



May 13, 2021

TO: Board of Directors

SUBJECT: Board of Directors Meeting

The May Board of Directors Meeting has been scheduled for **Tuesday, May 25, 2021, 3:30 p.m.** Please let us know if you're attending in person or via Zoom.

The following documents are enclosed:

1. May 25, 2021 Board Agenda
2. Regular Board Meeting Minutes of 04/27/2021
3. Check Register, Statement of Operations and Balance Sheet for April
4. Check Register Explanation Sheet
5. Poultry Health Inspections for 2021 Fair Season
6. 2021 Proposed Fair Dates and Activities

If you have any questions, feel free to call the Office.



1121 S. Chance Avenue, Fresno, California, 93702-3707  
559 650-3247 • FAX 559 650-3226 • [www.FresnoFair.com](http://www.FresnoFair.com)

**WFA**  
MERRILL AWARD WINNER



21ST DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MAY 25, 2021 AT 3:30 P.M.

**BOARD MEETING NOTICE**

Notice is hereby given that a meeting of the 21<sup>st</sup> District Agricultural Association, Big Fresno Fair Board of Directors will be held on **Tuesday, May 25, 2021, commencing at 3:30 p.m. via Zoom.**

Please be advised, in accordance with Executive Order N-29-20. The 21<sup>st</sup> DAA, Big Fresno Fair will provide a Zoom option for its upcoming public meeting, to be held on **May 25, 2021 at 3:30 p.m.** Board members and members of the public are strongly encouraged to participate using the Zoom meeting link provided below so as to minimize the spread of COVID-19 and reduce the risk of infection during this current state of emergency. No physical location will be provided.

To participate in the Zoom Meeting, follow this link.

<https://us02web.zoom.us/j/7339943574?pwd=STljOEYzaUF6Tzlnb09sVVFYbDM1dz09>

Meeting ID: 733 994 3574

Password: 1121

One tap mobile

+16699006833,,7339943574#,,,0#,,1121#

**MISSION STATEMENT**

“TO PROVIDE QUALITY EXPERIENCES FOR THE COMMUNITY”  
-CELEBRATE, EDUCATE AND HAVE FUN-

**NOTE**

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comments” portion and/or during the discussion of any particular item listed on the agenda.

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 21st District Agricultural Association Board or Committee meetings, or in connection with other The Big Fresno Fair ground activities, may request assistance at the Fair Office, 1121 S. Chance Ave., or by calling 559-650-3247, during normal business hours of 9:00 a.m. to 4:00p.m. Monday through Thursday. Requests should be made one (1) week in advance whenever possible.

<sup>1</sup> Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Fair office at (559) 650-3247.

<sup>2</sup> Questions regarding agenda items should be directed to the Fair office at (559) 650-3247.

<sup>3</sup> Public notice required by Government Code – Section 11125(a) is available for viewing at [www.fresnofair.com](http://www.fresnofair.com)

The agenda for the regular meeting will consist of the following matters:

**AGENDA**

1. Call to Order:
2. Pledge of Allegiance:
3. Roll Call of Directors and Declaration of Quorum:  
Jerry Pacheco, President; Charles Riojas, Vice President; Terry Gonsalves, Secretary/Treasurer; Linda Mae Balakian Hunsucker, Gary Chahil, Frank Flores, Annalisa Perea, Larry Salinas and Larry Serpa.
4. Minutes: (*Action by the Board*)
  - A. Approve Board Minutes:
    1. Regular Board Meeting 04/27/2021
5. Acknowledge Consent Agenda (colored pages) Item #15 thru Item #41
6. Public Comment:

Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

7. Executive Staff Report: (*Informational*)
  - a. Report on Satellite Racing/Kentucky Derby/Preakness
  - b. Report on CARF Meeting
  - c. Report on Interim Events
  - d. Report on the Home & Garden Show
8. Committee Reports: (*Action by the Board*)
  - A. Finance Committee
    - Acknowledge April 30, 2021 Check Register in the amount of \$111,851.51;
    - Acknowledge Statement of Operations dated April 30, 2021;
    - Acknowledge Balance Sheet dated April 30, 2021.
9. Old Business: (*Informational*)

None

10. New Business: (*Informational/Action by the Board*)
  - a. Informational Purposes Only
    - Poultry Health Inspections (PHI) – FY 2021/22 Fair Season
  - b. Discussion and action by the Board on 2021 Fair Dates and Activities
  - c. Discussion and/or action by the Board on the Formation of Committees
11. Manager's Update:
  - a. Sponsorships; Entertainment; New Projects and Improvements. Update on Friends of the Fair Meeting 5/25/2021.
12. Board Recommendation for Future Agenda Items:
13. For Your Information:  
Next Board Meeting – June, 22, 2021, 3:30 p.m.
14. Adjournment:

ACKNOWLEDGE THE FOLLOWING SERVICE  
AGREEMENT FOR 2021:

Item #	15	21-002	01/01/21 to 06/16/21	Nancy Ash Agrees to act as the competition coordinator for the 2021 San Joaquin Valley Olive Oil Competition Judging to be held June 9, 2021.	\$1,200.00
Item #15 thru Item #25			<u>ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2021:</u>		
Item #	16	5/1/21 to 5/31/21	Pentecostal of Fresno Gary Sones 4695 N. Seventh Street Fresno, CA 93726	Church Services  Industrial Education	\$600.00
Item #	17	5/3/21	Driving Dynamics Adv. Driving School 258 Chapman Road Newark , DE 19702	Drive School  Chance Lot	\$1,300.00
Item #	18	5/15/21	Sierra High School 33326 Lodge Road Tollhouse, CA 93667	Sierra High School Prom  Table Mountain Rancheria Park	\$1,164.50
Item #	19	6/18/21	Driving Dynamics Adv. Driving School 258 Chapman Road Newark , DE 19702	Drive School  Carnival Lot	\$1,300.00
Item #	20	6/19/21	AMP Live Events LLC dba Monster X Tour Steve Pugsley PO Box 503070 White City, OR 97502	Monster Truck Show  Grandstands	\$9,746.00
Item #	21	6/19/21 to 6/20-21	California Gun Shows, LLC Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show  Commerce	\$4,954.00

