



May 13, 2023

TO: Board of Directors  
FROM: Christina Estrada, Interim CEO  
SUBJECT: Board of Directors Meeting

The May Board of Directors Meeting has been scheduled for **Tuesday, May 23, 2023 @ 12 Noon.**

The following documents are enclosed:

1. May 23, 2023, Board Agenda
2. Regular Board Meeting Minutes of 04/25/2023
3. Special Board Meeting Minutes of 5/2/2023
4. Check Register, Statement of Operations and Balance Sheets for April
5. The Fair's 2023 Operating Budget - 2<sup>nd</sup> Draft will be forthcoming
6. Poultry Health Inspections (PHI) Letter
7. Travel Claims

If you have any questions, feel free to call the Office.

1121 S. Chance Avenue, Fresno, California, 93702-3707  
559 650-3247 • FAX 559 650-3226 • [www.FresnoFair.com](http://www.FresnoFair.com)



MERRILL AWARD WINNER





**21st DISTRICT AGRICULTURAL ASSOCIATION  
BIG FRESNO FAIR**

1121 S. Chance Avenue, Fresno CA 93702 (559) 650-3247  
Email: [info@fresnofair.com](mailto:info@fresnofair.com) Website: [www.fresnofair.com](http://www.fresnofair.com)

**BOARD MEETING NOTICE**

The Board of Directors of the 21st District Agricultural Association will be holding a regular monthly Fair Board meeting on  
**TUESDAY, MAY 23, 2023, at 12 Noon**

The Big Fresno Fair – Fresno County Historical Museum, 2<sup>nd</sup> Floor.

Zoom Option - to participate follow this link.

<https://us02web.zoom.us/j/7339943574?pwd=STljOEYzaUF6Tzlnb09sVVFYaDM1dz09>

Meeting ID: 733 994 3574 - Password: 1121

One tap mobile

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**MISSION STATEMENT**

“TO PROVIDE QUALITY EXPERIENCES FOR THE COMMUNITY”

-CELEBRATE, EDUCATE AND HAVE FUN-

**NOTE**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any particular item listed on the agenda.

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**AMERICANS WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 21st District Agricultural Association Board or Committee meetings, or in connection with other The Big Fresno Fair ground activities, may request assistance at the Fair Office, 1121 S. Chance Ave., or by calling 559-650-3247, during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Thursday. Requests should be made one (1) week in advance whenever possible.

<sup>1</sup> Persons with disabilities who may require accommodation to attend the meeting are requested to contact the Fair office at (559) 650-3247.

<sup>2</sup> Questions regarding agenda items should be directed to the Fair office at (559) 650-3247.

<sup>3</sup> Public notices required by Government Code – Section 11125(a) is available for viewing at [www.fresnofair.com](http://www.fresnofair.com)

The agenda for the regular meeting will consist of the following matters:

**AGENDA**

**1. CALL TO ORDER:**

**2. PLEDGE OF ALLEGIANCE:**

**3. INTRODUCTION OF STAFF AND GUESTS:**

**4. ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:**

Terry Gonsalves, President; Gary Cahil Vice President; Frank Flores, Secretary/Treasurer; Linda Mae Balakian Hunsucker, Jerry Pacheco, Annalisa Perea, Chuck Riojas and Larry Salinas.

**5. PUBLIC COMMENT:**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

**6. CLOSED SESSION:**

- a. Personnel Matters: - Govt. Code 11126(a)
- b. Pending Litigation: - Govt. code 11126(e)(2)

**7. MINUTES: (*Action by the Board*)**

- a. Approve Board Minutes:
  - 1. Regular Board Meeting 04/25/2023

**8. ACKNOWLEDGE CONSENT AGENDA: (colored pages) Item #19 thru Item #99**

**9. PUBLIC COMMENT:**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

**10. PROGRAM REPORT: (*Informational*)**

- a. No Report

**11. EXECUTIVE STAFF REPORT: (*Informational*)**

- a. Report on Satellite/Kentucky Derby/Preakness
- b. Report on CARF Meeting
- c. Report on Interim Events
- d. Report on Entertainment/Ticket Sale
- e. Report on Employee Leave Buy Back/Cash Out Program Participation

**12. COMMITTEE REPORTS: (*Action by the Board*)**

- a. Finance Committee
  - Acknowledge April 30, 2023, Check Register in the amount of \$763,461.19.
  - Acknowledge Statement of Operations dated April 30, 2023.
  - Acknowledge Balance Sheet dated April 30, 2023.
  - a. Approve the Fair's 2023 Operating Budget

**13. OLD BUSINESS: (*Informational/Action by the Board*)**

None

**14. NEW BUSINESS: (*Action by the Board*)**

- a. Award the Hmong New Year Celebration Contract, IFB #23-002.
- b. Award the Sound Reinforcement and Equipment Contract. RFP #23-201

**15. CORRESPONDENCE: (*Informational*)**

- a. Poultry Health Inspection (PHI) – FY 2023/24 Fair Season

**16. MANAGER'S UPDATE: (*Informational*)**

**17. BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:**

**18. FOR YOUR INFORMATION:**

Next Board Meeting – June 27, 2023, 12 Noon

**19. ADJOURNMENT:**

Item #20 thru Item #43 **ACKNOWLEDGE THE FOLLOWING SERVICE AGREEMENTS FOR 2023 FAIR: EXPENSE AGREEMENTS**

Item #	20	23-027	01/01/23 to 06/16/23	Nancy Ash Agrees to act as the competition coordinator for the 2023 San Joaquin Valley Olive Oil Competition Judging.	\$1,600.00
Item #	21	23-028	06/01/23 to 11/01/23	Vishinna Turner Agrees to assume the responsibilities of the Fine Arts & Photography Department Superintendent and curator for the 2023 Big Fresno Fair.	\$10,000.00
Item #	22	23-029	06/01/23 to 11/01/23	Jennifer Waite Agrees to assume the responsibilities of the Floriculture Department Superintendent for the 2023 Big Fresno Fair.	\$6,000.00
Item #	23	23-030	06/01/23 to 11/01/23	Kathy Currin Agrees to assume the responsibilities of the Home Arts Dept. Superintendent for the 2023 Big Fresno Fair.	\$8,000.00
Item #	24	23-031	06/01/23 to 11/01/23	Misty Toledo Agrees to assume the responsibilities of the Home Arts Dept. Co-Superintendent for the 2023 Big Fresno Fair.	\$5,500.00
Item #	25	23-032	09/01/23 to 10/16/23	Georgia Dayton Agrees to act at the Guest Services Superintendent for the 2023 Big Fresno Fair.	\$5,000.00
Item #	26	23-033	10/04/23 to 10/15/23	Fresno Gem & Mineral Society Agrees to furnish the Gem & Minerals Competitive Exhibit for the 2023 Big Fresno Fair.	\$1,750.00

Item #	27	23-034	10/04/23 to 10/15/23	Brian Anthony Agrees to act as the grandstand announcer for the Live Horse Race Meeting during the 2023 Big Fresno Fair.	\$1,750.00
Item #	28	23-035	10/04/23 to 10/15/23	Jim Bosquez Agrees to act as Gates Superintendent for the 2023 Big Fresno Fair.	\$6,000.00
Item #	29	23-036	10/04/23 to 10/15/23	Darryl Smith Agrees to act as the Operations Supervisor for the 2023 Big Fresno Fair.	\$6,000.00
Item #	30	23-037	10/04/23 to 10/15/23	Robert D. Rodriguez Agrees to provide a promotional and educational booth at the horse races for the 2023 Big Fresno Fair.	\$500.00
Item #	31	23-038	10/04/23 to 10/16/23	James Howell Agrees to act as the RV Lots Manager and Concessions Representative for the 2023 Big Fresno Fair.	\$10,000.00
Item #	32	23-039	09/01/23 to 10/19/23	Carrie Fraley Agrees to manage the Livin' Local Marketplace during the 2023 Big Fresno Fair.	\$4,500.00
Item #	33	23-040	06/01/23 to 11/20/23	Nancy Liddell Agrees to assume the responsibilities of the Ag Building Department Co- Superintendent for the 2023 Big Fresno Fair.	\$3,000.00
Item #	34	23-041	10/04/23 to 10/15/23	Jason Rariden Agrees to be the official voice of the fair during the 2023 Big Fresno Fair.	\$6,500.00

Item #	35	23-042	10/04/23 to 10/15/23	Bruce Hoffman Agrees to act as an Assistant Guest Services Supervisor at the 2023 Big Fresno Fair.	\$2,500.00
Item #	36	23-043	06/01/23 to 11/01/23	Richard English Agrees to assume the responsibilities of the Gem & Mineral Department Superintendent for the 2023 Big Fresno Fair.	\$2,000.00
Item #	37	23-044	09/01/23 to 12/31/23	Terri O'Leary Collins Agrees to assume the responsibilities of the Livestock and Fur & Feathers Department Superintendent for the 2023 Big Fresno Fair.	\$32,500.00
Item #	38	23-047	10/09/23 to 10/09/23	Hairball Productions f/s/o Hairball Agrees to perform in the Paul Paul Theater on Monday, October 9 <sup>th</sup> during the 2023 Big Fresno Fair.	\$17,500.00
Item #	39	23-048	10/05/23 to 10/05/23	En Vogue Enterprises, LLC f/s/o En Vogue Agrees to perform in the Paul Paul Theater on Thursday, October 5 <sup>th</sup> during the 2023 Big Fresno Fair.	\$77,500.00
Item #	40	23-049	10/10/23 to 10/10/23	Ryan Stevenson Touring, LLC f/s/o Ryan Stevenson Agrees to perform in the Paul Paul Theater on Tuesday, October 10 <sup>th</sup> during the 2023 Big Fresno Fair.	\$10,000.00
Item #	41	23-050	10/10/23 to 10/10/23	Danny Gokey Entertainment, Inc. f/s/o Danny Gokey Agrees to perform in the Paul Paul Theater on Thursday, October 10 <sup>th</sup> during the 2023 Big Fresno Fair.	\$42,500.00

Item #	42	23-051	10/05/23 to 10/05/23	Walking Distance Entertainment, LLC f/s/o Expose Agrees to perform in the Paul Paul Theater on Thursday, October 5 <sup>th</sup> during the 2023 Big Fresno Fair.	\$32,500.00
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Item #	43	23-052	10/07/23 to 10/07/23	Elle King Touring, Inc. f/s/o Elle King Agrees to perform in the Paul Paul Theater on Saturday, October th 7 <sup>th</sup> during the , 2023 Big Fresno Fair.	\$75,000.00
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Item #44 thru Item #51 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2023 FAIR: REVENUE AGREEMENTS**

