Thank you for registering for the Florida Federation of Fairs And Livestock Shows, Inc. Annual Convention and Trade Show and IAFE Zone II Meeting.

NOTE: A copy of your insurance certificate and all fees must be paid within 10 days to confirm your registration.

Please <u>provide this email to your insurance company</u> for the information they will need to issue your certificate of insurance as <u>the wording must be exact:</u>

## **Check List:**

- The name of your company (as the insured) must be the same as the name of your membership and trade show booth application.
- The dates of the event are May 16-18, 2024.
- The Federation's correct name needs to appear as the "Florida Federation of Fairs & Livestock Shows, Inc."
- The address in the "Certificate Holder" section must read:

Florida Federation of Fairs and Livestock Shows, Inc. P. O. Box 368
Palmetto, FL 34220

- The certificate must reflect the following as the additional insured for \$1,000,000 in liability (using official names and addresses as stated below):
  - Florida Federation of Fairs and Livestock Shows, Inc. P. O. Box 368
     Palmetto, FL 34220

**AND** 

Caribe Royale Orlando
 8101 World Center Drive
 Orlando, FL 32821

Thanks for your support and participation!

**Daniel West**