Item #	22	9/4/21	Sonia Villa 2456 S. Dewitt Avenue Fresno, CA 93727	Quinceañera Junior Exhibits	\$2,726.00
Item #	23	9/4/21 to 9/5/21	California Gun Shows, LLC Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	\$4,954.00
Item #	24	12/4/21 to 12/5/21	Central Valley Reptile Expo Attn.: Neil Blatner 1105 N. Velie Court Visalia , CA 93292	Reptile/Pet Expo Ag Buildings	\$5,997.00
Item #	25	12/11/21 to 12/12/21	California Gun Shows, LLC Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	\$4,954.00
Item #26 thru	Item #27	<u>ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2022:</u>			
Item #	26	2/5/22 to 2/6/22	California Gun Shows, LLC Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	\$4,954.00
Item #	27	4/9/22 to 4/10/22	California Gun Shows, LLC Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	\$4,954.00
Item #28 thru	Item #41	<u>ACKNOWLEDGE THE FOLLOWING INTERIM CONCESSION AGREEMENTS FOR 2021:</u>			
Item #	28	Country Fair Cinnamon Rolls Erin Dale-Magdaleno P O Box 1205 Coarsegold , CA 93614		Sale of Cinnamon Rolls, Water, Soda and Coffee Beverages.	20% Home & Garden Show

Item #	29	Country Fair Cinnamon Rolls William & Ryan Madaus 42411 Windy Gap Dr Ahwahnee, CA 93601	Sale of Cinnamon Rolls, Water, Soda and Coffee beverages.	20% Home & Garden Show
Item #	30	Intertribal Tacos Leslie Cook 1272 Villa, #52 Clovis, CA 93612	Sale of Indian tacos, Pow Wow Tacos, Sweet Fry Bread, Tacos and Drinks.	20% Home & Garden Show
Item #	31	Greek N More Ninon Stanoulis P.O. BOX 397 Caruthers, CA 93609	Sale of Gyros, Chicken Pitas, Pilaf, Stuffed Grape Leaves & Drinks.	20% Home & Garden Show
Item #	32	J.L.Q. Concessions 11719 E. Ashlan Ave. Sanger, CA 93657	Sale of Mexican Food and Drinks.	20% Home & Garden Show
Item #	33	The Original Soft Taco, LLC Benny & Nina Martinez 7428 N. Wheeler Avenue Fresno, CA 93722	Sale of Soft Tacos and Drinks.	20% Home & Garden Show
Item #	34	West Coast Concessions Fairs, Inc. Susan/Carlos Farias P O Box 5208 Paso Robles, CA 93447	Sale of BBQ, Sandwiches and Drinks.	20% Home & Garden Show
Item #	35	West Coast Concessions Fairs, Inc. Susan/Carlos Farias P O Box 5208 Paso Robles, CA 93447	Sale of Churros, Bottled Soda, and Bottled Water.	20% Home & Garden Show
Item #	36	Dippin' Dots Kirk & Jamie Richards 969 Carolina Avenue Clovis, CA 93611	Sale of Dippin' Dots, Soda and Water.	20% Home & Garden Show
Item #	37	Texas Twister Drink Scott & Kim Sanders 20201 Tollhouse Road Clovis, CA 93619	Sale of Specialty Drinks.	20% Home & Garden Show

Item #	38	West Coast Concessions Fairs, Inc. Susan/Carlos Farias P O Box 5208 Paso Robles, CA 93447	Sale of Churros, Bottled Soda, and Bottled Water.	20% Home & Garden Show
Item #	39	Gary Morse Concessions Gary Morse P O Box 938 Banning, CA 92220	Sale of Ice Cream and Dole Whip.	20% Home & Garden Show
Item #	40	Kerribb Flava Kerran & Flo Green 310 N. Arroyo Street Visalia, CA 93292	Sale of Jamaican Food, Jerk Wings, Jamaican Tacos and OMG Nachos.	20% Home & Garden Show
Item #	41	DB Coffee Fresno, Inc. Jacob Cantu 531 Fulton Street Fresno, CA 93721	Sale of Coffee Hot, Iced or Blended, Iced Tea, Lemonade, Mixed Blue Rebel Energy Drinks.	20% Home & Garden Show



**MINUTES  
21ST DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
APRIL 27, 2021 AT 3:30 PM  
VIA ZOOM**

Please be advised, in accordance with Executive Order N-29-20, The Big Fresno Fair is providing a Zoom option for today's board meeting so as to minimize the spread of Covid-19 and reduce the risk of infection during this current state of emergency.

Please be informed that any member of the public has the right and is invited to participate during this public meeting and may address the Board either during the "Public Comments" portion and/or during the discussion of any particular item listed on the agenda. Public Comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

Items listed on the agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

**Item #1.     Call to Order:**

The meeting was called to order at 3:30 p.m. by President Pacheco. Those in attendance were: President Jerry Pacheco, Vice President Chuck Riojas, Secretary/Treasurer Terry Gonsalves and Director Larry Serpa; Deputy Manager II Stacy Rianda, Deputy Manager II Lauri King, Business Assistant II Christina Estrada, Business Assistant II Saundra West, Event Coordinator Taylor Childers, Friends of the Fair CEO John C. Alkire and via Zoom: Directors Frank Flores, Linda Mae Balakian Hunsucker, Larry Salinas, Annalisa Perea and Celeste Zavala with Cohen Communications.

**Item #2.     Pledge of Allegiance:**

President Pacheco requested Director Larry Serpa to open the meeting by leading the Pledge of Allegiance.

**Item #3.     Roll Call of Directors and Declaration of Quorum:**

President Pacheco called roll and a full quorum was declared. Director Gary Chahil was an excused absence.

Item #4. Minutes: (Action by the Board)

A. Approve Board Minutes:

1. Regular Board Meeting 03/23/2021

MSP (Riojas - Serpa) to approve the Board minutes. The vote was unanimous.

Item #5. Acknowledge Consent Agenda (colored pages) Item #15 thru Item #31:

MSP (Gonsalves - Riojas) to approve the Consent Agenda. The vote was unanimous.