Item #	44	5/12/23	Fresno State University	Fresno State Meat Science Banquet	\$3,723.46
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Junior Exhibits

Item #	45	5/17/23 to 5/22/23	Jurassic Quest	Trailer Storage Kiddie Land	\$5,000.00
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Item #	46	5/20/23	Pete Vang	Birthday Party	\$470.00
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Gem & Minerals

Item #	47	6/28/23	Masjid Fresno	Religious Event	\$2,930.00
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Commerce

Item #	48	11/4/23 to 11/5/23	Central California Pigeon Club	Pigeon Show Greenhouse	\$929.00
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Item #	49	11/9/23	Driving Dynamics Adv. Driving School	Drive School	\$1,500.00
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Carnival Lot

Item #	50	11/11/23	Jimmy Delatorre	Wedding	\$515.00
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Gem & Minerals



Item #	51	12/9/23	Valley Clean Air Now c/o Marla Maloon	Tune In Tune Up Carnival Lot	\$1,903.00
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Item #52 thru Item #56 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENT FOR 2024: REVENUE AGREEMENTS**

Item #	52	2/24/24 to 2/25/24	Central Valley Tattoo Expo c/o Chris Earl	Tattoo Expo 2024 Commerce	\$9,788.00
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Item #	53	2/25/24	Quinceañera Expo c/o Margarita Cardona	Quinceañera Expo Industry Commerce	\$2,545.00
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Item #	54	3/11/24 to 3/14/24	Fresno County Superintendent of Schools	Science Fair Commerce & Industry Commerce	\$8,289.00
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Item #	55	3/16/24 to 3/17/24	Thor Phoeung	Ani-Me Con Commerce, Ag, Industrial Education and Pavilion	\$14,556.00
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Item #	56	5/18/24	Valley Clean Air Now c/o Marla Maloon	Tune In Tune Up Carnival Lot	\$1,903.00
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Item #57 thru Item #60 **ACKNOWLEDGE THE FOLLOWING INTERIM CONCESSIONS FOR 2023: REVENUE AGREEMENTS**

Item #	57	Twisted Masala	Sale of protein bowls, tater tots, nuggets, lemonades, water.	25% Frenchie Dog Expo
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Item #	58	PS Productions c/o Porsha Lacy	Sale of Tacos, Nachos, Loaded Baked Potatoes, Polish Dogs, Hot Links, Garlic Fries and Italian Ice.	25% Cen Cal Truck Show
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Item #	59	PS Productions c/o Porsha Lacy	Sale of Tacos, Nachos, Loaded Baked Potatoes, Polish Dogs, Hot Links, Garlic Fries and Italian Ice.	25% Frenchie Dog Expo
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Item #	60	Richards Concessions c/o Kirk & Jamie Richards	Sale of Dippin Dots.	25% Spring Carnival
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Item #61 thru Item #92 **ACKNOWLEDGE THE FOLLOWING CONCESSION/  
COMMERCIAL AGREEMENTS FOR 2023  
REVENUE AGREEMENTS**

Item #	61	Boy Scout Pepsi Stands	Sale of Pepsi Products	25%
Item #	62	Brock Enterprises	Sale of Dippin Dots	25%
Item #	63	Calipso Enterprises	Sale of Fruit & Aguas	25%
Item #	64	DB Coffee Fresno, Inc.	Sale of Coffee Beverages	25%
Item #	65	Jackson Enterprises	Sale of Roasted Corn & Baked Potatoes	25%
Item #	66	JLQ Concessions	Sale of Fruit, Fruit Cover Waffles and Aguas Frescas	25%
Item #	67	Log Cabin Concessions	Sale of Lemonade	25%
Item #	68	MKM Concessions, LLC	Sale of Kettle Corn	25%
Item #	69	MKM Concessions, LLC	Sale of Kettle Corn	25%
Item #	70	Oriental Cuisine Express	Sale of Asian Food	25%
Item #	71	Pardini Fair Ventures	Sale of Slush Puppie & Frozen Cocktails	25%
Item #	72	California Highway Patrol	Display of Information	\$1,500.00
Item #	73	Chapman Fashions International	Sale of Toe Rings and Body Jewelry	\$1,500.00
Item #	74	Dandy Souvenirs	Sale of Inflatable, Light Up, and Bubble Items, Hats, Toys	\$10,800.00
Item #	75	Earbangers	Sale of Cell Phone Accessories	\$3,000.00
Item #	76	International Boutique	Sale of Lamps & Bowls, Jewelry & Apparel	\$3,500.00
Item #	77	John G. Lake Apostolic Healing Center	Informational Booth - Religious	\$2,000.00
Item #	78	Johnson Woodworks	Sale of Metal Signs, License Plate Frames, Dog Tags, Stickers	\$3,600.00

Item #	79	Music Boxes And Things	Sale of Toys, Jewelry, 3D Pictures, Purses, Anime, Wallets, Misc Bags, Laynards	\$6,500.00	
Item #	80	Music Boxes And Things	Sale of Toys, Jewelry, 3D Pictures, Purses, Anime, Wallets, Misc Bags, Laynards	\$5,400.00	
Item #	81	Paul's Products	Sale of Collapsible Stools	\$2,000.00	
Item #	82	Paul's Products	Sale of Primo Peeler	\$2,000.00	
Item #	83	Paul's Products	Sale of Ceramic Curling Irons and Bionic Cream	\$3,500.00	
Item #	84	Paul's Products	Sale of Bamboo Pillows and Sheets	\$2,000.00	
Item #	85	Paul's Products	Sale of Garlic Graters	\$2,000.00	
Item #	86	Paul's Products	Sale of Ceramic Curling Irons and Flat Irons	\$3,500.00	
Item #	87	Paul's Products	Sale of Play Sand and Dough	\$1,500.00	
Item #	88	Paul's Products	Sale of Wine Bottle Openers	\$1,500.00	
Item #	89	Redfern Ent. Inc.	Sale of Room Heaters, Slim Tread Machines, Air Coolers	\$7,000.00	
Item #	90	Renewal by Andersen	Display of Information	\$1,500.00	
Item #	91	Scootaround	Sale of Mobility Rentals	\$3,000.00	
Item #	92	W.G. Concessions	Footsie Wootie	\$1,800.00	
Item #93	thru	Item #98	<b><u>ACKNOWLEDGE THE FOLLOWING JUDGES FOR 2023 FAIR</u></b>		
Item #	93	5/24/23	Arden Kremer	2023 San Joaquin Valley Olive Olive Competition Judging	\$200.00
Item #	94	5/24/23	Astrid Lorig	2023 San Joaquin Valley Olive Olive Competition Judging	\$200.00

Agenda  
Regular Board Meeting 5/23/23

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Item #	95	5/24/23	Etienne (Tim) Ossun	2023 San Joaquin Valley Olive Olive Competition Judging	\$200.00
Item #	96	5/24/23	Julie Menge	2023 San Joaquin Valley Olive Olive Competition Judging	\$200.00
Item #	97	5/24/23	Maria Farr	2023 San Joaquin Valley Olive Olive Competition Judging	\$200.00
Item #	98	5/24/23	Mark Preistly	2023 San Joaquin Valley Olive Olive Competition Judging	\$200.00

Item #99    **Acknowledge Expense Claims**

TRAVEL EXPENSE CLAIMS

MARCH 2023

Travel	Cinnamon Howell	Traveled to Sacramento for the 2023 CFSA Nuts & Bolts Training, March 28-29 Employee roomed with Taylor Childers.	\$431.92
Travel	Taylor Childers	Traveled to Sacramento for the 2023 CFSA Nuts & Bolts Training, March 28-29 Employee roomed with Cinnamon Howell Claim per diem only.	\$ 12.00

**MINUTES**  
**21ST DISTRICT AGRICULTURAL ASSOCIATION**  
**BIG FRESNO FAIR**  
**BOARD OF DIRECTORS MEETING**  
**April 25, 2023, AT 12:00 PM**

Please be informed that any member of the public has the right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any item listed on the agenda. Public Comment is a right granted to the public. It is reserved for items not listed on the agenda but under this Board’s jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker, and in accordance with state law; the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

Items listed on the agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**ITEM #1. CALL TO ORDER:**

The meeting was called to order at 12:00 p.m. by President Gonsalves.

**ITEM #2. PLEDGE OF ALLEGIANCE:**

CEO Lauri King opened the meeting by leading the Pledge of Allegiance.

**ITEM #3. INTRODUCTION OF STAFF AND GUESTS:**

Chief Executive Officer King introduced staff: AGPA Christina Estrada, Events Coordinator Taylor Childers, Accounting Supervisor Cinnamon Howell, Danielle Griffin with Cohen Communications and Nick Heckman with Maintenance Department via Zoom, Deputy Secretary Michael Flores, Chief Counsel Haig Baghdassarian & Brandi Gragg with CDFR, Andrea Owens with Butler Amusements.

**ITEM #4. ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:**

AGPA Christina Estrada called roll. Those in attendance were Terry Gonsalves, President; Gary Chahil Vice President; Frank Flores Secretary/Treasurer; Jerry Pacheco, Annalisa Perea, Chuck Riojas and Larry Salinas, Chief Executive Officer Lauri King, and a quorum was declared. The absence of Director Linda Mae Balakian Hunsucker was excused. Directors Perea and Salinas arrived a few minutes late.

**ITEM #5. CLOSED SESSION:**

Government Code - Section 11126(e)(2)

a. Pending Litigation:

The meeting reconvened in open session at 2:14pm; President Gonsalves reported no action was taken.

**ITEM #6. MINUTES: (Action by the Board)**

A. Approve Board Minutes:

1. Regular Board Meeting 3/29/2023

MSP (Flores – Perea) to approve the Board minutes. The Board discussed clarification questions. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker			X	
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas			X	
Larry Salinas	X			

**ITEM #7. ACKNOWLEDGE CONSENT AGENDA (COLORED PAGES) ITEM #19 THRU ITEM #150:**

MSP (Chahil – Pacheco) to approve the Consent Agenda. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker			X	
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas			X	
Larry Salinas	X			

**ITEM #8. PUBLIC COMMENT:**

None at this time.

