

**Fremont County Fair Board
Minutes
APRIL 11, 2024**

The Fremont County Fair Board met April 11, 2024 at the Fremont Center Classroom, in Riverton, Wyoming. Board members present were Scott Walters, Nikki Horton, Trevor Bekken, Megan Sims, Rob Dolcater, Alex Eckhardt and Kourtney Hanger. Fair Staff present were, Fair Manager Pat Hart and Laura Harrington, Administrative Assistant.

The meeting was called to order at 6:02 p.m. by President Scott Walters

President Scott Walters led the Pledge of Allegiance.

Pat Hart gave the board prayer

I. APPROVAL OF AGENDA

Nikki Horton moved to approve the April 11, 2024 agenda; Trevor Bekken seconded; motion passed unanimously.

II. PATRONS

- None

III. APPROVAL OF CONSENT AGENDA

- Minutes from the March 14,2024 Fremont County Fair Board Meeting.
- Current Bills and financial report for March 2024
- Alcohol Permits for The Republican Women and Brown Company.

Megan Sims moved to approve all items on the Consent Agenda, seconded by Kourtney Hanger; motion passed unanimously.

IV. CORRESPONDENCE

- None

V. EX-OFFICIO BOARD REPORTS

- **Commissioner Liaison** – Commissioner Allen was not present. A tentative closing for the North 8th West arena property is set for April 17, 2024.
- **County Extension** –Chance Marshall was not present
Wind River Extension – Johnathan Despain was not present

VI. STANDING COMMITTEE REPORTS

- **Royalty Committee** –Shaylee Farrell reported that the Gold Buckle Ball was a fun event. The Royalty grossed approximately \$7600.00. She thanked Megan Sims for all of her help.
- **Youth Ambassadors**- Holly & Darren Putnum introduced themselves to the board. Holly reported that the Ambassadors will have a booth at the Garden Expo with activities for event goers to try. They are planning on having a booth at Hudson Daze and Day in the Park. They also plan on participating in the 4th of July Parades. The Ambassadors will meet on April 18 at 5pm in the Fremont Center.
- **Junior Livestock Sale Board** – Carmen and Laura attended the auction portion of the Showworks training in Cody. They will be sending a survey to buyers to get their opinion on how to do resales.
- **Junior Show Advisory Committee** – No report. Next scheduled meeting is July 18, 2024.
- **Friends of the Fremont County Fair** – Tanya Santee reported that they are working on finalizing things for Spring Jackpot. They are looking for sponsors for the jackpot. The group is also looking for a photographer for the Jackpot and a group to clean up afterwards. FOF are still hoping to receive grant money for the jackpots and the Big Foot sound system that has been ordered. Checks have been sent to the groups that helped at the Barn Bash. Approximately \$70,000.00 was raised at the Barn Bash. Friends of Fair presented the fair with a check for \$10,000.00 to start the installation of the new flooring in the Little Wind Center.

VII. FAIR MANAGERS REPORT

- Family Day- Bounceopolis from Thermopolis will be bringing 4 inflatables at a cost of approximately \$750.00. Laser Maze and Putt Putt will set up a day early at a cost of \$2000. The Ambassadors can also help do some games. Bunks will be serving brisket and hotdogs.
- RFP Concessions eastside- One bid was received from Jane with Deb's Bread Wagon Pat explained that traditionally the concessions under the grandstands were run by nonprofits or fund-raising groups, no bids were received from nonprofits our fundraising groups. Deb's will be asked not to sell the same items as the 4-H/FFA group will be selling on the west side. Rob Dolcater moved to accept the Bid from Deb's Bread Wagon, Trevor Bekken seconded; motion passed.
- RFP Porta Johns- Two bids were submitted for the porta johns for Spring Fair and Fair. Western Outhouse and Onsite Services. Pat recommended that the board accept the bid from Onsite Services. The bid was lower and more comprehensive with services donated for Spring Fair. Onsite has proven to be very reliable in the past. Megan Sims moved to accept the bid from Onsite services, seconded by Alex Eckhardt; motion passed.
- July Carnival- Presale tickets for the July Carnival will only be available online. Posters will be made advertising this. Laura will also inform people who purchase Spring Carnival tickets of the change. Pat expressed concern that revenues will decrease with this change.
- 2024-2025 Budget- Budget meeting will be held May 1, 2024 at 6:00PM
- ShoWorks- Training was awesome. Pat would like to encourage exhibitors to use the Passport App so information can be streamlined. Alex Eckhart asked if there could a meeting or some way to train exhibitors on how to use Passport.
- Awards Process- Laura Harrington takes award donations. Pat Hart selects and orders belt buckles. The majority are purchased from Western Supply trying to keep things local. People's suggestions for awards are considered. Tanya Santee asked that the proper show animals be placed on the buckles.
- Vet office has been listed for lease with ReMax Realty.

VII. UNFINISHED BUSINESS

- Capital Revolving ARPA, LATC funds- Pat and Laura have decided that upgrading the current booking system would be the best option for now. \$15,000.00 has been approved this will cost approximately \$9,000.00
- Fremont Center Project- Pat Hart reported that work has begun on the project. Expected completion date is June 30, 2024.
- Barns- Pat included the original RFP for the barns that was sent out. Paul Downey will be spoken to about doing gutters on the barns as a temporary fix.
- New Arena- Marty Kennison, Scott Rattliff, Brenda Sims Jim Horn, Katrena Crimm, Shaylee Ferral and Rod Rivers were presented as candidates for the Arena Committee. Chance Marshall and an FFA advisor will be Liaisons. Nikki Horton moved to approve all candidates for the Arena Board, Alex Eckhardt seconded; motion passed unanimously.
- Exhibitor Party- needs to be set at the next meeting if it is going to happen. Finding free time to host it is problematic. Sunday was brought up as a possible day. Tanya Santee suggested putting out a survey.
- Reminder to complete the Auditor Training.
- **Counting down....107 days until 2024 Fremont County Fair “Whatever Floats your Goat!”**

VIII. NEW BUSINESS

- Chris Eberline asked if the Ruby Memorial Rodeo can use their own tractor and driver (Lance Jordan) for their rodeo in July. Trevor Bekken moved to allow the Ruby Rodeo to use their own tractor and driver for their rodeo July 6-7, 2024, seconded by Rob Dolcater; motion passed unanimously.

IX. Executive Session

None

Nikki Horton moved to adjourn the meeting at 7:06PM, seconded by Alex Eckhart; motion passed.

Next Meeting

The **May meeting** will be held on **Thursday, May 9, at 6:00 p.m.**, in Riverton, in the Classroom, Fremont Center, at the fairgrounds.

Scott Walters, Fair Board President

Megan Sims, Fair Board Secretary