Item #6. Public Comment:

None

Item #7. Executive Staff Report: (Informational)

a. Report on Satellite Racing/CARF Meeting:

Deputy Manager II King reported that this weekend is the Kentucky Derby and we are expecting a big crowd. We will be open on the second floor as well as the ground floor. We have had quite a few CHRB and CARF meetings and in our last CARF meeting it was agreed that Alameda, Humboldt and Fresno will be the race meets that will happen for 2021. State Fair is not going to race, they will race a portion of their dates at Alameda. Fantasy sports wagering is getting very close to having an agreement signed. It is our goal that within the next few months fantasy sports wagering will be happening in California and at our facility.

b. Report on Interim Events and Postponements:

Taylor Childers reported that we are not having any postponements and everything has been getting approved by the Health Department. We are moving forward with the Home Show in May which will be an indoor and outdoor show. Fresno Unified will be holding all their middle school and high school graduations in the Paul Paul Theater; they are considering making it a yearly event. We have received inquiries from other schools about graduations, as well. We had a promoter sign their contract today for a Monster Truck show, one day, possibly two days, in June. They have chosen a date after June 15<sup>th</sup> in the hopes that things will be opened back up even more. Taylor is receiving about 10 e-mails a day from people wanting to book events.

c. Report on Drive-Thru Eats: Spring Edition:

Taylor Childers reported that we did pretty well for our spring edition, it doesn't compare with October's Drive-thru Eats, but we didn't expect it to. We were pleasantly surprised with the turn out. Deputy Manager II Rianda stated that she and Lauri turned the event over to Taylor to oversee and she did an amazing job. Deputy Manager II King stated you will see on the profit & loss statement that the only place that we could really eliminate costs was with labor. When we originally budgeted our labor was estimated at \$20,000. After day 1 and seeing what the traffic flow was, Taylor evaluated everything and started scheduling people differently and was able to shave off \$14,000. Our total labor was only \$6,000. We feel that drive-thru events are done. People are not really wanting to come out to them. Thank you to Director Frank Flores for volunteering for two days. Our media recap is included in your packets.

Item #8. Committee Reports: (Action by the Board)

A. Finance Committee:

- Acknowledge March 31, 2021 Check Register in the amount of \$90,752.45;

MSP (Serpa - Riojas) to approve the Check Register. The vote was unanimous.

- Acknowledge Statement of Operations dated March 31, 2021;

MSP (Gonsalves - Riojas) to approve the Statement of Operations. The vote was unanimous.

- Acknowledge Balance Sheet dated March 31, 2021.

MSP (Perea - Flores) to approve the Balance Sheet.

Item #9. Old Business: (Informational)

None

Item #10. New Business: (Informational/Action by the Board)

a. Informational Purposes Only

- \$40.3M General Fund Support – Phase II Letter (D2020-01)
- Guidance for Safely Conducting Fairs & Livestock Events (F2021-03)

Item #11. Manager's Update:

Deputy Managers Rianda and King reported on various items management has been working on since the last Board Meeting.

- Deputy Manager II Rianda reported that we were featured in another Carnival Warehouse article regarding our participation in the Carnival Eats TV show in 2019. Our PPP round 2 was approved in the amount of \$406,650. We couldn't get this money until round 1 was forgiven, which it was, it wasn't as much as we had asked for but it is still a great shot in the arm. That same week we received our allocation from the State in the amount of \$375,000, a total of \$781,650 came in that week, plus the forgiveness of \$533,000.
- Deputy Manager II King reported we continue to be very active on Zoom meetings. We have our monthly area calls which cover fairs from Bakersfield to Lodi. We are both on CFA committees. Deputy Manager II Rianda reported that with John's retirement, she has been asked to participate on the Southeast Fresno Specific Plan Steering Committee where we are trying to reinvent SE Fresno, what that looks like and increase the quality of living in this area. The plan is complete and they are reaching out to the community members for input. Deputy Manager II King reported that we continue to be on calls with the Fire Marshal's office. She led a couple sessions with IAFE. We are both doing a 6 month session with WFA on new CEO orientation. We both continue to be on the Area Executive meetings.
- Deputy Manager II Rianda reported the Hispanic Plaza project area has been cleared, they are getting ready to do the stamped concrete and the art panels. The drawings and engineering have been completed. John Alkire met with former Director Dora Westerlund, she is in favor of this project, volunteered her assistance and volunteered to raise the dollars needed to restore the Hacienda sign that will be in that area. FOF also applied for a grant through Downtown Rotary in the amount of \$25,000 to go towards this project, as well.
- Deputy Manager II King reported every year we work with the Clovis Rodeo and take ATM's out for them. We profit share with them, they get half of the fees charged and we get the other half. We took 3 units out to them; their transactions on the ATM's were about a third of what we normally do, they had a lot less people this year. Deputy Manager II Rianda reported that Sandra has put together and posted a job description for hiring an additional person to work with her in the accounting department. The position will probably start around June 1<sup>st</sup> to be trained and up to speed so that when we really start ramping up, he/she will hit the ground running.
- Deputy Manager II King reported that we have been working on the MOU for Friends of the Fair in collaboration with the FOF CEO John Alkire.

Our plan is to bring it to the board next month as a discussion item and take action on it in June. Along with that, in your packet we included the FOF by-laws and an Excel document that includes all of the different projects and programs Friends of the Fair has supported over the last 15 years, as requested by Director Salinas. Director Serpa offered CEO Alkire a moment to speak and answer any questions. The report provided shows a lot of working together of the two boards and the commonality and focus of supporting our venue.

Friends of the Fair's CEO Alkire explained, we provided 15 years because that's when the 501(c)(3) really started kicking into high gear. At that time, their balance was about \$38,000 and things have really changed since then. His message from his board to the fair board is we love you, we are a part of this family, we want to work together to make this place bigger and better every year and that's what we're here for. We don't donate to the flag football league or the junior baseball association or cheerleaders. Everything we do is for you and this fair. We are here for you. It will be tough sledding the next year because we may only get 50% - 60% percent at the fair, we won't be able to put too many concerts out here and that's where we get the majority of our revenue from the deck tables. The document speaks for itself and I believe we can do more with your help. No need to be put on closed session, just call me if you have any questions.