**ITEM #9. PROGRAM REPORT: (Informational)**

a. No Report

**ITEM #10. EXECUTIVE STAFF REPORT: (Informational)**

a. Report on Satellite Racing & Live Horse Racing/CARF Meeting:

Satellite Supervisor Ruben Gastelo prepared a report that CEO Lauri King went over. Satellite wagering will be moving into the grandstand, and the patrons will park on the track for the first week as not to disturb the asphalt project, parking will be shifted. The Kentucky Derby will be the following Saturday, May 6. The Live Horse Racing License will be due July 1<sup>st</sup> Ruben and I have already gone over what the license entails, and he will be taking over. The Fair circuit will begin soon, and we will see how recruiting horses has gone.

b. Report on Interim Events:

Events Coordinator Taylor Childers reported that April had been very busy. The Spring Carnival is now being promoted. Taylor stated she is training Ruben on Interim Events, which is going well. CEO Lauri King encouraged the Board to come out and see the La Feliz Derby Down. It is an amazing event, unfortunately there are no tickets available, but we can get you in to see the extent of what they do.

c. Report on Exclusive Ticket Pre-Sales:

CEO Lauri King reported this handout includes everything on sale since the start of January. With the sale of Midland tickets, 50% off fair admission was available, and 372 tickets were purchased. Discounted admission and Season pass was the flash sale we had earlier in the year, and the Lovebirds package and Thrill-lovers package were sold in February for Valentine's Day. Most notable are Midland tickets at 1,004, were 21% sold, the Paul Paul Theater holds 4,699 seats.

d. Report on Entertainment:

CEO Lauri King reported only one open day for which we have a couple of options. Looking for comedy on the first Friday and waiting for confirmations on Gary Allen and Nav. The next big announcement will be on May 1, and tickets will go on sale on May 9.



Some artists have not provided marketing materials, so the sales date may be delayed. We are expected to stay within or below budget.

e. Report on San Joaquin Valley Olive Oil Competition:

Events Coordinator Taylor Childers reported that entries were being accepted until May 12. There were ten entries to date. The event will be May 24 and it will be held at the Alameda fairgrounds. Stated that she was working with Cindy Suarez from the Agriculture Building. CEO Lauri King stated we will do another push with our producers for more olive oil, last year we were at around 70, and that's our goal again.

f. Report on Facility Assessment:

Nick Heckman stated rehabilitation of the restrooms began in 2014. We are looking for a carpenter to continue rehabilitation as needed. CEO Lauri King stated the restrooms that were not ADA compliant and need rehabilitation were all in the Grandstand, as the grounds' restrooms had taken priority in previous years. Nick Heckman stated that all other restrooms were ADA compliance as specified for each area, which included topics ranging from sheet rock changes to stall changes.

g. Report on Upcoming Invitation for Bids (IFBs) & Request for Proposals (RFPs)

CEO Lauri King reported that the Carnival letter of interest would be sent on Thursday, April 27<sup>th</sup>. The Hmong New Year Celebration Bid was opened and rejected; we will be going back out to bid again. The Sound Bid went out and is due May 11<sup>th</sup>. The contracts for Staff Shirts, Lighting Services, and Video/Screens the option to extend their contract due to years lost during Covid was missed, so those contracts will be presented in May. We are currently in the process of writing the Public Relations, Port-a-Potties/Handwashing Stations, Bottled Water, and the Financial Audit IFBs/RFPs.

h. Report on Survey/Poll for Customer Feedback on Facility Improvements Survey:

At this time Director Perea switched over to zoom and left the building.

CEO Lauri King reported that the survey was posted online, and the poll would close on April 27. So far, 62 individuals have taken the survey, and responses ranged from operations, livestock, restrooms, asphalt, and more. The details were included in the Friday memo. The livestock community found the link through social media and shared their suggestions. The finalized information will be compiled after the closing date.

I. Report on the HVAC Upgrade for the Museum, Administration, and Satellite Buildings:

CEO Lauri King reported that the ARPA dollar documentation was being finalized before sending it in for approval we are working with Strategic Mechanical. Nick Heckman stated the longest wait time for equipment would be eight weeks. Once everything is brought in, the installation process will begin. CEO Lauri King stated they were still well within their time frame.

**ITEM #11. COMMITTEE REPORTS: (Action by the Board)**

A. Finance Committee:

- Acknowledge March 31, 2023, Check Register in the amount of \$455,652.10:

MSP (Chahil – Pacheco) to approve the Check Registers. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker			X	
Jerry Pacheco	X			
Annalisa Perea			on zoom	
Chuck Riojas			X	
Larry Salinas	X			

- Acknowledge Statement of Operations dated March 31, 2023:

MSP (Flores – Chahil) to approve the Statement of Operations. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker			X	
Jerry Pacheco	X			
Annalisa Perea			on zoom	
Chuck Riojas			X	
Larry Salinas	X			

- Acknowledge Balance Sheet dated March 31, 2023:

MSP (Pacheco – Flores) to approve the Balance Sheet. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker			X	
Jerry Pacheco	X			
Annalisa Perea			on zoom	
Chuck Riojas			X	
Larry Salinas	X			

- a. Discuss and Review 2023 Fair’s Operating Budget:

CEO Lauri King reported that the budget process was adjusted based on comments received from the year prior. The Draft Budget was provided to the Board for questions and comments. Less income and more expenses were budgeted for 2023 for a conservative approach. CEO King explained general trends that had influenced the projections and addressed specific items where additional cost was expected, including wage increases, facility upgrades, etc. Profits were projected lower as we expected to spend money on projects and staff. Savings will not be affected based on the projections.

The Board discussed new hires, current employee promotions, and employee benefits.

Director Chahil suggested the Board review the budget and provide comments or suggestions, as he felt the revenues were lower than they should be. CEO King stated the main goals were equipment, personnel, and deferred maintenance and infrastructure.

**ITEM #12. OLD BUSINESS: (Informational/Action by the Board)**

- a. Discussion on Strategic Planning:

CEO Lauri King asked if it should be scheduled for July, as there is not yet a meeting, or if it should be after the Fair. The Board agreed to hold Strategic Planning after the Fair.

**ITEM #13. NEW BUSINESS: (Action by the Board)**

a. Award the Hmong New Year Celebration Contract, IFB 23-001:

Event Supervisor Taylor Childers reported five bids were received, but there was a misunderstanding on how to bid for the event, so the initial five were rejected, and a new IFB will be going out. CEO King provided historical context on the event and how it led to present-day plans. Many organizations were interested in hosting this event, that bids were required. This item will be voted on at a future meeting.

**ITEM #14. CORESPONDANCE: (Informational)**

a. California Dept of Tax & Fee Administration (CDTFA Video F2023-03)

CEO Lauri King reported the memo explains how people who do business on fairgrounds could submit their sales taxes, there's a great video to help them accurately reflect what their taxes are so we can capture that 1499 money.

**ITEM #15. MANAGER'S UPDATE: (Informational)**

Chief Executive Officer King reported on Policies.

- CEO King reported that the Policy Team would meet again at the end of May after taking a short break.

**ITEM #16. BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:**

The Board agreed they should add Committee Updates to the agenda. CEO Lauri King stated that since Closed Session is before Public Comment, people are unsure when to join the meeting and suggested adjusting the order of items to make it accessible. The Board agreed to place Public Comment before the Closed Session. CEO King stated she would not be able to attend the August meeting. The Board agreed to move the meeting one week earlier.

**ITEM #17. FOR YOUR INFORMATION:**

Next Board Meeting – May 23, 2023, 12 Noon

**ITEM #18. ADJOURNMENT:**

The Board Meeting adjourned at 3:31 p.m.

Respectfully Submitted,

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Lauri King  
Chief Executive Officer

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Terry Gonsalves, President  
Board of Directors

**MINUTES**  
**21ST DISTRICT AGRICULTURAL ASSOCIATION**  
**BIG FRESNO FAIR**  
**SPECIAL BOARD MEETING**  
**May 2, 2023, AT 6:00 PM**

Please be informed that any member of the public has the right and is invited to participate during this public meeting and may address the Board either during the "Public Comments" portion and/or during the discussion of any item listed on the agenda. Public Comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

Items listed on the agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**ITEM #1. CALL TO ORDER:**

The meeting was called to order at 6:00 p.m. by President Gonsalves.

**ITEM #2. PLEDGE OF ALLEGIANCE:**

Director Riojas opened the meeting by leading the Pledge of Allegiance.

**ITEM #3. INTRODUCTION OF STAFF AND GUESTS:**

President Gonsalves asked for introductions of staff and guest: Lauri King CEO of the Big Fresno Fair, Christina Estrada Administration/Personnel, Cinnamon Howell Accounting/Vendor Coordinator, Ruben Gastelo Satellite/Live Racing, Brandi Gragg CDFA, Michael Flores Deputy Secretary, and via Zoom, Danielle Griffin & Debbie Cohen with Cohen Communications, and Mike Francesconi with Fairs & Exposition Branch.

**ITEM #4. ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:**

CEO Lauri King called roll. Those in attendance were Terry Gonsalves, President; Gary Chahil Vice President; Frank Flores, Secretary/Treasurer; Jerry Pacheco, Chuck Riojas and Larry Salinas and via zoom Director Annalisa Perea and a quorum was declared. The absence of Directors Linda Mae Balakian Hunsucker was excused.

**ITEM #5. VOTE ON NEED FOR SPECIAL MEETING: Board members will need to vote to determine whether sufficient cause exists to hold this special meeting (2/3 of Board Members present must agree).**

(MSP) (Flores – Pacheco) to approve holding this special meeting.  
The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker			X	
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas	X			
Larry Salinas	X			

**ITEM #6** **PUBLIC COMMENTS:**

- a. Public comment on items not on the agenda - None
- b. Public comment on Closed Session - None

**ITEM #7.** **CLOSED SESSION:** The Board is authorized to meet in closed session to discuss personnel matters pursuant to Government code – Section 11126(a).

**ITEM #8** **REPORT OUT ON ACTION TAKEN DURING CLOSED SESSION:**  
The meeting reconvened in open session and President Gonsalves reported there were actions taken by the Board.

The first action taken; the Board has rescinded on the CEO offer to Lauri King. Second action taken; the Board has placed Lauri King on Administrative Time Off effective immediately and Christina Estrada has agreed to take the position of interim CEO.

Also reported that an Ad Hoc Committee was formed to recruit a new CEO. The committee consists of President Terry Gonsalves and Vice President Gary Chahil. Those were the actions that were taken today by the Board.

