

**Fremont County Fair Board  
Minutes  
October 27, 2025**

The Fremont County Fair Board met October 27, 2025 at the Fremont Center Boardroom, in Riverton, Wyoming. Board members present were Trevor Bekken (via phone), Kourtney Hanger, Alex Eckhardt, Nikki Horton, Megan Jones, Rob Dolcater and Jeremy Vukich. Staff present were Pat Hart, General Manager (via phone).

The meeting was called to order at 5:35 p.m. by Vice President, Nikki Horton.

Nikki Horton led the Pledge of Allegiance.

Nikki Horton gave the board prayer

**I. APPROVAL OF AGENDA**

Alex Eckhardt moved to approve the October 27, 2025 agenda; Jeremy Vukich seconded; motion passed unanimously.

**II. PATRONS**

None on Agenda

Pam and Rod Rivers were in attendance. They noted that the meeting was announced on Facebook, so they took the opportunity to stop in and see what was going to be discussed as well as deliver a Thank You card to each board member expressing their gratitude for the board's hard work. Nikki Horton informed them that the board would be reviewing subcommittee structure and new policies. Pam Rivers asked if this meeting would be replacing Vision Quest. Nikki Horton confirmed that Vision Quest would still be happening, but since the date of that session is still unknown, the board wanted to work through some policy and procedure items in a special meeting. The Rivers' asked to be excused from the meeting.

**III. NEW BUSINESS**

- Subcommittee Review & Appointment – Nikki Horton asked the board members to take a moment to review the subcommittee document provided asking for feedback. Megan Jones expressed a need for committees such as administrative and financial but felt eight was too many. Trevor Bekken commented with support for the idea of subcommittees noting that while eight might seem like a lot, depending on the tasks of each committee, some will not be meeting frequently but rather, only when needed. Trevor wanted to express the importance of subcommittees for better direction and decision making. Trevor made a motion to approve the subcommittees as presented. Alex Eckhardt seconded. During discussion Jeremy Vuckich offered the idea of some committees being blended or eliminated should the board feels the committee is no longer

needed. After discussion Megan Jones amended the motion to read, move to approve the subcommittees as presented and to be reevaluated in one calendar year. Rob Dolcator seconded the amended motion. Motion passed.

- Procedure Review & Adopt
  - Cash Handling – A draft document was handed out with a noted purpose of, “Establishing procedures and internal controls for handling cash – including ticket sales, booth operations, petty cash, disbursements, and event-related payouts – ensuring accountability and safeguarding public funds.” Pat Hart shared a Ticketing Policy & Procedures document with the board via email and noted that this policy was voted into effect in 2019 and has been reviewed by the Fremont County auditors. She also noted there is an additional policy regarding cash handling, vouchers, etc. through the country that the fair follows. Alex Eckhardt recommended that the review of the draft policy, the current ticketing policy and the county policy mentioned by Pat Hart be tasked to the newly appointed finance committee. Rob Dolcator moved to task the finance committee with review of the three policies and report back to the board with recommendations on how to move forward. Jeremy Vukich seconded. Motion passed.
  - Work from Home Policy- A draft document was handed out with a noted purpose of, “This policy establishes the position of the Fremont County Fair Board regarding remote work arrangements. It reflects the board’s commitment to maintaining a high level of community engagement, operational oversight, and accountability.” Nikki Horton recommended this policy be tasked to the administrative committee for further review and called for a motion. Jeremy Vukich moved that the Fremont County Fair Board work from home or telework policy be directed to the administrative subcommittee for review. Megan Jones seconded. Motion passed.

### **Executive Session**

Megan Jones moved to go into Executive Session for personnel, seconded by Alex Eckhardt; motion passed.

Executive session was entered at 6:25 PM

Regular session reconvened at 7:35 PM

Rob Dolcator moved to adjourn the meeting at 7:35 PM, seconded by Jeremy Vukich; motion passed.

### **Next Meeting**

The next Board Meeting November 6, 2025, in Riverton, in the Classroom, Fremont Center, at the fairgrounds.

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Trevor Bekken, Fair Board President

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Alex Eckhardt, Fair Board Secretary