Director Salinas thanked John for going above and beyond on the documents. He was just looking for a snap shot as he knows there is a lot of support that comes this way to the board and the fair. Just trying to understand and appreciate better the documentation and support that has historically been there for a number of years. CEO Alkire stated that if there is anything specific that President Pacheco would like them to do, just call him. Director Gonsalves stated the big one that hit him was the word "together". The two boards working together; that's what has to happen. Doesn't feel that he's seeing that just yet but is seeing it more today with John here and talking. Director Serpa suggested having a joint lunch with the FOF board again, as we did last year. President Pacheco agreed and will reach out to President Tatarian. Deputy Manager II Rianda requested two volunteers to form an ad hoc committee to work through the MOU with management. Director Flores and Director Gonsalves were appointed.

Deputy Manager II King reported that the Shuttered Venue Operators Grant opened three weeks ago and immediately crashed the system, it finally reopened yesterday. We are not in the first round but would qualify for the second round. We will submit our application at that time. If we get the grant, they will deduct our second round of PPP money from it. Still an opportunity for quite a bit of money. Also reported that this morning she attended Juvenile Court via Zoom for a vandalism and robbery to the honey pot on the first floor of the museum and the metal steer that was out in our studio. The kid who did it was only 16 years old at the time, two years later they finally got him a court case and we won.

We will be receiving \$3,920, I will be working with probation to get that money from him. Deputy Managers King and Rianda have been working with the county and OES to try to get reimbursement from the Creek Fire. It is another lengthy process that we are working through in an attempt to recover as much as we can. Everything has been submitted to them. The money would come from the county but the county would be reimbursed from FEMA and OES.

- Deputy Manager II Rianda reported that she and Lauri had a conference call with David Valdivia. He is a Hispanic promoter in this area and does all of the Hispanic entertainment in the Paul Paul Theater during the fair for us. He also does our Hispanic rodeos in the grandstand. He offered to bring his own production for the Paul Paul, so there is an opportunity to have a couple nights of Hispanic entertainment in the Paul Paul Theater for the fair. He asked about doing two nights of rodeo in the grandstand. Deputy Manager II King checked with Larry Schwartzlander with CARF who said no problem, so that is a potential, as well. In discussing that this morning at staff meeting, we were talking about having outside promoters come in during the fair because we don't want the risk of big name entertainment, we can't afford it this year. If we have outside promoters who might be interested, like David, why not? Taylor knows someone she has worked with on interim events who does that kind of event so she will be reaching out to him. We are looking at different ways to make sure the theater has some entertainment in it and doesn't sit empty. Typically the promoter keeps their gate and we keep our gate, parking and concessions.
- Deputy Manager II King reported that she and Stacy had a meeting yesterday with David Nalchajian to talk about sponsorships, what 2021 would look like and where we are going. David also has a promoter who might be interested in doing the same thing as David Valdivia, so he's going to reach out to folks he knows, as well. Deputy Manager II Rianda reported that we have started our fair planning. Each Tuesday after staff meeting we roll right into it. We are talking about it as a team. It's nice to work on it together and collaboratively. It's very exciting and fun because we are able to make it whatever we want it to be. We will have a plan to the board for review and approval next month.
- Deputy Manager II King reported that the Friends of the Fair had their meeting today and are focusing on the Hispanic Plaza.

Director Perea asked if we are still 100% for sure not having concerts this year. Deputy Manager II King stated that we are not in a financial position to take the risk of concerts so we would not take that risk of doing a concert. If we have a promoter that comes in who wants to take that risk then we are open to having that dialogue.

Item #12. Board Recommendation for Future Agenda Items:

President Pacheco requested that we include the formation of committees that would include entertainment, horse racing, buildings, etc. He wants to get our board members more involved with what is going on here at the fair, if they want to be, if they don't want to be involved, that's fine too. If the board says they don't want that, the idea will be dropped. If management doesn't want committees, they will have to explain why. President Pacheco feels that with committees we would have a little more cooperation from our board with management.

Director Salinas thanked the staff for all their work on the additional check listing that is provided, for the great report on Drive Thru Eats and the work to assemble all the packets.

Item #13. For Your Information:

Next Board Meeting - May 25, 2021, 3:30 p.m.

Item #14. Adjournment:

Respectfully Submitted,

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Stacy Rianda  
Deputy Manager II

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Jerry Pacheco, President  
Board of Directors