**ITEM #9.** **ADJOURNMENT:**  
The Board Meeting adjourned.

Respectfully Submitted,

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Terry Gonsalves, President  
Board of Directors

## Review of April 2023 Financials

### Financial Review:

April Net Income/Loss (prior to depreciation)	\$(103,899.00)
Year to Date Operating Profit/Loss (prior to depreciation)	\$(251,579.00)
Year to Date Operating Profit/Loss After Depreciation	\$(398,067.00)

### Month End Cash Position: (As of 4/30/23)

Operating Cash in Bank	\$300,419.00
Money Market & Savings Cash in Bank	\$8,482,395.00

### Future Financial Considerations:

Accounts Payable (bills to be paid) (PNC \$534,066 & PG&E true up \$190,390)	\$790,852.00
Accounts Receivable (money coming in) (Mostly Sponsorship)	\$731,867.00

Payment	Referenc	Invoice	Invoice	Check Total	
Date Vendor Description	e	Description	Amount		
4/3/2023	Central Valley Community Bank - Fees	2023209	Monthly Discount - OP	1,703.39	1,703.39
4/4/2023	CALIFORNIA CONSTRUCTION AUTHORITY	4378	Project 02123022 Main Fairground Paving	468,606.00	468,606.00
4/4/2023	A-1 NATIONAL FENCE / FAMICO CORPORATIO	4379	Armory Fence Repair	1,375.00	1,375.00
4/4/2023	ASSOCIATION OF CALIF. STATE SUPERVISORS	4380	January- Employee Union Dues	15.00	
4/4/2023	ASSOCIATION OF CALIF. STATE SUPERVISORS	4380	February- Employee Union Dues	15.00	30.00
4/4/2023	ALPHA GRAPHICS	4381	BFF Business Cards-Gonsalves/Chahil	78.59	78.59
4/4/2023	Amazon Business	4382	Ball Point Pens	49.82	
4/4/2023	Amazon Business	4382	Back Up Battery Power Supply	133.48	
4/4/2023	Amazon Business	4382	Printer Ink-Livin Local	120.15	
4/4/2023	Amazon Business	4382	Auto Meter	76.13	379.58
4/4/2023	B & D PEST CONTROL, INC	4383	General Pest Control Service	180.00	180.00
4/4/2023	CALIFORNIA BUSINESS MACHINES, INC.	4384	Overage Charges 2/23-03/22	248.25	248.25
4/4/2023	CALIFORNIA AUTHORITY OF RACING FAIRS	4385	2023 1ST Quarter Dues	4,498.00	4,498.00
4/4/2023	CENTRAL VALLEY LOCK & SAFE	4386	LOCKS	222.79	222.79
4/4/2023	COMCAST	4387	8155 50 029 6815462, 3/24-04/23	328.66	
4/4/2023	COMCAST	4387	8155 50 029 6816783, 3/24-04/23	481.15	809.81
4/4/2023	FACSCO	4388	Bulk Aspen Cooler Pad	919.65	
4/4/2023	FACSCO	4388	TBA Chillcell Pad/Bulk Aspen Cooler Pad	532.98	
4/4/2023	FACSCO	4388	Remote Control Window Cooler/Utility Tubing	871.64	2,324.27
4/4/2023	FERGUSON ENTERPRISES, INC.	4389	6 CI PVC	51.08	
4/4/2023	FERGUSON ENTERPRISES, INC.	4389	1/3 HP CI Sump Pump W/Vert SWCH	455.48	506.56
4/4/2023	FRANK FLORES	4390	01/14-1/19/23 TRAVEL EXPENSE FOR WFA CON	1,050.31	1,050.31
4/4/2023	FRESNO COUNTY PRIVATE SECURITY	4391	#1643 Interim Event	504.00	
4/4/2023	FRESNO COUNTY PRIVATE SECURITY	4391	#1617 Interim Event	275.50	
4/4/2023	FRESNO COUNTY PRIVATE SECURITY	4391	Satellite Racing	1,471.75	2,251.25
4/4/2023	INTERNAL REVENUE SERVICE	4392	4th QUARTER TAXES	4,539.27	4,539.27
4/4/2023	INTERNATIONAL UNION OF OPERATING ENG	4393	March Dues	216.58	216.58
4/4/2023	JOHNSTONE SUPPLY	4394	Kit Igniter/Flow Switch	786.67	786.67
4/4/2023	KING, LAURI	4395	03/14-03/15/23 TRAVEL EXPENSE	463.44	
4/4/2023	KING, LAURI	4395	03/23 TRAVEL EXPENSE	287.69	
4/4/2023	KING, LAURI	4395	2/02 TRAVEL EXPENSE - WFA CONVENTION	271.90	1,023.03
4/4/2023	NAPA AUTO PARTS	4396	Push Rod	24.12	
4/4/2023	NAPA AUTO PARTS	4396	Oil/Gasket/Thermostat	128.67	
4/4/2023	NAPA AUTO PARTS	4396	Marvel Mystery Oil/Gasket	57.51	210.30
4/4/2023	OPERATIONAL SECURITY SOLUTIONS	4397	TRANSPORTATION SVCS 03/23	100.00	100.00
4/4/2023	RG EQUIPMENT	4398	Trimmer Line	119.71	119.71
4/4/2023	SEBASTIAN	4399	Back Door Intercom	5,326.05	5,326.05
4/4/2023	SUNBELT RENTALS	4400	Forklift Rental 2/27-3/26	2,787.79	2,787.79
4/4/2023	WECO	4401	CYLINDER RENTAL	10.08	
4/4/2023	WECO	4401	Cyl Purchase	433.40	
4/4/2023	WECO	4401	CYLINDER RENTAL 2/28/23-3/31/23	11.16	
4/4/2023	WECO	4401	CYLINDER RENTAL	6.00	460.64
4/6/2023	Bank of America	2023218	3/28/2023 PST Fee	105.35	105.35
4/10/2023	Authorize.net	2023220	Celero Processing 04/10 OP	6.50	6.50
4/11/2023	ACCOUNTING WARE	4402	SwipeClock Monthly Svc 03/01-03/31	286.00	
4/11/2023	ACCOUNTING WARE	4402	MONTHLY SVC AGREEMENT 03/01-03/31	1,220.00	
4/11/2023	ACCOUNTING WARE	4402	MONTHLY SOFTWARE SUBS3/01-03/31	575.00	2,081.00
4/11/2023	ADVANCED SPECIALTY CLEANING, INC.	4403	Office Janitorial Service - Apr	298.00	298.00
4/11/2023	Amazon Business	4404	Printer Ink	70.18	
4/11/2023	Amazon Business	4404	Printer Ink	56.22	
4/11/2023	Amazon Business	4404	OEM Belt	212.28	
4/11/2023	Amazon Business	4404	Cast Iron Coupler	128.37	
4/11/2023	Amazon Business	4404	Wireless Barcode Scanner	37.91	



April 2023 Check Register

4/11/2023	Amazon Business	4404	Pilot Head Replacment	243.40	
4/11/2023	Amazon Business	4404	Condenser	52.13	800.49
4/11/2023	Central Valley Australian Shepherd Club	4405	Deposit Refund	100.00	100.00
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	156371-153438 SVC THRU 3/15	383.53	
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	156371-36384 SVC THRU 3/15	109.75	
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	45731-159708 SVC THRU 03/15	51.00	
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	45731-211932 SVC THRU 3/15	45.60	
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	45731-367422 SVC THRU 3/15	70.57	
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	45731-44876 SVC THRU 3/15	838.27	
4/11/2023	CITY OF FRESNO-UTILITY BILLING	4406	45733-44878 SVC THRU 2315	1,637.66	3,136.38
4/11/2023	COMCAST - PHONE SERVICE	4407	ACCT 963302021 GRANDSTAND PHONE 3/15-4/	370.82	370.82
4/11/2023	CONETRIX TECHNOLOGY	4408	ASPIRE USERS-MAR	523.71	523.71
4/11/2023	DELTA DENTAL PLAN OF CALIFORNIA	4409	05-R10114600000 April 2023	640.06	640.06
4/11/2023	DUNN-EDWARDS CORPORATION	4410	Evershield Ext SG L Base	839.97	839.97
4/11/2023	FACSCO	4411	Bulk Aspen Cooler Pad	102.66	102.66
4/11/2023	FRESNO COUNTY PRIVATE SECURITY	4412	Satellite Racing	1,290.50	
4/11/2023	FRESNO COUNTY PRIVATE SECURITY	4412	Satellite Racing	1,276.00	2,566.50
4/11/2023	Franchise Tax Board - Garnishment	4413	Employee Garnishment	0.07	
4/11/2023	Franchise Tax Board - Garnishment	4413	Employee Garnishment	250.51	
4/11/2023	Franchise Tax Board - Garnishment	4413	Employee Garnishment	200.00	450.58
4/11/2023	JEFFERSON MECHANICAL SERVICES, INC	4414	Work on Delfield 2 Door Refer	391.04	391.04
4/11/2023	J. M. EQUIPMENT COMPANY, INC.	4415	WATER PUMP	8.91	8.91
4/11/2023	NAPA AUTO PARTS	4416	EXT/Life GAL	168.89	
4/11/2023	NAPA AUTO PARTS	4416	Spark Plug	74.60	
4/11/2023	NAPA AUTO PARTS	4416	Spark Plug/Air Filter	42.84	286.33
4/11/2023	NINE13 PRODUCTIONS, LLC	4417	PER STD AGR 23-001 "GROUNDS ENTERTAINME	12,000.00	12,000.00
4/11/2023	PACIFIC GAS & ELECTRIC	4418	8919685708-3 SVC 02/28-03/28	7.86	
4/11/2023	PACIFIC GAS & ELECTRIC	4418	9980905905-0 SVC 03/01-03/29	15,425.03	15,432.89
4/11/2023	PACE SUPPLY	4419	PLUMBING SUPPLIES	186.28	186.28
4/11/2023	RG EQUIPMENT	4420	Ignition Coil/Edqer Blade/Condenser	55.63	55.63
4/11/2023	Sandy Self	4421	PROGRAMS WEEK ENDING 03/19/23	507.50	
4/11/2023	Sandy Self	4421	PROGRAMS WEEK ENDING 03/26/23	577.50	1,085.00
4/11/2023	VERIZON WIRELESS	4422	03/01-03/28 742536561-0001	1,118.48	1,118.48
4/11/2023	WILLIAMS SCOTSMAN	4423	60x12 TOILET UNIT RENTAL 10/19/22-11/15/22	10,153.75	
4/11/2023	WILLIAMS SCOTSMAN	4423	60x12 TOILET UNIT RENTAL 10/19/22-11/15/22	187.31	10,341.06
4/12/2023	STATE DISBURSEMENT UNIT	2023226	Employee Garnishment	188.00	
4/12/2023	STATE DISBURSEMENT UNIT	2023226	Employee Garnishment	278.00	
4/12/2023	STATE DISBURSEMENT UNIT	2023226	Employee Garnishment	12.50	
4/12/2023	STATE DISBURSEMENT UNIT	2023226	Employee Garnishment	163.00	
4/12/2023	STATE DISBURSEMENT UNIT	2023226	Employee Garnishment	333.00	974.50
4/12/2023	21ST DISTRICT AGRICULTURAL ASSOCIATION	2023229	Satellite Wagering Change Fund Change Fund	1,000.00	1,000.00
4/14/2023	EMPLOYMENT DEVELOPMENT DEPARTMENT	2023232	SDI Deposit 4/15/2023	28.84	28.84
4/14/2023	EMPLOYMENT DEVELOPMENT DEPARTMENT	2023233	SIT Deposit 4/12/2023	1,411.75	1,411.75
4/14/2023	INTERNAL REVENUE SERVICE	2023234	Federal Tax Deposit 4/12/2023	13,703.08	13,703.08
4/14/2023	Central Valley Community Bank - Fees	2023235	Analysis Charges April-OP	844.37	844.37
4/14/2023	STATE DISBURSEMENT UNIT	2023257	Employee Garnishment	333.00	
4/14/2023	STATE DISBURSEMENT UNIT	2023257	Employee Garnishment	188.00	
4/14/2023	STATE DISBURSEMENT UNIT	2023257	Employee Garnishment	278.00	
4/14/2023	STATE DISBURSEMENT UNIT	2023257	Employee Garnishment	12.50	
4/14/2023	STATE DISBURSEMENT UNIT	2023257	Employee Garnishment	163.00	974.50
4/19/2023	99Club	4424	Refund Deposit	580.00	580.00
4/19/2023	ASSOCIATION OF CALIF. STATE SUPERVISORS	4425	March- Employee Dues	15.00	15.00
4/19/2023	ALERT-O-LITE INC.	4426	ASPHALT PATCH	803.74	803.74
4/19/2023	Amazon Business	4427	First Aid Supplies/Matches	40.69	
4/19/2023	Amazon Business	4427	Back Up Battery Power Supply	78.00	
4/19/2023	Amazon Business	4427	Accounting Labels	25.69	
4/19/2023	Amazon Business	4427	Samsung 75 Inch TV	1,033.15	1,177.53

