



January 12, 2024

TO: Board of Directors
FROM: Christina Estrada, Interim CEO
SUBJECT: Board of Directors Meeting

The January Regular Board of Directors Meeting has been scheduled for **Tuesday, January 23, 2024 @ 12 Noon.**

The following documents are enclosed:

1. January 23, 2024, Board Agenda
2. Regular Board Meeting Minutes of 12/12/2023 - will be forthcoming.
3. Financial Progress Report - PPC
4. 2024 State Rules for California Fairs - CDFA Letter
5. 2024 Proposition 12 Update - CDFA Letter

If you have any questions, feel free to call the Office.



1121 S. Chance Avenue, Fresno, California, 93702-3707
559 650-3247 • FAX 559 650-3226 • www.FresnoFair.com

WFA
MERRILL AWARD WINNER





**21st DISTRICT AGRICULTURAL ASSOCIATION
BIG FRESNO FAIR**

1121 S. Chance Avenue, Fresno CA 93702 (559) 650-3247
Email: info@fresnofair.com Website: www.fresnofair.com

BOARD MEETING NOTICE

The Board of Directors of the 21st District Agricultural Association will be holding a regular monthly Fair Board meeting on

TUESDAY, January 23, 2024, at 12 Noon

The Big Fresno Fair – Fresno County Historical Museum, 2nd Floor.

MISSION STATEMENT

“TO PROVIDE QUALITY EXPERIENCES FOR THE COMMUNITY”
-CELEBRATE, EDUCATE AND HAVE FUN-

NOTE

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any particular item listed on the agenda.

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 21st District Agricultural Association Board meeting may request assistance at the Fair Office, 1121 S. Chance Ave., or by calling 559-650-3247, during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Thursday. Requests should be made one (1) week in advance whenever possible.

¹ Persons with disabilities who may require accommodation to attend the meeting are requested to contact the Fair office at (559) 650-3247.

² Questions regarding agenda items should be directed to the Fair office at (559) 650-3247.

³ Public notices required by Government Code – Section 11125(a) is available for viewing at www.fresnofair.com

The agenda for the regular meeting will consist of the following matters:

AGENDA

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **INTRODUCTION OF STAFF AND GUESTS:**

4. **ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:**

Terry Gonsalves, President; Gary Cahil Vice President; Frank Flores, Secretary/Treasurer; Linda Mae Balakian Hunsucker, Jerry Pacheco, Annalisa Perea, Chuck Riojas, and Larry Salinas.

5. **Presentation of 2024 Officers:**

- a. President
- b. Vice-President
- c. Secretary/Treasurer

6. **PUBLIC COMMENT:**

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

7. **CLOSED SESSION:**

Pursuant to Government Code (GC) section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

- a. Personnel Matters: - Govt. Code 11126(a)
- b. Pending Litigation: - Govt. code 11126(e)(2)

8. **MINUTES:** *(Action by the Board)*

a. Approve Board Minutes:

- 1. Regular Board Meeting 12/12/2023

9. **ACKNOWLEDGE CONSENT AGENDA:** (colored pages) Item #20 thru Item #29

10. **PROGRAM REPORT:** *(Informational)*

- a. Magic Money - Zach Enright

11. **STAFF REPORT:** *(Informational)*

- a. Report on Satellite Racing
- b. Report on Interim Events
- c. Report on 2024 WFA Convention
- d. Report on Hmong New Year Celebration

12. **COMMITTEE REPORTS:** *(Action by the Board)*

- a. Finance Committee
 - Acknowledge Financial Reports from Price Paige & Company.

13. **OLD BUSINESS:** *(Informational/Action by the Board)*

- a. None

14. **NEW BUSINESS:** *(Action by the Board)*

- a. None

15. **CORRESPONDENCE:** *(Informational)*

- a. F2023-08 2024 State Rules for California Fairs
- b. F2023-06A Proposition 12 update for the 2024 Fair Season

16. **MANAGER'S UPDATE:** *(Informational)*

17. **BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:**

18. **FOR YOUR INFORMATION:**

Next Board Meeting – February 27, 2024, 12 Noon

19. **ADJOURNMENT:**

Item #20 thru Item #23 **ACKNOWLEDGE THE FOLLOWING SERVICE AGREEMENTS FOR 2023 FAIR: EXPENSE AGREEMENTS**

Item #20	23-166	12/27/23 to 12/31/23	Chou Vang Agrees to assume the responsibilities as Vault Monitor during the 2023 Hmong New Year	\$1,500.00
Item #21	23-167	12/26/23 to 01/03/24	Bryan Parisi Agrees to assume responsibilities as Parking Supervisor during the 2023 Hmong New Year	\$5,000.00
Item #22	23-168	12/27/23 to 12/31/23	Robert Rodriguez Agrees to assume the responsibilities as Operations Runner during the 2023 Hmong New Year.	\$1,450.00
Item #23	23-169	12/27/2023 to 12/31/2023	Felicia Antonio Agrees to assist with monitoring and balance seller cash drops during the 2023 Hmong New Year	\$1,150.00

