association wishes to thank you for your participation and cooperation so this year's Fair can be a great success. The following are rules and regulations that are provided to help you understand the Association's policies and aid you with your booth's operation. These rules and regulations have been designed to permit the smooth operation of the Fair and for safety needs. Please read these rules and regulations and make each person who works in your booth aware of these requirements. *Note: There are changes from past rules due to the new facility.*

### **2024 Rules, Guidelines and Contacts**

**A \$250.00 deposit is required from ALL vendors in order to reserve your food vendor location. Credit card payments may be made on eventhub.net. All checks are made payable to the Fayette County Fair Association.**

1. Post your menu and prices. No changes to the menu will be made without prior approval after Tuesday, August 27, 2024. Menu and prices must be submitted prior to Tuesday, August 27, 2024. Please be considerate of the fact there will be activities on the Fairgrounds August 24<sup>th</sup> and 25<sup>th</sup>, 2024. Non-profit vendors must post their non-profit permit. All food trailers must post a state health permit.
2. All booths are to be opened and manned during the following hours:
  - Thursday, August 29, 2024-4:00 p.m.-12:00 a.m.
  - Friday, August 30, 2024-4:00 p.m.-12:00 a.m.
  - Saturday, August 31, 2024-4:00 p.m.-1:00 a.m.
  - Sunday, September 1, 2024-4:00 p.m.-12:00 a.m.
3. The freezer and cooler space is furnished by the Fair Association. The combination for the cooler and freezer lock will be shared, please notify your workers and suppliers. Experience suggests that you should plan to stock your booth on or before Wednesday, August 28, 2024. Please contact Daniel Cernoch regarding any electrical questions or needs you may have regarding your booth at 979-481-0739. Vendors may not place canned drinks in the cooler. Glass containers are not allowed on the Fairgrounds at any time.
4. Booths are required to use "Blast Pass" Debit Card only for sales. Do not accept cash at any time. All vendors will sell in dollar increments. Several kiosks' stations will be

located on the grounds for fair guests. All Blast Pass questions should be handled through Guest Services or call Joan Miertschen at 713-819-0050.

5. The La Grange Optimist Club, Schulenburg Lions, Mac's Daq's and The 5D Travelin' Tavern will be permitted to sell alcoholic beverages. **You may not use the Fair Association Coolers to cool your drinks. No glass containers will be permitted on the fairgrounds.** Arm bands will be required for sales to verify age. Be sure to get your liquor liability information to: Jennier Casanova @ Kaliff Insurance Company, Phone 210-829-7634, Fax 210-829-7636 **Email: [jennifer@kaliff.com](mailto:jennifer@kaliff.com)**
6. Since all food items on your menu must receive prior approval of the Food Vendor Committee, no substitutions are allowed without committee approval. All menu changes must be made prior to Tuesday, August 27, 2024 before 4 p.m. All people preparing food or serving food **must wear plastic gloves and a cap or hair net.** In addition, all who prepare food and serve must wash well before preparing or serving food in the booth area at the designated dish and hand washing area. Set up hand wash stations as required by the health department at your booth.
7. Each booth will be issued a combination lock. Share the combination for your lock with Rose Urbanovsky by Monday, August 26, 2024. The freezer will be picked up on Tuesday.
8. Worker passes are available from the Association through the Country Store for \$10.00. The worker pass is only for entering the fair to work your booth. It is not a general admission pass. Passes will be in the form of a vendor arm band. Unused arm bands **must** be returned to the Country Store by 9 p.m. on Sunday, September 1, 2024 the last day of the fair to receive credit on your account. A packet will be issued to each vendor. It will include 4 season passes, and 2 parking passes. Worker passes may be purchased at the Country Store. Additional parking passes may be obtained at the Country Store subject to availability. Upon arrival registration packets may be picked up at the Country Store.
9. No handguns or weapons of any kind (including a weapon carried by a person with a concealed carry permit) will be permitted on the fairgrounds. Any violation should be reported to a Fair Board Director, Food Vendor Committee or Fair Security. Fair security will handle the violation once the notification has been made.
10. Vendors will be provided with a space for parking in a designated parking area. The Vendor Parking Permit must be displayed at ALL times. For any questions regarding parking, may be directed to the Country Store (979-249-6444) or to Dennis Belota (979-249-7380). Use caution when driving on the grounds. NO vehicles are permitted on the

grounds after 2 p.m. any day of the fair. Do not duplicate parking tags. Towing will be enforced.

11. Please mail all requested materials to Rose Urbanovsky, 621 College Street, La Grange, TX 78945 before June 1, 2024. You may enter your documents through Event Hub [Fayette County Fair 2024 | EventHub Showcase](#) Set up your booth through this link, then you may upload documents and they will be forwarded to Rose Urbanovsky. For questions contact Ann Lowes Mueller (979-249-6444) or at [fayettecountrystore@gmail.com](mailto:fayettecountrystore@gmail.com) **A \$250.00 refundable deposit is required from ALL vendors.**
12. For questions relating to vendor accounts contact Rose Urbanovsky.
13. An information sheet with all pertinent contact information will be in your packet at registration.

Email Address: [roseurbanovsky@yahoo.com](mailto:roseurbanovsky@yahoo.com)

Rose Urbanovsky

621 S. College

La Grange, TX 78945

979-968-5081

979-702-2426

All materials are due by June 1, 2024. Required documents are: Information Sheet, Contract, Proof of Insurance and food/health operations permit.

Thank You!

Fayette County Fair Food Vendor Committee