# AP Payments Check Register

April 2021

Fresno Fair  
Saundra West

Tuesday, May 11, 2021 11:12:39AM  
Page 1

Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
1175	4/6/2021	ACCWAR	ACCOUNTING WARE	255.00	93,463
1176	4/6/2021	AT&501	AT&T LONG DISTANCE	338.01	93,464
1177	4/6/2021	AT&958	AT&T	1,137.49	93,465
1178	4/6/2021	AT&MOB	AT&T MOBILITY	861.85	93,466
1179	4/6/2021	BLA451	BLAIR, CHURCH & FLYNN	420.00	93,467
1180	4/6/2021	CIT206	CITY OF FRESNO-UTILITY BILLING	1,316.57	93,468
1181	4/6/2021	COFBRE	COFFEE BREAK SERVICE INC.	68.56	93,469
1182	4/6/2021	COMCAS	COMCAST	844.71	93,470
1183	4/6/2021	COMPHO	COMCAST - PHONE SERVICE	369.05	93,471
1184	4/6/2021	CRO119	CROWN SERVICES CO.	220.00	93,472
1185	4/6/2021	DAVNAL	DAVID NALCHAJIAN, INC.	5,000.00	93,473
1186	4/6/2021	DEL444	DELTA DENTAL PLAN OF CALIFORNIA	974.99	93,474
1187	4/6/2021	DEPFOR	DEPT OF FORESTRY & FIRE PROTECTION	1,282.32	93,475
1188	4/6/2021	JORBAT	JORGENSEN BATTERIES, INC.	196.14	93,476
1189	4/6/2021	NAPAUT	NAPA AUTO PARTS	453.40	93,477
1190	4/6/2021	QUALEA	QUADIENT LEASING USA, INC.	211.67	93,478
1191	4/6/2021	RVJENS	ROBERT V. JENSEN, INC.	1,100.64	93,479
1192	4/6/2021	SEBAST	SEBASTIAN	321.25	93,480
1193	4/6/2021	THEOFF	THE OFFICE CITY	301.32	93,481
1194	4/12/2021	ACSS	ASSOCIATION OF CALIF. STATE SUPERVIS	36.00	93,495
1195	4/12/2021	BDPEST	B & D PEST CONTROL, INC	170.00	93,496
1196	4/12/2021	CIT206	CITY OF FRESNO-UTILITY BILLING	45.60	93,497
1197	4/12/2021	DEPFOR	DEPT OF FORESTRY & FIRE PROTECTION	960.00	93,498
1198	4/12/2021	FREPRI	FRESNO COUNTY PRIVATE SECURITY	5,852.80	93,499
1199	4/12/2021	FTBGAR	Franchise Tax Board - Garnishment	200.00	93,500
1200	4/12/2021	INTNET	INTEGRITY NETWORKS	45.00	93,501
1201	4/12/2021	MIDVAL	MID VALLEY DISPOSAL	1,271.97	93,502
1202	4/12/2021	PACGAS	PACIFIC GAS & ELECTRIC	47.64	93,503
1203	4/12/2021	PAPMAT	PAPE MATERIAL HANDLING	548.68	93,504
1204	4/12/2021	SEBAST	SEBASTIAN	584.50	93,505
1205	4/12/2021	SELSAN	Sandy Self	2,502.60	93,506
1206	4/12/2021	MIDVAL	MID VALLEY DISPOSAL	271.74	93,507
1207	4/14/2021	FRI000	FRIENDS OF THE FAIR	4,000.00	93,517
1208	4/17/2021	CFSASA	CALIFORNIA FAIR SERVICES AUTHORITY	25,828.06	93,518
1209	4/17/2021	DAVNAL	DAVID NALCHAJIAN, INC.	5,000.00	93,519
1210	4/17/2021	DEL444	DELTA DENTAL PLAN OF CALIFORNIA	135.88	93,520
1211	4/17/2021	FAC152	FACSCO	935.27	93,521
1212	4/17/2021	FENDOW	Fennemore. Dowling Aaron	5,524.00	93,522
1213	4/17/2021	SEBAST	SEBASTIAN	1,750.00	93,523
1214	4/17/2021	VOYFLE	VOYAGER FLEET SYS	141.72	93,524
1216	4/17/2021	ACCWAR	ACCOUNTING WARE	1,255.00	93,526
1217	4/17/2021	INTNET	INTEGRITY NETWORKS	45.00	93,527
1218	4/17/2021	RICUSA	RICOH USA, INC.	50.33	93,528
1219	4/17/2021	TEN714	TENNANT SALES & SERVICE CO.	911.41	93,529
1220	4/17/2021	WELPAY	WELLS FARGO PAYMENT REMITTANCE CT	4,049.98	93,531
1221	4/27/2021	ARRCON	ARREDONDO CONSULTING, LLC	9,317.45	93,553
1222	4/27/2021	CFSASA	CALIFORNIA FAIR SERVICES AUTHORITY	13,366.00	93,554
1223	4/27/2021	QUALEA	QUADIENT LEASING USA, INC.	222.25	93,555
1224	4/27/2021	SOASUD	SOAP & SUDS JANITORIAL	298.00	93,556
1225	4/27/2021	WES177	WESTERN FAIRS ASSOCIATION	4,303.00	93,557
1226	4/27/2021	COMPHO	COMCAST - PHONE SERVICE	4,343.86	93,558
1227	4/27/2021	CULLIG	CULLIGAN	219.00	93,559
1228	4/27/2021	DEL444	DELTA DENTAL PLAN OF CALIFORNIA	943.17	93,560



# AP Payments Check Register

April 2021

Fresno Fair  
Saundra West

Tuesday, May 11, 2021 11:12:39AM  
Page 2

Reference	Date	Vendor	Vendor Description	Net Pay	Merge #
1229	4/27/2021	FAIPUB	THE FAIR PUBLISHING HOUSE INC.	289.63	93,561
1230	4/27/2021	JORCOM	JORGENSEN COMPANY	40.00	93,562
2021105	4/27/2021	STA942	BOARD OF EQUALIZATION	673.00	93,570
<hr/>					
Total Payments: 56					
Total Amount: 111,851.51					
<hr/>					

