

Federation Welcoming Committee

This is a great way to get everyone involved in the Convention!

This year's Welcoming Committee wants to make everyone feel "Welcome" at the Convention while also assisting with directions to meeting locations, etc. and **WE NEED YOUR HELP!**

And it couldn't be any easier than this.....Two ways to sign up to help:

[Click Here To Sign Up For Volunteering](#) - It's fast – it's easy – try it!

Or fill out the form below and return it as soon as possible but no later than May 1st.

WITH EVERYONE'S HELP – WE WILL HAVE A GREAT CONVENTION!

Name of Fair/Company _____

Contact Person _____

Phone Number: _____ Email: _____

Please indicate which day(s) you will be at the convention and available to help:

Thursday, May 12

- _____ 12 noon – 1:30 pm – Greeter/Welcome attendees in Hotel Lobby
- _____ 1:30 – 3:00 pm – Greeter/Welcome attendees in Hotel Lobby
- _____ 3:00 – 4:30 pm – Greeter/Welcome attendees in Hotel Lobby
- _____ 12:45 – 1:30 pm – Monitor Badges/Workshop
- _____ 1:30 – 2:30 pm – Monitor Badges/Workshop
- _____ 2:15 pm – 3:30 pm – Monitor Badges at Trade Show Entrance/pass out door prize tickets
- _____ 3:30 pm – 4:30 pm - Monitor Badges at Trade Show Entrance/pass out door prize tickets
- _____ 4:30 pm – 5:30 pm – Monitor Badges at Trade Show Entrance/pass out door prize tickets
- _____ 8:45 pm – 10:00 pm – Pick up tickets Monitor Door for President's Party

Friday, May 13

- _____ 10:30 – 12:00 noon – Monitor Door for Opening Session –put sponsor materials on chairs
- _____ 12 noon – 1:45 pm – Pick up tickets in Trade show for Luncheon (at luncheon lines)
- _____ 12 noon – 1:30 pm – Monitor Badges at Trade Show Entrance/pass out tickets
- _____ 1:30 pm – 3:00 pm - Monitor Badges at Trade Show Entrance/pass out tickets
- _____ 3:00 pm – 4:15 pm - Monitor Badges at Trade Show Entrance/pass out tickets
- _____ 4:15 pm – 5:30 pm – Pick Up Tickets for Happy Hour at Trade Show Entrance

Saturday, May 14

- _____ 11:45 am – 1:00 pm – Monitor Door and pick up tickets for Luncheon/sponsor materials on tables
- _____ 1:00 – 2:30 pm - Monitor Badges at Trade Show Entrance/pass out door prize tickets
- _____ 2:30 – 3:30 pm - Monitor Badges at Trade Show Entrance/pass out door prize tickets
- _____ 6:00 pm – 7:15 pm – Monitor Door and pick up tickets for Gala (put sponsor items on tables)

PLEASE RETURN BY May 1st TO:

**Eddie Cora
Miami-Dade County Fair
10901 SW 24th St.
Miami, FL 334165**

Or email to: ecora@fairexpo.com