4/19/2023	Jenny Arizmendez	4428	Refund Deposit	532.00	532.00
4/19/2023	AT&T MOBILITY	4429	4/10-05/10 WIRELESS SVCS 287020286939	1,095.95	1,095.95
4/19/2023	CBS DOORS	4430	Falcon Door	710.19	710.19
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	Interim Insurance	175.00	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	Interim Insurance	70.00	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	Interim Insurance	350.00	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	Interim Insurance	115.00	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	Interim Insurance	175.00	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	4/2023 True Up Work Comp Insurance	22,082.35	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	03423 True Up General Liability Insurance	16,908.53	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	05/2023 Employee Benefits	271.36	
4/19/2023	CALIFORNIA FAIR SERVICES AUTHORITY	4431	Interim Insurance	70.00	40,217.24
4/19/2023	COHEN COMMUNICATIONS	4432	PR & MARKETING SERVICES	4,668.75	
4/19/2023	COHEN COMMUNICATIONS	4432	CONCERT TOS PROMOTIONS	712.50	
4/19/2023	COHEN COMMUNICATIONS	4432	ADVERTISING CREATIVE PRODUCTION	731.25	
4/19/2023	COHEN COMMUNICATIONS	4432	ADVERTISING BUY	93.75	
4/19/2023	COHEN COMMUNICATIONS	4432	SPECIAL EVENTS AND PROGRAMS	1,968.75	
4/19/2023	COHEN COMMUNICATIONS	4432	ELECTRONIC SERVICES	5,221.47	
4/19/2023	COHEN COMMUNICATIONS	4432	HORSE RACING MARKETING SERVICES	75.00	
4/19/2023	COHEN COMMUNICATIONS	4432	SPONSORSHIP ADS	93.75	13,565.22
4/19/2023	COMCAST - PHONE SERVICE	4433	ACCT 933757997 - 4/01-4/30 SVC	3,976.22	
4/19/2023	COMCAST - PHONE SERVICE	4433	ACCT 963341527 - MAIN OFFICE PHONE	821.54	4,797.76
4/19/2023	CROWN SHORTLOAD CONCRETE	4434	CONCRETE	498.00	498.00
4/19/2023	DANZANTES UNIDOS	4435	Refund Deposit	500.00	500.00
4/19/2023	DAVID NALCHAJIAN, INC.	4436	April Svcs	10,600.00	10,600.00
4/19/2023	DISH NETWORK	4437	8255 7070 5101 9763, 03/31-04/30	190.51	190.51
4/19/2023	FACSCO	4438	Bulk Aspen Cooler Pad	385.07	
4/19/2023	FACSCO	4438	A Series 94" Belt/Bleed off Assembly	398.10	783.17
4/19/2023	FRESNO FIRE DEPARTMENT	4439	15 HYDRANTS INSPECTED @ \$98.00/PER HYDRA	1,470.00	1,470.00
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	March NIGHT WATCHMAN/GUARD	14,442.00	
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	Interim Event	377.00	
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	Interim Event	696.00	
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	Interim Event	246.50	
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	Satellite Racing	1,254.25	
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	Museum	194.30	
4/19/2023	FRESNO COUNTY PRIVATE SECURITY	4440	Interim Event	2,813.00	20,023.05
4/19/2023	Franchise Tax Board - Garnishment	4441	Employee Garnishment	262.34	
4/19/2023	Franchise Tax Board - Garnishment	4441	Employee Garnishment	200.00	462.34
4/19/2023	Kristina Hale	4442	Refund Deposit	500.00	500.00
4/19/2023	HOME DEPOT CREDIT SERVICES	4443	6035322002744278 3/26	60.39	60.39
4/19/2023	INTEGRITY NETWORKS	4444	March SERVICES	45.00	45.00
4/19/2023	Key Writing Concepts	4445	Letter of Engagement Grant Writing Services	500.00	500.00
4/19/2023	LEAF (Kyosera Copier)	4446	Contract #100-6541091-001 Apr	592.05	592.05
4/19/2023	Andrew Leonardo	4447	Refund Deposit	3,510.00	3,510.00
4/19/2023	MODERN WILDLIFE SOLUTIONS	4448	Ground Squirrel Abatement Mar Svc	500.00	500.00
4/19/2023	MUTTS IN MOTIONS	4449	Refund Deposit	500.00	500.00
4/19/2023	OPERATIONAL SECURITY SOLUTIONS	4450	TRANSPORTATION SVCS 0414	100.00	100.00
4/19/2023	QUADIENT LEASING USA, INC.	4451	05/01-06/01 LEASE COVERAGE	212.77	212.77
4/19/2023	Quinceañera Expo	4452	Refund Deposit	500.00	500.00
4/19/2023	RICOH USA, INC.	4453	BASE CHGS 04/08-05/07	78.72	78.72
4/19/2023	ROBERT V. JENSEN, INC.	4454	550.00 Regular Unleaded	2,501.01	2,501.01
4/19/2023	SEBASTIAN	4455	Low Voltage Labor	276.93	276.93
4/19/2023	SEBASTIAN	4456	38761-9 - 04/01 ALARM MONITORING	634.50	634.50
4/19/2023	Truckn' Lifestyle	4457	Refund Deposit	500.00	500.00
4/19/2023	WELLS FARGO PAYMENT REMITTANCE CTR	4458	#9853, CC Payment L. KING 4/03	2,295.37	2,295.37
4/19/2023	CALPERS - HCF	2023240	April Admin Fees 2023	39.39	39.39
4/19/2023	CALPERS - HCF	2023241	April Admin Fees 2023	4.43	4.43