Item #24 thru Item #28 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENT FOR 2024: REVENUE AGREEMENTS**

Item #24	1/20/24 to 1/21/24	Pinnade Productions Group c/o Sanjay Syal	Dinosaur Show Commerce & AG	\$10,175.00
Item #25	1/27/24 to 1/28/24	Sports Club of America c/o Aubdrey Tan	Auto Cross Carnival Lot	\$2,000.00
Item #26	1/29/24	Driving Dynamics c/o April Frey	Driving School Carnival Lot	\$1,500.00
Item #27	3/30/24	Group Nueva Vida c/o Juan Moreno	AA Meeting Industrial Education	\$3,567.00
Item #28	5/25/24	Carol McCoy	Birthday Party	\$1,376.00
Item #	1/4/23	Victor Felon	Table Mountain Park Reception Museum	\$480.00

Item #29 **Acknowledge Expense Claims**

TRAVEL EXPENSE CLAIMS

January 2024

Travel	Taylor Collins	Traveled to Anaheim, California for the 2024 WFA Convention. January 2-7, 2024. Claiming mileage, parking, meals, incidentals and hotel. Registration and Winterfest ticket was purchased with the fairs Visa.	\$1,576.80
Travel	Christina Estrada	Traveled to Anaheim, California for the 2024 WFA Convention. January 3-7, 2024. Claiming mileage, parking, meals, incidentals and hotel. Registration and Winterfest ticket was purchased with the fairs Visa.	\$1,391.49

Date: January 12, 2023

From: Lori Clanton, CAS Controller, Price Paige & Company (PPC)

To: The Big Fresno Fair, 21st DAA
Board of Directors
Interim CEO, Christina Estrada

Subject: Progress Report on the Fair's Accounting and Financial Reporting

Introduction

The accounting work continues in the following areas with the goal of providing reliable financial statements as soon as possible. Below is a summary of recent progress.

Ongoing Operations

Expenses / Accounts Payable

Since transitioning to Bill.com in November, over 500 bills totalling \$2.1 million have been entered, reviewed, approved and paid as of 1/12/24. The accounts payable aging report total as of today is \$216,414, with only a handful of invoices over 60 days.

The invoices and payments processed through Bill.com will be imported into AccountingWare. The import template and data is being reviewed and finalized today, January 12. Within the next few days, all the transactions entered to date will be imported and recorded into AccountingWare. This is a critical step to generating financial reports from AccountingWare program.

Payroll

Payroll processes transitioned from in-house to Paychex between October and December. Beginning in January 2024, 100% of the payroll is now processed via the PayChex online portal, PayChex Flex.

From October through December, the majority of payroll checks were processed in PayChex. However, some payroll checks had to be processed through the existing AccountingWare system since there was not enough time to get the employees entered into PayChex.

PPC continues to oversee the payroll transition and is currently working to finalize reconciliation of 2023 payroll between PayChex and AccountingWare. Once PPC confirms the reconciliation, Paychex will issue the 2023 W-2s before January 31.

Paychex payroll transactions will be imported into AccountingWare. PPC is currently working with PayChex and AccountingWare to create the import file and processes.

The Fair staff works closely with the PayChex support team to enter and update employee records, earnings, and deductions.

Revenue / Accounts Receivable

Contracts, revenue, customer invoices, and deposits are prepared and recorded by Fair staff in AccountingWare and the deposits are made into the Fair's checking accounts at CVCB.

Below are the total invoices, deposits, and accounts receivable balance as reported in AccountingWare. Please note that PPC is still in the process of reviewing these balances, transactions, and processes.

	7/1/23 - 12/08/23	12/9/23 - 1/12/24	Total since 7/1/23
AR Invoices	\$10,458,143	\$1,156,533	\$11,614,676
Deposit of payments received	\$12,527,216	\$1,173,591	\$13,700,807
Accounts Receivable aging report	\$205,129	\$380,097	

Bank reconciliations

PPC has made progress on reconciling the Fair's nine (9) accounts at Central Valley Community Bank back to August 1, 2023.