**THE BIG FRESNO FAIR, 21ST DAA**  
**Statement of Operations**  
**April 30, 2021**

		Current Fiscal Year				Prior Fiscal Year	
Acct. No.	Title	Budget	Month	Year to Date	(Over)/Under	Month	Year to Date
					Budget		
REVENUES							
Non-Operating							
311	Non-Operating	0	375,000	1,319,795	(1,319,795)	0	0
Operating							
410	Admission to Grounds	0	0	0	0	0	5,445
415	Commercial Space	0	0	0	0	0	1,500
420	Concessions	11,000	3,098	12,395	(1,395)	17	6,891
430	Exhibits	0	660	2,738	(2,738)	600	2,880
450	Horse Racing - Fair	0	0	0	0	0	0
457	Satellite Wagering	116,700	44,223	186,488	(69,788)	23,929	114,342
458	Sat Wagering - Polo Lounge	0	0	0	0	0	18,703
470	Miscellaneous Fair	0	0	0	0	8,693	458,166
480	Non Fair/Interim	203,733	156,504	300,615	(96,882)	0	798,295
490	Prior Year Revenue Adjustments	0	0	0	0	0	13,044
495	Miscellaneous Income	0	0	0	0	0	0
Total Operating Revenues		331,433	204,485	502,236	(170,803)	33,239	1,419,266
TOTAL REVENUES		331,433	579,485	1,822,031	(1,490,598)	33,239	1,419,266
EXPENSES							
Operating							
500	Administration	350,443	123,974	335,557	14,886	147,392	554,605
520	Maint & Gen Oper	279,670	67,391	250,264	29,406	109,331	533,079
540	Publicity Expense	4,000	1,250	2,850	1,150	18,380	59,506
560	Attendance Operation	2,000	937	1,607	393	0	873
570	Miscellaneous Fair	20,000	6,986	19,661	339	18,148	43,771
541	Museum	0	0	0	0	0	0
580	Premium	0	0	0	0	0	0
630	Exhibits (Excluding Premiums)	2,000	104	1,427	573	1,251	5,635
650	Horse Racing - Fair Live	0	4,718	9,875	(9,875)	4,778	30,456
659a	Satellite Wagering	46,801	14,756	48,928	(2,127)	21,363	82,842
659b	Satellite Wagering - Polo Lounge	0	60	240	(240)	2,958	18,686
660	Attractions (Fairtime)	0	0	0	0	0	65,000
668	Interim Event Expense	77,333	22,403	67,800	9,533	12,386	123,245
723	Equipment Funded by Fair	0	0	0	0	0	0
800	Prior Year Expense Adjustments	0	(17,503)	(16,224)	16,224	(529)	23,549
850	Cash Over/(Under)	0	(9)	(2)	2	0	7
Total Operating Expenses		782,247	225,067	721,983	60,264	335,458	1,541,253
Non-Operating							
91000	Depreciation Expense	225,724	56,431	225,725	(1)	54,679	218,716
91300	Capital Expense - Equipment	0	0	0	0	0	0
96000	Pension Expense GASB68	60,000	19,899	74,202	(14,202)	38,498	167,047
Total Non-Operating Expenses		285,724	76,330	299,927	(14,203)	93,178	385,764
TOTAL EXPENSES		1,067,971	301,397	1,021,910	46,061	428,636	1,927,016
Non-Operating							
Revenues		0	375,000	1,319,795	(1,319,795)	0	0
Expenditures - Depreciation		(285,724)	(76,330)	(299,927)	14,203	(93,178)	(385,764)
Non-Operating Income/(Loss)		(285,724)	298,670	1,019,868	(1,305,592)	(93,178)	(385,764)
Operating							
Revenues		331,433	204,485	502,236	(170,803)	33,239	1,419,266
Expenditures		(782,247)	(225,067)	(721,983)	(60,264)	(335,458)	(1,541,253)
Operating Income/(Loss)		(450,814)	(20,582)	(219,747)	(231,067)	(302,219)	(121,987)
NET INCOME/(LOSS)		(736,538)	278,088	800,121	(1,536,659)	(395,397)	(507,750)

**The Big Fresno Fair, 21st DAA**  
**Balance Sheet**  
**As of April 30, 2021**

ASSETS	2021	2020	Increase/Decrease	
			Amount	Percent
<b>Current Assets</b>				
Cash				
Cash - Unrestricted	882,366	704,880	177,486	25%
Cash - Payroll	842,607	242,257	600,350	248%
Cash - Savings Account	1,051,849	1,051,849	0	0%
<b>Total Cash</b>	<b>2,776,822</b>	<b>1,998,987</b>	<b>777,836</b>	<b>39%</b>
Accounts Receivable	100,031	152,586	(52,555)	-34%
Prepaid Premiums	14,144	14,288	(144)	-1%
Deferred Charges	0	0	0	#DIV/0!
Other Assets	0	0	0	#DIV/0!
<b>Fixed Assets</b>				
Construction in Progress	(14,195)	(14,195)	0	0%
Land	244,077	244,077	0	0%
Buildings & Improvements	26,293,498	26,293,498	0	0%
Accum Dep - Buildings & Improvements	(18,586,465)	(18,537,726)	(48,739)	0%
Equipment	890,632	888,483	2,149	0%
Accum Dep - Equipment	(652,397)	(644,705)	(7,692)	1%
<b>Total Assets</b>	<b>8,289,326</b>	<b>8,396,307</b>	<b>(106,981)</b>	<b>-1%</b>
<b>Deferred Outflows of Resources</b>				
Deferred Outflows of Resources - Pension	1,202,782	1,202,782	0	0%
Deferred Outflows of Resources - OPEB	0	0	0	#DIV/0!
<b>Total Deferred Outflow of Resources</b>	<b>1,202,782</b>	<b>1,202,782</b>	<b>0</b>	<b>0%</b>
<b>Total Assets &amp; Deferred Outflow of Resources</b>	<b>12,268,930</b>	<b>11,598,075</b>	<b>670,855</b>	<b>6%</b>
<b>LIABILITIES &amp; RETAINED EARNINGS</b>				
<b>Current Liabilities</b>				
Accounts Payable	607,009	604,894	2,115	0%
Payroll Liabilities	44,809	49,855	(5,046)	-10%
Deferred Revenue	112,893	111,087	1,806	2%
Other Liabilities	1,391	(231)	1,622	-701%
Guaranteed Deposits	25,800	22,704	3,096	14%
Compensated Absences Liability	197,190	197,190	0	0%
Current Year Long Term Debt	118,681	133,517	(14,835)	-11%
<b>Total Current Liabilities</b>	<b>1,107,774</b>	<b>1,119,015</b>	<b>(11,241)</b>	<b>-1%</b>
<b>Long Term Liabilities</b>				
Long Term Debt	461,910	464,553	(2,643)	-1%
Long Term Debt - SB 84 Obligation	456,401	456,401	0	0%
Long Term Debt - PPP Loan	406,650	0	406,650	#DIV/0!
<b>Pension Liability</b>				
Net Pension Liability	3,989,645	3,989,645	0	0%
Net OPEB Liability	0	0	0	#DIV/0!
<b>Total Long Term Liabilities</b>	<b>5,314,606</b>	<b>4,910,599</b>	<b>404,007</b>	<b>8%</b>
<b>Deferred Inflow of Resources</b>				
Deferred Inflows of Resources - Pension	160,074	160,074	0	0%
Deferred Inflows of Resources - OPEB	0	0	0	#DIV/0!
<b>Total Deferred Inflows of Resources</b>	<b>160,074</b>	<b>160,074</b>	<b>0</b>	<b>0%</b>
<b>Total Liabilities &amp; Deferred Inflow of Resources</b>	<b>6,582,454</b>	<b>6,189,688</b>	<b>392,766</b>	<b>6%</b>
<b>Retained Earnings</b>				
Beginning (Jan 1) Investment in Facilities	8,053,043	8,208,744	(155,700)	-2%
Beginning (Jan 1) Investment in Reserves	(219,751)	(375,452)	155,700	-41%
Unrestricted Net Position - Pension/OPEB	(2,946,937)	(2,946,937)	0	0%
Non-Operating Net Income	(299,927)	(223,597)	(76,330)	34%
Operating Net Income	1,100,048	745,629	354,419	48%
Adjustment for rounding	0	0	(0)	N/A
<b>Total Liabilities &amp; Retained Earnings</b>	<b>12,268,930</b>	<b>11,598,075</b>	<b>670,855</b>	<b>6%</b>