4/19/2023	CALPERS - HCF	2023239	April Blue Shield	2,190.79	2,190.79
4/19/2023	CALPERS - HCF	2023242	April Kaiser Insurance	1,705.36	1,705.36
4/19/2023	CALPERS - HCF	2023243	April United Health Care	2,525.16	2,525.16
4/19/2023	CALPERS - HCF	2023244	April PERS Gold Basic	5,516.00	5,516.00
4/21/2023	STATE DISBURSEMENT UNIT	2023249	Employee Garnishment	188.00	
4/21/2023	STATE DISBURSEMENT UNIT	2023249	Employee Garnishment	278.00	
4/21/2023	STATE DISBURSEMENT UNIT	2023249	Employee Garnishment	12.50	
4/21/2023	STATE DISBURSEMENT UNIT	2023249	Employee Garnishment	163.00	
4/21/2023	STATE DISBURSEMENT UNIT	2023249	Employee Garnishment	333.00	974.50
4/21/2023	Bank of America	2023248	3/28/2023 PST Fee	26.95	26.95
4/25/2023	CALIFORNIA INDUSTRIAL RUBBER CO.	4469	Water Suction/Blue Layflat	570.48	570.48
4/25/2023	CALIFORNIA AUTHORITY OF RACING FAIRS	4470	2023 2ND Quarter Dues	4,498.00	4,498.00
4/25/2023	CULLIGAN	4471	APRIL DISPENSER RENTALS	44.00	44.00
4/25/2023	DocuSign, Inc.	4472	2023 DocuSign	2,012.50	2,012.50
4/25/2023	FACSCO	4473	Motor Sheave/95" Belt/92" Belt/97" Belt/Nylon	665.62	
4/25/2023	FACSCO	4473	A Series 94" Belt/Bulk Apen Cooler Pad	732.86	
4/25/2023	FACSCO	4473	Bulk Aspen Cooler Pads	335.47	1,733.95
4/25/2023	FRESNO OXYGEN	4474	March Cylinder Rental	79.27	79.27
4/25/2023	HOME DEPOT PRO INSTITUTIONAL	4475	Graffiti Remover	106.75	
4/25/2023	HOME DEPOT PRO INSTITUTIONAL	4475	Xcelente Clnr M/P Lavender	81.39	
4/25/2023	HOME DEPOT PRO INSTITUTIONAL	4475	Ducttape	405.23	593.37
4/25/2023	J. M. EQUIPMENT COMPANY, INC.	4476	Repair Of Carriage Problem EVSW086	6,581.59	6,581.59
4/25/2023	JOHNSTONE SUPPLY	4477	EPA Book	14.03	
4/25/2023	JOHNSTONE SUPPLY	4477	EPA test-In House Testing	60.00	
4/25/2023	JOHNSTONE SUPPLY	4477	Refrigerant	463.16	537.19
4/25/2023	LEE'S	4459	12/13/22 SERVICE CALL	566.02	566.02
4/25/2023	MANCHESTER CENTER	4460	Digital Advertising	1,802.00	1,802.00
4/25/2023	NAPA AUTO PARTS	4461	2004 Ford Pickup/Hood Lift support/Carburetor	336.26	
4/25/2023	NAPA AUTO PARTS	4461	Tire Valve	1.50	337.76
4/25/2023	OPERATIONAL SECURITY SOLUTIONS	4462	TRANSPORTATION SVCS 0421	100.00	100.00
4/25/2023	PACIFIC GAS & ELECTRIC	4463	Refund Deposit	500.00	500.00
4/25/2023	PACE SUPPLY	4464	PLUMBING SUPPLIES	473.47	473.47
4/25/2023	QUADIENT FINANCE USA, INC.	4465	7900 0440 6626 3389 Postage 03/29	999.34	999.34
4/25/2023	RG EQUIPMENT	4466	Filler Cap 2/BRKT-Idler	74.01	74.01
4/25/2023	Sandy Self	4467	PROGRAMS WEEK ENDING 04/2/23	612.50	
4/25/2023	Sandy Self	4467	PROGRAMS WEEK ENDING 04/9/23	621.25	
4/25/2023	Sandy Self	4467	PROGRAMS WEEK ENDING 04/16/23	437.50	1,671.25
4/25/2023	WELLS FARGO PAYMENT REMITTANCE CTR	4468	#4745 CC R. SEITZ 04/03	770.94	770.94
4/25/2023	WELLS FARGO PAYMENT REMITTANCE CTR	4478	#3713 CC N. HECKMAN 04/03	199.99	199.99
4/27/2023	PUBLIC EMPLOYEES RETIREMENT SYSTEM	2023252	PERS EE/ER	933.04	933.04
4/28/2023	PUBLIC EMPLOYEES RETIREMENT SYSTEM	2023256	PERS EE/ER	42,373.48	42,373.48
				<b>763,461.19</b>	<b>763,461.19</b>

**THE BIG FRESNO FAIR, 21ST DAA**  
**Statement of Operations**  
**April 30, 2023**

Acct. No.	Title	Current Fiscal Year				Prior Fiscal Year	
		Budget	Month	Year to Date	(Over)/Under Budget	Month	Year to Date
<b>REVENUES</b>							
<b>Non-Operating</b>							
311	Non-Operating	0	0	0	0	0	406,650
<b>Operating</b>							
410	Admission to Grounds	2,530,000	2,648	3,093	2,526,907	19,938	20,667
415	Commercial Space	337,350	0	0	337,350	0	0
420	Concessions	3,400,000	12,607	27,383	3,372,617	1,348	4,207
430	Exhibits	42,000	840	9,173	32,827	265	5,042
450	Horse Racing - Fair	1,044,000	0	0	1,044,000	13,184	13,184
457	Satellite Wagering	373,000	23,090	113,081	259,919	44,892	204,118
458	Sat Wagering - Polo Lounge	0	0	0	0	0	0
470	Miscellaneous Fair	2,387,500	58,290	391,523	1,995,977	53,600	479,047
480	Non Fair/Interim	1,070,200	66,653	745,209	324,991	64,342	691,803
490	Prior Year Revenue Adjustments	0	(10,341)	(10,341)	10,341	0	18,210
495	Miscellaneous Income	12,000	14,629	36,341	(24,341)	0	376
<b>Total Operating Revenues</b>		<b>11,196,050</b>	<b>168,416</b>	<b>1,315,462</b>	<b>9,880,588</b>	<b>197,569</b>	<b>1,436,656</b>
<b>TOTAL REVENUES</b>		<b>11,196,050</b>	<b>168,416</b>	<b>1,315,462</b>	<b>9,880,588</b>	<b>197,569</b>	<b>1,843,306</b>
<b>EXPENSES</b>							
<b>Operating</b>							
500	Administration	1,644,800	78,061	377,494	1,267,306	107,857	380,548
520	Maint & Gen Oper	2,138,859	131,743	683,504	1,455,355	134,089	527,530
540	Publicity Expense	567,500	10,600	68,825	498,675	17,375	67,289
560	Attendance Operation	2,350,864	3,505	134,778	2,216,086	1,554	20,892
570	Miscellaneous Fair	332,500	332	(52,143)	384,643	(1,216)	(2,690)
541	Museum	36,456	1,638	3,796	32,660	0	0
580	Premium	157,000	0	140	156,860	0	(11)
630	Exhibits (Excluding Premiums)	563,947	1,785	22,415	541,532	3,176	9,423
650	Horse Racing - Fair Live	1,212,304	6,679	18,330	1,193,974	8,417	23,559
659a	Satellite Wagering	262,833	24,306	86,216	176,617	16,908	64,554
659b	Satellite Wagering - Polo Lounge	0	0	0	0	0	0
660	Attractions (Fairtime)	1,979,348	12,000	37,000	1,942,348	25,000	25,000
668	Interim Event Expense	378,482	1,666	81,633	296,849	14,698	79,854
723	Equipment Funded by Fair	20,500	0	0	20,500	0	0
800	Prior Year Expense Adjustments	0	0	105,100	(105,100)	3,659	3,659
850	Cash Over/(Under)	0	0	(47)	47	(5)	(594)
<b>Total Operating Expenses</b>		<b>11,645,393</b>	<b>272,315</b>	<b>1,567,041</b>	<b>10,078,352</b>	<b>331,512</b>	<b>1,199,013</b>
<b>Non-Operating</b>							
91000	Depreciation Expense	422,000	0	0	422,000	52,732	210,926
91300	Capital Expense - Equipment	0	0	0	0	0	0
96000	Pension Expense GASB68	241,117	36,050	146,488	94,629	27,438	102,214
<b>Total Non-Operating Expenses</b>		<b>663,117</b>	<b>36,050</b>	<b>146,488</b>	<b>516,629</b>	<b>80,169</b>	<b>313,140</b>
<b>TOTAL EXPENSES</b>		<b>12,308,510</b>	<b>308,365</b>	<b>1,713,529</b>	<b>10,594,981</b>	<b>411,681</b>	<b>1,512,153</b>
<b>Non-Operating</b>							
Revenues		0	0	0	0	0	406,650
Expenditures - Depreciation		(663,117)	(36,050)	(146,488)	(516,629)	(80,169)	(313,140)
<b>Non-Operating Income/(Loss)</b>		<b>(663,117)</b>	<b>(36,050)</b>	<b>(146,488)</b>	<b>(516,629)</b>	<b>(80,169)</b>	<b>93,510</b>
<b>Operating</b>							
Revenues		11,196,050	168,416	1,315,462	9,880,588	197,569	1,436,656
Expenditures		(11,645,393)	(272,315)	(1,567,041)	(10,078,352)	(331,512)	(1,199,013)
<b>Operating Income/(Loss)</b>		<b>(449,343)</b>	<b>(103,899)</b>	<b>(251,579)</b>	<b>(197,764)</b>	<b>(133,943)</b>	<b>237,642</b>
<b>NET INCOME/(LOSS)</b>		<b>(1,112,460)</b>	<b>(139,949)</b>	<b>(398,067)</b>	<b>(714,393)</b>	<b>(214,112)</b>	<b>331,152</b>

**The Big Fresno Fair, 21st DAA**  
**Balance Sheet**  
**As of April 30, 2023**

ASSETS	2023	2022	Increase/Decrease	
			Amount	Percent
<b>Current Assets</b>				
Cash				
Cash - Unrestricted	300,419	6,162,465	(5,862,046)	-95%
Cash - Payroll	107,657	1,219	106,438	8729%
Cash - Savings Account	57,037	0	57,037	0%
Cash - Money Market	8,425,358	566,940	7,858,418	1386%
<b>Total Cash</b>	<b>8,890,471</b>	<b>6,730,625</b>	<b>2,159,847</b>	<b>32%</b>
Accounts Receivable	731,867	624,224	107,644	17%
Prepaid Premiums	10,938	13,774	(2,836)	-21%
<b>Fixed Assets</b>				
Construction in Progress	584,434	919	583,515	63486%
Land	244,077	244,077	0	0%
Buildings & Improvements	26,316,281	26,316,281	0	0%
Accum Dep - Buildings & Improvements	(19,339,864)	(19,151,672)	(188,192)	1%
Equipment	848,304	848,304	0	0%
Accum Dep - Equipment	(639,780)	(617,046)	(22,734)	4%
<b>Total Assets</b>	<b>8,756,257</b>	<b>8,278,860</b>	<b>477,397</b>	<b>6%</b>
<b>Deferred Outflows of Resources</b>				
Deferred Outflows of Resources - Pension	1,202,782	1,202,782	0	0%
<b>Total Deferred Outflow of Resources</b>	<b>1,202,782</b>	<b>1,202,782</b>	<b>0</b>	<b>0%</b>
<b>Total Assets &amp; Deferred Outflow of Resources</b>	<b>18,849,511</b>	<b>16,212,267</b>	<b>2,637,244</b>	<b>16%</b>
<b>LIABILITIES &amp; RETAINED EARNINGS</b>				
<b>Current Liabilities</b>				
Accounts Payable	790,852	772,113	18,739	2%
Payroll Liabilities	379,083	122,301	256,781	210%
Deferred Revenue	778,873	652,717	126,156	19%
Other Liabilities	184,427	6,334	178,093	2812%
Guaranteed Deposits	49,216	47,616	1,600	3%
Compensated Absences Liability	231,503	231,503	0	0%
Current Year Long Term Debt	(60,741)	123,931	(184,673)	-149%
<b>Total Current Liabilities</b>	<b>2,353,211</b>	<b>1,956,515</b>	<b>396,696</b>	<b>20%</b>
<b>Long Term Liabilities</b>				
Long Term Debt	271,478	271,478	0	0%
Long Term Debt - SB 84 Obligation	456,401	456,401	0	0%
Long Term Debt - PPP Loan	0	0	0	0%
<b>Pension Liability</b>				
Net Pension Liability	3,989,645	3,989,645	0	0%
<b>Total Long Term Liabilities</b>	<b>4,717,524</b>	<b>4,717,524</b>	<b>0</b>	<b>0%</b>
<b>Deferred inflow of Resources</b>				
Deferred Inflows of Resources - Pension	160,074	160,074	0	0%
<b>Total Deferred Inflows of Resources</b>	<b>160,074</b>	<b>160,074</b>	<b>0</b>	<b>0%</b>
<b>Total Liabilities &amp; Deferred Inflow of Resources</b>	<b>7,230,809</b>	<b>6,834,113</b>	<b>396,696</b>	<b>6%</b>
<b>Retained Earnings</b>				
Beginning (Jan 1) Investment in Facilities	7,272,912	7,382,026	(109,114)	-1%
Beginning (Jan 1) Investment in Reserves	8,158,044	5,179,992	2,978,052	57%
Unrestricted Net Position - Pension/OPEB	(2,946,937)	(2,946,937)	0	0%
Non-Operating Net Income	(541,487)	(313,140)	(228,347)	73%
Operating Net Income	(251,638)	644,292	(895,930)	-139%
Adjustment for rounding	(72,192)	(568,079)	495,887	-87%
<b>Total Liabilities &amp; Retained Earnings</b>	<b>18,849,511</b>	<b>16,212,267</b>	<b>2,637,244</b>	<b>16%</b>