Attached is a listing of the CVCB accounts and statement balances/ The totals are summarized here:

Total account balances as of 07/31/2023	\$ 9,247,013
Total account balances as of 12/31/2023	<u>\$11,711,652</u>
Increase	\$ 2,464,639

The reconciled account balances will be available at a future board meeting.

Financial Statements

Income Statement

The areas of focus listed above significantly impact the 2023 income statement. Until the expenses, payroll, revenue, and bank account reconciliations are reviewed and recorded, a 2023 income statement would be unreliable.

PPC continues to review and reconcile calendar year 2023 transactions in order to bring a reliable Income Statement to a future board meeting.

Balance Sheet

Because balance sheet accounts are cumulative and rely on accurate prior year beginning balances, PPC is unable to provide a reliable balance sheet.

PPC continues to review and reconcile 2023 transactions as well as asset and liability accounts in order to bring a reliable balance sheet to a future board meeting.

Financial Controls

Throughout the work in the areas listed above, PPC is recommending and implementing financial controls. Audit- ready documentation is required for every bill paid and deposit made.

Prior years review, clean up, and preparation for audit

Once the day-to-day accounting functions as described above are in place and operating effectively and calendar year 2023 is reconciled, we will turn our attention to the clean up of the two prior years. The purpose of going back to those fiscal years is to ensure that the accounting is accurate so that an external audit can be conducted. The last audit conducted covered the year ended December 31, 2020, and it is important to provide assurance to the board and other stakeholders that the Fair's accounting and financial statements are in accordance with generally accepted accounting principles.

Enclosed:

1. Summary of bank account balances as of 12/31/23
2. AP Payments Check Register from Bill.com for 12/9/23 - 01/12/24

Big Fresno Fair - Cash Accounts

Summary of bank accounts July 2023 - December 2023

GL Account	Bank	Account Name	Bank Acct # Last 4	July Bank Statement (reconciled)	August Bank Statement	September Bank Statement	October Bank Statement	November Bank Statement	December Bank Statement	Change from 7/31/23 - 12/31/23 Reconciled through
11309	CVCB	Operating Checking	5851	\$329,955	\$263,818	\$1,529,566	\$1,834,961	\$1,807,983	\$1,893,876	\$1,563,921
11507	CVCB	Payroll	5843	\$84,292	\$72,050	\$139,761	\$146,446	\$48,881	\$37,050	(\$47,243)
11902	CVCB	Box Office	5894	\$161,666	\$364,051	\$545,630	\$0	\$21,660	\$22,852	(\$138,814)
11408	CVCB	Premium	5878	\$13,702	\$16,435	\$16,435	\$43,639	\$17,971	\$12,031	(\$1,671)
11708	CVCB	Business Premium MMKT	7587	\$8,474,274	\$8,490,468	\$7,005,461	\$8,953,745	\$8,970,303	\$8,986,339	\$512,065
11709	CVCB	Business Premium MMKT (Savings)	7897	\$57,038	\$57,039	\$57,039	\$57,040	\$57,040	\$57,040	\$2
11311	CVCB	Operating - Credit Card	5908	\$52,831	\$71,455	\$97,130	\$697	\$419	\$609	(\$52,222)
11809	CVCB	JLA - Checking	5886	\$56,867	\$279,932	\$282,095	\$390,248	\$941,299	\$663,601	\$606,735
11810	CVCB	JLA - Credit Card	5916	\$16,389	\$25,659	\$25,443	\$32,241	\$32,025	\$38,254	\$21,865
Totals				<u>\$9,247,013</u>	<u>\$9,640,906</u>	<u>\$9,698,560</u>	<u>\$11,459,016</u>	<u>\$11,897,581</u>	<u>\$11,711,652</u>	<u>\$2,464,639</u>

PPC: Updated 1/12/24



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

December 28, 2023

F2023-08

TO: All Fairs
SUBJECT: 2024 State Rules for California Fairs

The California Department of Food and Agriculture's Fairs and Expositions (F&E) Branch is pleased to announce the release of the 2024 State Rules for California Fairs. The 2024 State Rules contain three addendums listed below:

- Addendum 1 – Summary of Changes for 2024
- Addendum 2 – Exhibit Program Guidelines for Fair Management & Exhibit Staff
- Addendum 3 – Youth Agreement Letter signed by 4-H, FFA, Grange, and F&E

The 2024 State Rules for California Fairs and addendums can also be found under the Correspondence tab on the F&E website. For any State Rules questions/clarifications, variance requests, or protest information please contact Mike Francesconi by [email](#), or by phone at (916) 900-5365.