# MEMORANDUM

**TO:** Board of Directors

**FROM:** Lauri King, Deputy Manager II/sw

**DATE:** May 11, 2021

**SUBJECT:** Check Register Explanation

**MESSAGE:**

April 2021 Check Register

Check #	Vendor	Amount	Purpose
1179	Blair, Church, Flynn	\$420.00	Annual MS4 Permit
1207	Friends of the Fair	\$4,000.00	Sunnyside Venture Donation Mar/April
1208	California Fair Services Authority	\$25,828.06	March Liability/Comp/Special Event Insurance
1212	Fennemore, Dowling Aaron	\$5,524.00	Annual Trademark Service - BFF
1221	Arredondo Consulting, LLC	\$9,317.45	11/20/20 - 3/31/21 Computer Service and Supplies
1221	California Fair Services Authority	\$13,366.00	April Liability Insurance
1229	The Fair Publishing House, Inc.	289.63	Award Stickers - 2021 Olive Oil Competition



CALIFORNIA DEPARTMENT OF  
FOOD & AGRICULTURE

Karen Ross, Secretary

April 19, 2021

F2021-04

TO: All Fair CEO's

SUBJECT: POULTRY HEALTH INSPECTIONS (PHI) – FY 2021/22 Fair Season

This letter is to announce that there is grant funding through the US Department of Agriculture (USDA) for the Poultry Health Inspection (PHI) program which is available from April 1, 2021 – March 31, 2022. Fairs must receive approval from local health authorities on a site-specific plan for hosting a fair or livestock event that includes poultry. Upon arrival at the fair (and before coop-in), all poultry shall be inspected for symptoms of disease or illness by a certified Poultry Health Inspector(s) (PHI) from the designated CDFA/UC Certification Program. Any suspect animals may be dismissed from the fairgrounds. In the case where the fairgrounds will hold marketing or breeding classes this year, the poultry coming onto the fairgrounds will need to be examined by a Poultry Health Inspector (PHI).

The Poultry Health Check Guidelines and a list of certified PHIs are enclosed for your reference. If you need assistance hiring or selecting a PHI, please contact **CDFA's Dr. Francine Bradley at (760) 699-5078. Please visit the UC Davis PHI program and reference the "Biosecurity Practices to Minimize Risk of Spreading Avian Diseases for Poultry Show and Exhibition Organizers" factsheet for more information.** Refer exhibitors to the "Biosecurity Practices to Minimize Risk of Spreading Avian Disease for Poultry Exhibitors" factsheet.

California eradicated Virulent Newcastle Disease (vND) from Southern California and the Southern California Regional Quarantine was lifted June 1, 2020. Biosecurity remains an effective and important measure in disease prevention. See the attached letter from CDFA's State Veterinarian for an update on this year's Biosecurity Guidelines for State/County/City Personnel for on-farm poultry visits and a reminder of the importance of watching out for Highly Pathogenic Avian Influenza (HPAI). See the attached poster to display tips for keeping your birds healthy. Additional resources on biosecurity and bird health can be found on the CDFA Avian Health Program webpage.

A few keynotes for the PHI inspections include:

- 1. The Poultry Health Inspection (PHI) Program is a REQUIREMENT for all fairs and poultry shows.**
- 2. If reimbursable costs are incurred between April 1, 2021, and March 31, 2022, the PHI reimbursement will be processed for payment.**



3. Each fair will be reimbursed for actual expenses incurred, up to \$300.00 per fiscal year. To be reimbursed, fairs must submit an invoice and backup documentation within sixty (60) days of the end of the fair and no later than March 1, 2022, related inspector(s) signed contract(s), and receipts to F&E at [Kalia.Mitchell@cdfa.ca.gov](mailto:Kalia.Mitchell@cdfa.ca.gov). *(Please see the example invoice attached).*

The invoice must be on Fair letterhead, and include the following:

- ☐ Date of Invoice
- ☐ Dates of the Fair
- ☐ Date of the PHI
- ☐ Invoice number
- ☐ County with address
- ☐ Description of activity and a breakout of the expenses for each activity related to the PHI.

4. Fairs with poultry shows will be reimbursed up to a maximum of \$300.00 inclusive for inspection fees, per diem, and materials associated with the PHI inspection. *(please see specifics below).*

See [CalHR](#) for reimbursable costs/rates. Below is the pay scale for inspection fees, based on the number of birds inspected.

**Pay Scale for PHI Payment**

<u>Amount</u>	<u>Number of Birds</u>
\$75	0-24
\$100	25 - 50
\$125	51 - 100
\$150	101-150
\$200	151-200
\$250	201-250
\$300	> 250

\*Over 250 birds will require more than one PHI, but still a maximum of \$300/fair.

If you have any questions or need additional information, please contact Kalia Mitchell at (916) 900-5274 or [Kalia.Mitchell@cdfa.ca.gov](mailto:Kalia.Mitchell@cdfa.ca.gov).

Sincerely,



Mike Francesconi, Branch Chief  
Fairs & Expositions Branch

Enclosure



# Biosecurity Practices to Minimize Risk of Spreading Avian Diseases

## Poultry Exhibitors

Biosecurity means doing everything you can to protect your birds against disease. Standard biosecurity practices are important for California's poultry community at all times. Here are some recommendations for poultry exhibitors:

### Before the Exhibition

- House poultry indoors or at minimum, within a screened area.
- Remove food and water sources that attract pests such as wild waterfowl/birds, rodents, and insects.
- House different species (e.g. chickens, turkeys, ducks, and geese) separate from each other.
- Avoid visits to other backyard flocks or poultry operations and restrict visitor access to your birds.
- Avoid direct contact with wildlife, especially wild birds and water waterfowl.
- Keep tools and equipment clean and disinfected.
- Clean cages, food, and water containers daily.
- Wash hands and disinfect shoes after working with birds.
- Consider having dedicated boots and clothing for working with your birds.
- Monitor and document the health of your birds daily.

