

**Fremont County Fair Board
Minutes
December 14, 2023**

The Fremont County Fair Board met December 14, 2023 at the Fremont Center Classroom, in Riverton, Wyoming. Board members present were Scott Walters, Maralyne Middour, Brandon Haun, Nikki Horton, Holdren and Rob Dolcater. Mistalyn Steffen was on the phone, Kassie Holdren was absent. Fair Staff present were, Pat Hart Fair Manager and Laura Harrington, Administrative Assistant.

The meeting was called to order at 6:31 p.m. by President Scott Walters.

Scott Walters led the Pledge of Allegiance.

Board prayer was led by Pat Hart

I. PATRONS

APPROVAL OF AGENDA

Rob Dolcater moved to approve the agenda; Nikki Horton seconded; motion passed.

II. APPROVAL OF MINUTES

Rob Dolcater moved to approve the November minutes as presented, Brandon Haun seconded; motion passed.

III. CORRESPONDENCE

1. None

IV. FINANCIAL REPORT

- V.** Rob Dolcater moved to approve the Financial Report for November, seconded by Maralyne Middour; motion passed unanimously.

REPORTS

- **Commissioner Liaison** – Commissioner Allen was absent
- **County Extension** – No report
- **Royalty Committee** – Pam Rivers reported that the Jr Queen, and 1st and 2nd attendant participated in the Light Up Lander Parade. She said they are getting ready to order buckles and request that the Fair Board pay for the queen's buckle. Rob Dolcater moved to pay for the buckle for the 2024 Royalty queen, seconded by Maralyne Middour; motion passed unanimously
- **Youth Ambassadors** – No report
- **Junior Livestock Sale Board** – Carmen Vasco reported that the board has worked on revisions to their rules and By Laws. Rob Dolcater moved to approve the changes to the Junior Livestock Sale Board By-Laws Article 3 bullet 2, seconded by Brandon Haun; motion passed unanimously.

Discussion was held concerning the Fair Board and Sale Boards rolls with each entity. Mark Mc Connell would like to see more communication between the two boards. All agreed that the implementation of work sessions will be beneficial. The Sale Board has requested a member of the fair board tag animals for exhibitor banned from sale. The sale board is going to sell the resale animals in species lots at market price this year rather than run them through the auction. They feel this approach will streamline the resale and reduce manpower needs in the weeks after the sale. It will also reduce the risk of animal death.

Brandon Haun moved to approve Amanda Slack as a new JLSB member beginning January 2024, seconded by Rob Dolcater; motion passed unanimously.

Rob Dolcater moved to approve the Junior Livestock Sale Board Rules for 2024, seconded by Nikki Horton; motion passed unanimously.

Next Meeting January 22, 2024

Beef tagging February 3, 2024 at Riverton Livestock Auction.

- **Junior Show Advisory Committee** no report
- **Friends of the Fremont County Fair** – Tanya Santee reported that they are working on Barn Bash. Table prices are discounted until January 16th. They are seeking donations for their auction. She said they would be willing to auction off a camp spot with the funds going towards whatever the board designates. She said they do it at state fair and raise a decent amount of money. They really want to be able to let people know where the money raised will be going.
- **Fair Mangers Report**
- Pat reported that IAFE was good and there are many fairs struggling with lower open class exhibits.
- The bid for the country artist that Pat was looking at bringing in for the Free Stage was higher than expected. The Train returned a bid of \$700 per day. Rob Dolcater moved to hire the train for the 2024 Fremont County Fair, seconded by Brandon Haun; motion passed unanimously.
- Pat has a call into Action Entertainment for Family Day. They have had a change in their schedule so she will see if they are available.
- Pat reported that the Jousting group would be willing to be here for fair for \$16,000.00 on August 1, 2024. Discussion was held many board members expressed concern over whether this would be a money-making event. The Board would like to see local participation. Rob Dolcater moved to bring Knights of Valor in for the 2024 Fremont County Fair, seconded by Brandon Haun; motion passed.
- Pat Hart proposed raising ticket prices for all night events to \$15.
- Mistalyn Steffen suggested that if there is a Ranch Rodeo for 2024 to move it to Saturday and have Hog N Mud on Wednesday.
- Pat has not heard from Carnival Midway Attractions.

VII. UNFINISHED BUSINESS

- Capital Revolving- ARPA-LATC – The Fremont Center remodel will go out to bid sometime in January
- Family Animal- Brandon Haun moved to approve the changes to Rule #8 (Family Animals), seconded by Maralyne Middour; motion passed.
 - RFP engineering barns- No RFP has been sent out. Waiting to hear from Sehnert Systems. Nikki Horton will reach out to them.
 - A RFP will be put out for the east Concession Stand after confirming that it is ready for use.
 - Maralyne Middour asked that Joan Eisemann be paid for her work at Fair. She said her hours had been turned into Pat. Pat said she would look into it.
 - Walt Neil is helping to make sure that the meeting room is set up to run either video or audio meeting connection.
- **Counting down....226 days until 2024 Fremont County Fair “Whatever Floats your Goat!”**

VI. NEW BUSINESS

- Alcohol permit requests- Maralyne Middour moved to approve alcohol permits for Holbert Wedding and Friends of FFA, seconded by Brandon Haun; motion passed unanimously.
- The schedule for Board Meetings was presented by Pat Hart. Nikki Horton moved to change Board Meeting time to 6PM, seconded by Brandon Haun. Motion passed. Works sessions will take place quarterly.
- Fairgrounds upgrade and project list was in the Board packet. Top priority is the Barn and roof. The Board was told to think on items they would like to add. Long term goal would be one consecutive roof over all the barn.
- Betts Electric has the supplies needed to do upgrades on the Campground. The cost would be approximately \$18,000.00. Ten electrical pedestals will be upgraded to 50 amps.
- The board will have a work session on January 9th at 6PM
- A card of appreciation was presented to Maralyne Middour for her year of service on the Fair Board. A belt buckle was presented to Brandon Haun for his five years of service on the Fair Board.
- The board will review the new procedures that Nikki Horton wrote up. If they are approved by the board, they will go to the County attorney for approval.

VII. Executive Session

Nikki Horton moved to go into Executive Session at 8:12PM with only the board present.

Regular meeting reconvened at 9:00PM

Mistalyn Steffen has submitted a letter resigning from the Fremont County Fair Board effective December 31, 2023. Rob Dolcater moved to accept the resignation of Mistalyn Steffen effective December 31, 2023, seconded by Brandon Haun; motion passed with Nikki Horton voting no.

Rob Dolcater moved to adjourn the meeting at 9:08PM, seconded by Brandon Haun; motion passed unanimously.

Next Meeting

The **January Fair Board Meeting** will be held on **Thursday, January 11, at 6:00 p.m.**, in Riverton, in the Classroom, Fremont Center, at the fairgrounds.

Scott Walters, Fair Board President

Kassie Holdren, Fair Board Secretary