Respectfully,

Mike Francesconi
Branch Chief





CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

December 5, 2023

F2023-06A

TO: All Fairs

SUBJECT: Proposition 12 Update for the 2024 Fair Season

As we all begin to prepare for the 2024 Fair Season, please keep in mind that [Proposition 12 \(2018\)](#) went into effect on January 1, 2022. Proposition 12 is the Farm Animal Confinement Initiative that requires that covered animals be housed in confinement systems that comply with specific minimum standards for freedom of movement, cage-free design, and minimum floor space, and identifies covered animals to include veal calves, breeding pigs, and egg-laying hens, as specified. As you might already be aware, the regulations and additional requirements went into effect on September 1, 2022, for certification, registration, accreditation, and inspection to implement the [Health and Safety Code \(HSC\) sections 25990-25994](#).

While self-certification of the pork producer where the breeding pig is kept was acceptable for the 2023 fair season, only third-party certifications will be permitted beginning with the 2024 fair season for fair pigs to be processed for resale. The CDFA Fairs and Expositions (F&E) Branch strongly recommends that all fairs request that their market hog exhibitors submit a third-party certification to ensure the pork meat from the show pig has access to a "resale" market. All pork producers, regardless of age and farm size, in California and those outside of California selling market show pigs to California exhibitors, must be in compliance with Proposition 12. "Pork producer" means a person engaged in the business of keeping, maintaining, confining and/or housing a female pig of the porcine species that is six (6) months of age or older, or is pregnant, for the purpose of commercial breeding to produce pork meat from the breeding pig or her immediate offspring for human consumption.

Important: Please note that covered animals (breeding pigs) that are part of a youth project (Health and Safety Code (HSC) 25992(d)) are exempt from Animal Confinement minimum standards and therefore an exception of Proposition 12 requirements. Any whole pork meat from the immediate offspring of that breeding pig project is considered compliant with the law and can be sold in California. While California Code of Regulations do not specify a requirement for what the youth of a breeding pig project would provide to the buyers of the immediate offspring from their project animal to



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December 5, 2023
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communicate that the immediate offspring are from a breeding pig that is exempt from Prop 12 and the certificate of compliance requirement, CDFA recommends that a simple letter accompanies the bill of sale for each buyer of the immediate offspring explaining that the breeding pig and her immediate offspring are compliant with Prop 12 under HSC section 25992(d). This will ensure the buyers of the immediate offspring have access to resale markets if that is an option at their fair.

To implement the law after the passing of Proposition 12 and to assist with the new regulations, the CDFA [Animal Care Program](#) (ACP) was formed within the Animal Health and Food Safety Services (AHFSS) Division. The ACP has also created many helpful outreach and educational materials for the various stakeholders which can be found on their website. Please take the time to watch and share the Proposition 12 Fairs and Exhibitions Guidance for 4-H and FFA [video](#) prepared by ACP. The video is extremely informational!

A list of third-party accredited [certifying agents](#) for Proposition 12 compliance can also be found on the ACP website. Currently, the CDFA AHFSS Division is the only governmental entity certifying agent and certifies at no cost to the producer. If a producer would like CDFA to certify their farm, they can contact the ACP at AnimalCare@cdfa.ca.gov to inquire about applying for certification. Please share this information with your fair's swine exhibitors as soon as possible to allow them enough time to find a Proposition 12 – compliant project pig for the 2024 fair season.

The F&E Branch appreciates your cooperation as we all transition to a Proposition 12 – compliant future. If you have any questions or concerns regarding Proposition 12 and how it may impact your fair, please contact [Mike Francesconi](#) at (916) 900-5365.

Respectfully,



Mike Francesconi
Branch Chief

cc: Elizabeth Cox
CDFA Animal Care Program Manager

**MINUTES
21ST DISTRICT AGRICULTURAL ASSOCIATION
BIG FRESNO FAIR
BOARD OF DIRECTORS MEETING
December 12, 2023 AT 12:00 PM**

Please be informed that any member of the public has the right and is invited to participate during this public meeting and may address the Board either during the "Public Comments" portion and/or during the discussion of any item listed on the agenda. Public Comment is a right granted to the public. It is reserved for items not listed on the agenda but are under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker, and in accordance with state law; the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

Items listed on the agenda may be considered in any order at the discretion of the Chair. All items listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

ITEM #1. CALL TO ORDER:

The meeting was called to order at 12:00 p.m. by President Gonsalves.