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

Karen Ross, Secretary

April 25, 2023

F2023-04

TO: All Fair CEOs

SUBJECT: POULTRY HEALTH INSPECTIONS (PHI) – FY 2023/24 Fair Season

This letter is to announce that there is grant funding through the US Department of Agriculture (USDA) for the Poultry Health Inspection (PHI) program which is available from April 1, 2023 – March 31, 2024.

Upon arrival at the fair (and before coop-in), all poultry shall be inspected for symptoms of disease or illness by a certified Poultry Health Inspector(s) (PHI) from the designated CDFA/UC Certification Program. Any suspect animals may be dismissed from the fairgrounds. In the case where the fairgrounds will hold marketing or breeding classes this year, the poultry coming onto the fairgrounds will need to be examined by a Poultry Health Inspector (PHI).

A few keynotes for the PHI inspections include:

- 1) **The PHI Poster and all the hand-outs (listed under “Fair Responsibilities” on the [UC Davis Poultry Health Inspection](#) web page, must be at the inspection location before the inspector’s arrival. Otherwise, the inspector will wait to begin inspections until the materials arrive.**
- 2) **Please utilize only certified Poultry Health Inspectors (PHI). Before signing a contract with a PHI, please ensure your inspector has taken recent training by utilizing the active list found at [UC Davis Poultry Health Inspection](#).**
- 3) **If reimbursable costs are incurred between April 1, 2023, and March 31, 2024, the PHI reimbursement will be processed for payment.**
- 4) **Each fair will be reimbursed for actual expenses incurred, up to \$300.00 per fiscal year. To be reimbursed, fairs must submit an invoice and backup documentation within sixty (60) days of the end of the fair and no later than March 1, 2024, related inspector(s) signed contract(s), and receipts to F&E at [Kalia.Mitchell@cdfa.ca.gov](mailto:Kalia.Mitchell@cdfa.ca.gov). (Please see *the example invoice attached*).**

Additional resources on biosecurity and bird health can be found on [UC Davis PHI Program](#) and [CDFA Avian Health Program webpage](#).



The **invoice must be on Fair letterhead, and include** the following:

- Date of Invoice
- Dates of the Fair
- Date of the PHI
- Invoice number
- County with address
- Description of activity and a breakout of the expenses for each activity related to the PHI.
- A backup document is required**  
\*A copy of the contract, mileage, and all backup to support the reimbursement request must be included.

See [CalHR](#) for reimbursable costs/rates for mileage, meals, and lodging.

Below is the pay scale for inspection fees, based on the number of birds inspected.

<u>Amount</u>	<u>Number of Birds</u>
\$75	0-24
\$100	25 - 50
\$125	51 - 100
\$150	101-150
\$200	151-200
\$250	201-250
\$300	> 250

\*Over 250 birds will require more than one PHI, but still a maximum of \$300/fair.

If you have any questions or need additional information, please contact Kalia Mitchell at (916) 900-5274 or [Kalia.Mitchell@cdfa.ca.gov](mailto:Kalia.Mitchell@cdfa.ca.gov).

Sincerely,



Mike Francesconi, Branch Chief  
Fairs & Expositions Branch  
Enclosure

\_\_\_\_\_ District Agricultural Association

# INVOICE

Address

Date

**Bill To:**

California Department of Food & Agriculture  
Fairs & Expositions Branch  
1200 N Street  
Sacramento, CA 95825

DESCRIPTION	AMOUNT
<p><b>2021 Poultry Health Inspection (PHI) Reimbursement</b></p> <p># of Birds Inspected</p> <p>PHI Travel @ 0.57/ mile (invoice attached)</p> <p>Inspector's Name:</p> <p>Date(s) of PHI:</p> <p>Dates of Fair:</p> <p>County:</p>	
TOTAL	\$

**THANK YOU FOR YOUR BUSINESS!**



Print Form

AGREEMENT NO. \_\_\_\_\_

DATE \_\_\_\_\_

**AGREEMENT FOR JUDGING**

THIS AGREEMENT ("Agreement") is by and between the \_\_\_\_\_ District Agricultural Association, ("Association"), commonly known as the \_\_\_\_\_ ("Fairgrounds"), and \_\_\_\_\_ ("Judge"). Association and Judge may be collectively referred to as the "Parties."

1. WITNESSETH: That the Judge for and in consideration of the covenants, conditions, agreements, and stipulations of the State hereinafter expressed, does hereby agree to furnish to the State services, as follows: \_\_\_\_\_, at \_\_\_\_\_, at the specified location as depicted in Exhibit A, located on the Fairgrounds at \_\_\_\_\_ California \_\_\_\_\_ ("Premises") for the purposes hereinafter set forth and subject to the terms and conditions of this Agreement.
2. The term of this Agreement begins on \_\_\_\_\_ and ends on \_\_\_\_\_. Judge shall guarantee the payment of any damage to Association property, removal of all property and the leaving of the Premises in the same condition in which Renter took possession.
3. The purposes of occupancy shall be limited to \_\_\_\_\_ and shall be for no other purpose whatsoever.
4. Association shall pay Judge the amount of \$ \_\_\_\_\_ .00, which is due \_\_\_\_\_. Payments should be made by \_\_\_\_\_.
5. Association shall pay the following services and fees: \_\_\_\_\_
6. Judge acknowledges that the Association's Fairgrounds may be required at any time, with limited advance notice, for the purpose of responding to an emergency declared by local, state, and/or federal governments. Association shall not be liable for any interference of Renter's use or possession of the Premises or loss to or expenses incurred by the Renter or its subcontractors or patrons that may result from such emergency use of the Premises.

7. Judge shall defend, indemnify and save harmless Association and the State of California, their officers, agents, servants and employees from any and all claims, causes of action and suits accruing or resulting from any damage, injury or loss to any person or persons, including all persons to whom the Renter may be liable under any worker's compensation law and Renter him/herself and from any loss, damage, cause of action, claims or suits for damages, including but not limited to loss of property, goods, wares or merchandise, caused by, arising out of or in any way connected with the exercise by Renter of the privileges hereingranted.
8. Renter further agrees to not sell, exchange or barter, or permit its employees to sell, exchange or barter, any licenses or permits issued to Renter or its employees.
9. No Renter will be allowed to open until all the preliminary requirements herein set forth have been complied with.
10. Renter will conduct business in a quiet and orderly manner; will deposit all rubbish, slop, garbage, tin cans, paper, etc., in receptacles provided by the Association within Premises for such purpose and will keep the area within and surrounding Premises free from all rubbish and debris.
11. All temporary tents or enclosures erected by Renter shall have the prior written approval of Association and local fire suppression authorities. Renter shall not affix any fixtures to the Premises without the written preapproval of the Association and if the removal of the fixture may be affected without injury to the Premises.
12. Renter will conduct the privileges granted in this Agreement according to all the rules and requirements of applicable state and local health authorities, and without infringement upon the right and privileges of others; will not handle or sell any commodities or transact any business whatsoever for which an exclusive privilege is sold by Association, nor engage in any other business whatsoever upon or within Premises or Fairgrounds, except that which is herein expressly stipulated and contracted for; will confine said transactions to the Premises and privileges provided in this Agreement, and that any and all exclusives granted Renter shall not include the carnival and the carnival area.
13. All sound-producing devices used by Renter within the Premises must be of such a nature and must be so operated as not to cause annoyance or inconvenience to patrons or to other concessionaires or exhibitors. The decision of Association as to the desirability of any such sound-producing device shall be final and conclusive. Sound-amplification equipment may be installed only by first obtaining written permission from Association.
14. Renter is entirely responsible for the Premises and agrees to reimburse Association for any damage to the real property, equipment, or grounds used in connection with the Premises, reasonable wear and tear excepted. Renter agrees to inspect the conditions of the Premises and of all property it will use on the Premises, including but not limited to equipment, furniture or other personal property owned by Association, and to be entirely responsible for the use of the Premises and such property.
15. Association may provide watchman service, which will provide for reasonable protection of the property of Renters, but Association shall not be responsible for loss or damage to the property of Renter.