ITEM #2. PLEDGE OF ALLEGIANCE:

Lori Clanton opened the meeting by leading the Pledge of Allegiance.

ITEM #3. INTRODUCTION OF STAFF AND GUESTS:

President Gonsalves asked staff to introduced themselves: Christina Estrada Interim CEO, Taylor Collins Events Coordinator, Victor Felan Box Office Manager, Ruben Gastelo Satellite Supervisor, Terri O'Leary-Collins Livestock and Exhibits Superintendent, Tammy Warner Administrative Assistant, Danielle Griffin and Celeste Zavala with Cohen Communications, and Guests: Stephen Bissell, Jerry Hunsucker, Fausto Hinojosa and Lori Clanton with Price Paige and Co., Bob Frimet with Kiosk Prepaid, Guy Meyers with Gun Shows, Fresno Camera Club Members Elizabeth Bedard, Jim Sanderson, John Rollins, Lori Acevedo, Joe Qua and SCCA car club members Trevor Fetchner, Rick Quiroz and Rebecca.

ITEM #4. ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:

Interim CEO Christina Estrada called roll. Those in attendance were President Terry Gonsalves, Vice President Gary Chahil, Secretary/Treasurer Frank Flores, Director Linda Mae Balakian Hunsucker, Director Jerry Pacheco and Director Larry Salinas, a quorum was declared. Chuck Riojas was an excused absence. Director Annalisa Perea arrived at 12:15pm and left at 3:30pm and Larry Salinas left at 4:18pm.

ITEM #5. PUBLIC COMMENT:

- Members of the Fresno Camera Club Jim Sanderson, Elizabeth Beard, John Rollins and Lori Acevedo spoke asking for clarity on what is expected from them, to avoid any misunderstandings.
- Members of the SCCA Car Club Rick Quiroz and Trevor Fetchner spoke on the use of the Carnival lot and wanting to set dates for 2024.
- Gun Shows Guy Meyers stated he would like to continue to hold gun shows at the fairgrounds and spoke on gun safety.
- Stephen Bissell spoke on the challenges the Fair faced with temporary staffing.

ITEM #6. CLOSED SESSION:

Pursuant to Government Code (GC) section 11126, the Board is authorized to meet in Closed Session for the purpose of considering matters involving:

- a. Personnel Matters: - Govt. Code 11126(a)
- b. Pending Litigation: - Govt. code 11126(e)(2)

ITEM #7. REPORT OUT ON ACTION TAKEN DURING CLOSED SESSION:

- a. Disclosure of any action taken place during the Closed Session Meeting
No action taken.

ITEM #8. MINUTES: (Action by the Board)

A. Approve Board Minutes:

1. Regular Board Meetings 09/26/2023

MSP (Chahil-Flores) to approve the Board minutes. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

ITEM #9. ACKNOWLEDGE CONSENT AGENDA (COLORED PAGES) ITEM #19 THRU ITEM #54:

MSP (Pacheco-Flores) to approve the Consent Agenda.
 The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

ITEM #10. PROGRAM REPORT: (Informational)

a. Kiosk Prepaid Payments & More- Bob Frimet:

Mr. Frimet reported on going cashless at the Fair; you can be cashless in parking, admission, and food/beverage and Kiosk Prepaid will provide all scanners, ticket kiosks and cash to card kiosks.

ITEM #11. STAFF REPORT: (Informational)

a. Report on Satellite Racing/Breeders Cup:

Satellite Supervisor Ruben Gastelo reported online betting is down, and Satellite is going into its slow season as it will be closed December 18th – 25th and will open back on December 26th.

b. Report on Interim Events:

Satellite Supervisor Ruben Gastelo reported the Fall Home Show was a success. Hmong New Year Celebration is December 28th – 31st. There will be a meeting on Monday, December 18th with Fresno Heat to discuss the future rental of the Armory Building.

c. Report on the 2023 Big Fresno Fair:

Interim CEO Christina Estrada reported the unaudited attendance totals are 513,000; food concessions sales \$7,476,413; alcohol sales \$2,017,263; Live horse racing on-track handle \$2,389,56 with 55 races and 315 horse starts; 22,020 concert tickets sold totaling \$972,559; a

record \$106,000 in scholarships was given out during the 4.0 & above event; 23,937 students, teachers and parents in attendance for the Fair Education Program. The Junior Livestock Auction had \$1,328,348 in sales with 1051 exhibitors, 3,587 animal entries and 20 freezers given out to buyers who spent over \$10k. During advanced ticket sales, 78,584 tickets were sold totaling \$1,313,902 in sales at Savemart/Food Maxx and 1,024 season passes were sold with \$40,960 in sales at O'Reilly's stores.

ITEM #12. COMMITTEE REPORTS: (Action by the Board)

A. Finance Committee:

- Acknowledge Financial Reports from Price Paige & Company.

MSP (Flores-Salinas) to acknowledge the Check Registers as presented. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea	X			
Chuck Riojas			X	
Larry Salinas	X			

ITEM #13. OLD BUSINESS: (Informational/Action by the Board)

None

ITEM #14. NEW BUSINESS: (Action by the Board)

- a. Approve replacement of swamp coolers on the Grandstand and Agriculture Building.

MSP (Flores - Pacheco) to approve the replacement of swamp coolers to include the Jr. Exhibits building. Replacements will take place gradually during 2024/2025. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

b. Approve proposed Interim Rental Rate increase.

MSP (Flores - Pacheco) to approve the proposed interim rental rate increase and add a refundable cleaning/damage deposit. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

c. Approve Bank Authorization/Delegation of Authority for 2024.

MSP (Pacheco - Hunsucker) to approve the 2024 Bank Authorization/Delegation of Authority for Interim CEO Estrada and Director Flores. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

- d. Approve Worker’s Compensation Insurance coverage for Board of Directors and Volunteers for the 21st District Agricultural Association, Big Fresno Fair, while performing volunteer work for the 2024 year.

MSP (Chahil – Flores) to approve the Worker’s Compensation Insurance coverage. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

- e. Approve request to close the Administration Office and Maintenance Department on January 2nd & 12th, February 16th, March 29th, May 24th, July 5th, November 8th, and December 16th – 31st, 2024.

MSP (Hunsucker - Pacheco) to approve the closure dates. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

- f. Approve 2024 Board Meeting schedule.

MSP (Hunsucker - Pacheco) to approve the 2024 Board Meeting Schedule. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent	Abstained
President Gonsalves	X			
Gary Chahil	X			
Frank Flores	X			
Linda Balakian Hunsucker	X			
Jerry Pacheco	X			
Annalisa Perea			Left early	
Chuck Riojas			X	
Larry Salinas			Left early	

ITEM #15. CORRESPONDANCE: (Informational)

- a. SB 544- Bagley Keene Open Meeting Act: teleconferencing(D2023-06)
- b. Proposition 12 update for the 2024 Fair Season (F2023-06)

ITEM #16. MANAGER'S UPDATE: (Informational)

Interim CEO Christina Estrada reported on the following.

- Interim CEO Estrada presented an invitation to the Board for Opening Ceremonies during the The Hmong New Year Celebration. VIP badges are available. The event will be held December 28th – 31st.
- Invoices are now being sent to Billpay.com for approval and processing.
- Paychex is taking over payroll, Dianna is helping with the crossover.
- Department wrap up meeting – The seatrain that was used for the senior changing station in Guest Services worked out well, Living local sales exceeded last year, Ag Building reimbursements are being processed, the Livestock auction was a success, and Sara Renee was a huge help with Commercial Concessions and would like to start sooner in the year if she is back for 2024.
- CEO Meeting in Sacramento was great and got to connect with other CEO's.
- The Service Elevator in the Grandstand is down, the motor is covered under the agreement, but we must pay for hydraulic oil.
- There is a meeting on December 18th with Fresno Heat Volleyball to discuss what is expected from both parties for rental of the Armory Building.
- Mid Valley Disposal has decided going forward we will be charged for the bins left here on the grounds. They are trying to recover some of the cost of maintaining the bins such as paint/parts/etc.
- The UMC property has been sold. We will continue to use the parking lot during the 2024 Fair.
- There will be breakout meetings for discussion and planning of the 2024 Big Fresno Fair.
- WFA is January 3rd – 6th, 2024, Taylor will send out reminder emails.

ITEM #17. BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:

None

ITEM #18. FOR YOUR INFORMATION:

Next Board Meeting - January 23, 2024, 12 Noon

ITEM #19. ADJOURNMENT:

The Board Meeting adjourned at 5:50 PM.

Respectfully Submitted,

Christina Estrada
Interim Chief Executive Officer

Terry Gonsalves, President
Board of Directors