16. Each and every article and all boxes, crates, packing material, and debris of whatsoever nature must be removed from the Premises by Renter, at Renter's own expense, upon expiration or earlier termination of this Agreement.
17. No Renter will be permitted to sell or dispose of anywhere on the Fairgrounds alcoholic beverages as defined in the Alcoholic Beverage Control Act unless Association authorizes Renter in writing and unless Renter holds a lawful license authorizing such sales on the Premises.
18. All safety orders of the Division of Industrial Safety, Department of Industrial relations must be strictly observed.
19. Failure of Association to insist in any one or more instances upon the observance and/or performance of any of the terms and conditions of this Agreement shall not constitute a waiver of any subsequent breach of any such term and condition.
20. This Agreement shall be subject to termination by either party at any time prior to or during the term hereof by giving the other party notice in writing at least 30 days prior to the date when such termination shall become effective. Such termination shall relieve the Association of any further performances of the terms of this agreement.
21. The Association shall have the privilege of inspecting the Premises covered by this agreement at any time or all times. Association shall have the right to retain a key to the Premises and may enter with at least 24-hour written notice to Renter.
22. Renter recognizes and understands that this rental may create a possessory interest subject to property taxation and that Renter may be subject to the payment of property taxes levied on such interest.
23. The Parties hereto agree that Renter, and any agents and employees of Renter, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of Association.
24. Time is of the essence of each and all the provisions of this agreement, and the provisions of this Agreement shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties hereto.
25. It is mutually agreed that this Agreement or the privileges granted herein, or any part thereof, cannot be assigned or otherwise transferred without the written consent of Association. Subleasing of the Premises is prohibited.
26. It is mutually understood and agreed that no alteration or variation of the terms of this contract shall be valid, unless made in writing and signed by the parties, hereto, and that no oral understandings or agreements not incorporated herein and no alterations or variations of the terms hereof, unless made in writing and signed by the parties hereto, shall be binding upon any of the Parties.
27. In the event Renter fails to comply in any respect with the terms of this Agreement and its Exhibits referred to herein, all payments under this Agreement shall be deemed earned and

AGREEMENT NO. \_\_\_\_\_

DATE \_\_\_\_\_

non-refundable by Association, and Association shall have the right to occupy the Premises in any manner deemed for the best interest of Association.

28. Renter shall abide by the additional terms and conditions indicated in the following Exhibits, attached to this Agreement and incorporated by these references:

Map of Fairgrounds Depicting Premises  
 California Fair Services Authority Insurance Requirements  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Exhibit A  
 Exhibit B  
 Exhibit \_\_\_\_\_  
 Exhibit \_\_\_\_\_  
 Exhibit \_\_\_\_\_

29. This Agreement is not binding upon Association until it has been signed by its authorized representative.

IN WITNESS WHEREOF, the parties hereto have affixed their signatures on the date shown below. The signatories represent and warrant that they were duly authorized by their respective governing bodies to execute this Agreement and the Parties hereby agree to all the terms and conditions set forth in this Agreement.

INDIVIDUAL NAME  
 BUSINESS NAME  
 Address  
 City, State Zip  
 Phone  
 Email

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_ DISTRICT AGRICULTURAL ASSOCIATION  
 \_\_\_\_\_ FAIRGROUNDS

Address  
 City, CA Zip  
 Phone  
 Email

\_\_\_\_\_  
Signature

AGREEMENT NO. \_\_\_\_\_

DATE \_\_\_\_\_

Page 5 of 5

Title

Date

# HOTEL RECEIPT

Receipt Number: \_\_\_\_\_

Date: \_\_\_\_\_

Hotel Name: \_\_\_\_\_

Hotel Phone Number: \_\_\_\_\_

Hotel Street Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

**Bill to:**

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/ZIP: \_\_\_\_\_

Country: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Room Number	Price/Night	# of Nights	Additional Charges	Line Total

Subtotal: \_\_\_\_\_

Sales Tax: \_\_\_\_\_

Total: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Card/Check No. \_\_\_\_\_







## Your order is confirmed!

Hello Ney,

Your order has been confirmed and will be shipped right away.

Delivery is scheduled to  
**Thursday, 21 May - Friday, 22 May**

Shipping method  
**Standard**



[Track your package](#)

### Order Details

Order no: [701-1317622-1001054](#)



Symbol: The Reference Guide to Abstract and  
Figurative Trademarks

USD \$28,99

Quantity: 1



Thinking with type: A Critical Guide for Designers,  
Writers, Editors, & Students

USD \$32,40

Quantity: 1



Subtotal	USD \$32,40
Shipping	USD \$1,99
Tax & Fees	USD \$6,14
Total	USD \$69,52

**Thanks for shopping!**  
Hope you come back soon  
[Amazon.com](#)





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<b>Total</b>	<b>USD \$69,52</b>

**Thanks for shopping!**  
Hope you come back soon  
[Amazon.com](#)



CLAIMANT'S NAME Cinnamon Howell		SSN or EMPLOYEE NUMBER*		DEPARTMENT Administration	
POSITION Accounting Supervisor		CB/ID No.	DIVISION or BUREAU 21st DAA, Big Fresno Fair		INDEX NUMBER
RESIDENCE ADDRESS*		HEADQUARTERS ADDRESS 1121 S. Chance Avenue			TELEPHONE NUMBER (559) 650-3228
CITY	STATE	ZIP CODE	CITY	STATE	ZIP CODE
	CA		Fresno	CA	93702

(1) NORMAL WORK HOURS M-F, 800-1630	(2) PRIVATE VEHICLE LICENSE NUMBER	(3) MILEAGE RATE CLAIMED 0.655
--	------------------------------------	-----------------------------------

(4) MONTH/YEAR	(5) DATE	(5) TIME	(6) LOCATION WHERE EXPENSES WERE INCURRED	(7) LODGING	(8) MEALS			(9) INCIDENTALS	(10) TRANSPORTATION				(11) BUSINESS EXPENSE	(12) TOTAL EXPENSES FOR DAY	
					BREAK-FAST	LUNCH	O.T., L.T., N/C, RELO. OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE			
												MILES	AMOUNT		
Mar. 2023	28	0600	Fresno/Sacramento	167.67	0.00	0.00	0.00	0.00	0.00	PC		175.00	114.63		282.30
	29	1915	Sacramento/Fresno	0.00	7.00	0.00	23.00	5.00	0.00	PC		175.00	114.63		149.63
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
													0.00		0.00
<b>13) SUBTOTALS</b>				167.67	7.00	0.00	23.00	5.00	0.00		0.00	350.00	229.25	0.00	431.92
<b>COLUMN CODE (ACCTG. USE ONLY)</b>															

<b>CLAIM TOTAL</b>	\$431.92
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14) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

Traveled to Sacramento for CFSA Nuts & Bolts-Accounting and Administration Training. Employee traveled and roomed with Taylor Childers. Lunch & dinner provided by CFSA on March 28. Lunch provided by CFSA on March 29.

ALL TRAVEL PERFORMED ON OFFICIAL STATE BUSINESS

<b>AGENCY ACCOUNTING OFFICE USE ONLY</b>
PAYED BY REVOLVING FUND CHECK NUMBER

5) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754 pertaining to vehicle safety and seat belt usage.

CLAIMANT'S SIGNATURE <i>C. Howell</i>	DATE 4-26-2023	(16) SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT <i>[Signature]</i>	DATE 5/1/23
SPECIAL EXPENSE AUTHORIZATION - SIGNATURE and TITLE (See Item 17 on reverse)			DATE

# COURTYARD<sup>®</sup>

BY MARRIOTT

Courtyard by Marriott<sup>®</sup> Sacramento Cal Expo  
 1782 Tribute Road, Sacramento Ca 95815 P 916.929.7900  
 Marriott.com/SACCE

C. Howell

Room: 332  
 Room Type: QNQN  
 Number of Guests: 1  
 Rate: \$145.00

Clerk:

Arrive: 28Mar23

Time: 06:03PM

Depart: 29Mar23

Time: 11:00AM

Folio Number: 74549

DATE	DESCRIPTION	CHARGES	CREDITS
28Mar23	Advance Deposit		167.67
28Mar23	Room Charge	145.00	
28Mar23	Sac Tourism Fee	3.63	
28Mar23	Transient Occupancy Tax	17.40	
28Mar23	Calif/Local Tourism Fee	0.19	
28Mar23	Sac Tourism Fee	1.45	
28Mar23	Daily Parking	<del>7.50</del>	
29Mar23	Discover		7.50
Card #: DSXXXXXXXXXXXX9330XXXX Amount: 7.50 Auth: 02804B This card was electronically swiped on 28Mar23			
<b>BALANCE:</b>		<b>0.00</b>	

**Marriott Bonvoy Account # XXXXX3523.** Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

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# Nuts & Bolts – Accounting and Administrative Training Registration Form

To register, please complete the form below and return it by Monday, February 20th.  
Please email your completed form to [acha@cfsa.org](mailto:acha@cfsa.org).

Name Cinnamon Howell  
Fair Big Fresno Fair  
Email chowell@fresnofair.com  
Phone 559-816-7112







The Big Fresno Fair, 1121 S Chance Ave, Fresno, CA 93702 to Cal Expo, Sacramento, CA

Drive 175 miles, 2 hr 49 min

### The Big Fresno Fair

1121 S Chance Ave, Fresno, CA 93702

#### Get on CA-99 N from S Cedar Ave, E Church Ave and Golden State Blvd

- 8 min (3.9 mi)  
↑ 1. Head south on S Chance Ave toward E Lyell Ave
- 0.1 mi  
↘ 2. Turn right onto E Butler Ave
- 0.2 mi  
↙ 3. Turn left at the 1st cross street onto S Cedar Ave
- 1.0 mi  
↘ 4. Turn right onto E Church Ave
- 1.2 mi  
↘ 5. Turn right onto Golden State Blvd
- 1.0 mi  
↗ 6. Use the right lane to take the ramp onto CA-99 N
- 0.4 mi

#### Follow CA-99 N to Exposition Blvd in Sacramento. Take exit 9A from I-80BL E

- 2 hr 35 min (170 mi)  
↗ 7. Merge onto CA-99 N
- 166 mi  
↑ 8. Continue onto Hwy 99 Sb/S Sacramento Fwy
- 0.6 mi  
↑ 9. Continue onto Elvas Fwy
- 0.3 mi  
↑ 10. Continue onto I-80BL E/Elvas Fwy
- 2.8 mi  
↘ 11. Take exit 9A for Exposition Blvd  
⚠ May be closed at certain times or days
- 0.2 mi  
↗ 12. Keep right at the fork, follow signs for Exposition Blvd E and merge onto Exposition Blvd  
⚠ May be closed at certain times or days
- 466 ft

#### Continue on Exposition Blvd to your destination

- 4 min (1.1 mi)  
↗ 13. Merge onto Exposition Blvd
- 0.6 mi

- ↗ 14. Use the right 2 lanes to turn slightly right toward Challenge Way  
397 ft
- ↘ 15. Use any lane to turn right onto Challenge Way  
226 ft
- ↘ 16. Turn right  
135 ft
- ↙ 17. Turn left  
0.1 mi
- ↘ 18. Turn right  
13 ft
- ↙ 19. Turn left  
325 ft
- ↙ 20. Turn left  
164 ft
- ↘ 21. Turn right  
0.2 mi

Cal Expo