**If your birds show any sign of illness, please do not bring your birds to the exhibition nor attend yourself.**

- Become familiar with the signs of disease in birds:
  - Sudden death,
  - Wheezing, coughing, nasal discharge,
  - Green watery diarrhea,
  - Depression,
  - Decreased feed intake,
  - Drop in egg production or egg quality,
  - Swelling and/or discoloration of eyes, head, neck, combs, or wattles, and/or
  - Tremors, circling, drooping wings, twisting of head and neck.

To report an unusual number of sick or dead birds, call:

**Sick Bird Hotline  
(866) 922-2473**

- Immediately isolate sick birds to a pen or area that is away from all other birds.
- Handle sick birds after tending to healthy birds.
- Ask the exhibition organizer about appropriate disease prevention measures and any specific actions that may be required if a bird becomes sick at the show.

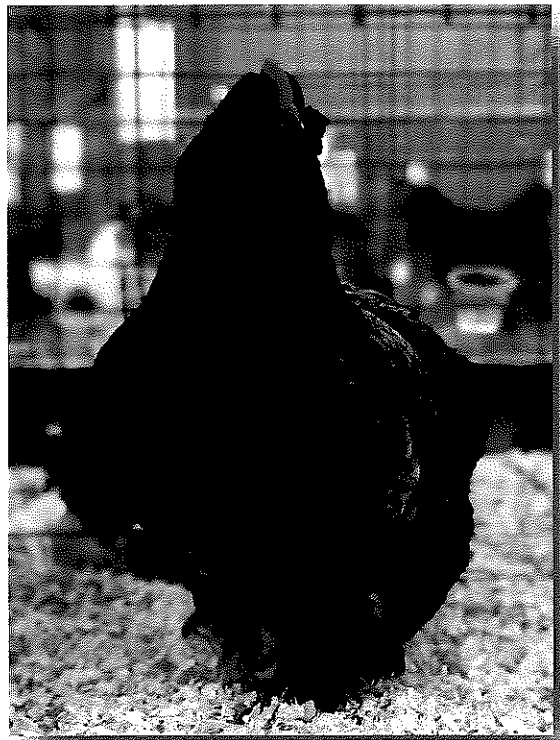


### During the Exhibition

- Clean cages, food, water containers daily.
- Do not share equipment with other exhibitors; if equipment must be shared, make sure it is cleaned and disinfected between uses.
- Avoid contact with other birds during the event.
- Restrict bird contact to essential personnel, and
- Observe birds daily for signs of illness.
  - Report any clinical signs to the designated exhibition veterinarian, poultry health inspector, or appropriate exhibition staff.
  - Immediately remove sick birds from the exhibition area.
  - If your bird(s) show clinical signs of a reportable disease such as avian influenza or virulent Newcastle disease, testing (e.g. blood samples or swab samples) may be required and those results will be shared with the State Veterinarian's Office.

### After the Exhibition

- Refrain from attending another event with your birds for *at least* two weeks after returning from an exhibition,
- Isolate and observe birds for illness after returning home and before allowing contact with other animals,
  - The isolation/observation period for clinical signs of illness should be no fewer than 30 days.
  - Tend to the healthy birds that were kept at home first and then later to the isolated birds that attended the event.
- Clean and disinfect equipment, clothing, shoes, and vehicles/trailers that were at the exhibition,
  - Allow all cleaned and disinfected items to dry completely before re-use or restocking.
- If exhibitors or family members develop influenza-like illness, consult your healthcare provider as soon as possible:
  - Inform your health care provider of close contact with birds.
  - Ill people should avoid all contact with birds until they are fever-free for at least 24-hours without the use of fever-reducing medications.



### Examples of Disinfectant Products\*

- **1-Stroke Environ™** - germicidal detergent
- **Tek-trol™** - Disinfectant cleaner concentrate
- **Nolvasan®S** - Chlorhexidine diacetate
- **Clorox Regular Bleach** - EPA: 5873-50 (sodium hypochlorite 6.0%)
- **Lysol Power & Fresh Multi-purpose cleaner®** - EPA: 777-66 spray
- **Purell®** - hand sanitizer

*\*Disclaimer: Trade names used in this publication do not constitute a guarantee, warranty, or endorsement of the products, nor criticize similar products not mentioned. CDFA bears no responsibility for liability resulting from the use of the products. These procedures are not guaranteed to prevent highly contagious diseases from affecting your birds; however, they will reduce risks.*

### CDFA Animal Health Branch

Headquarters - (916) 900-5002  
Redding District - (530) 225-2140  
Modesto District - (209) 491-9350  
Tulare District - (559) 685-3500  
Ontario District - (909) 947-5932

**USDA-APHIS-VS** (916) 854-3950 or (877) 741-3690

For more information, please click the following:

[Animal Health Branch](#)  
[Avian Health Program](#)

*Photos courtesy of: Dr. Everardo Mendes (front), Pixabay (back left), and Camille Carey (back right)*





# Biosecurity Practices to Minimize Risk of Spreading Avian Diseases

## Poultry Show and Exhibition Organizers

Biosecurity means doing everything you can to protect your birds against disease. Standard biosecurity practices are important for California's poultry community at all times. Here are some recommendations for Exhibition Organizers:

### Before the Exhibition

**Advise exhibitors that if their birds show any sign of illness, they should not bring any birds nor attend the exhibit themselves.**

- Arrange bird display areas to minimize contact between exhibition birds and wild birds/wild waterfowl.
  - House exhibition poultry indoors (or at minimum, within a screened area)
  - Remove food and water sources that attract wild birds
- House different species (e.g. chickens, turkeys, ducks, and geese) separate from each other.
- Minimize the total time birds are on the exhibition grounds - Ideally, exhibition birds should be on exhibition grounds for no more than 72 hours.
- Require that a veterinarian and/or poultry health inspector (PHI) be present during the exhibition to:
  - Monitor birds for clinical signs of disease,
  - Evaluate sick birds, and
  - Take additional steps as warranted to minimize the risk of illness in the birds.
- Designate an isolation pen/area where there is no contact with any other birds, and contact with humans is minimal.
- Establish a system to maintain records of individual bird identification (e.g. leg bands), source farms, and owner contact information to enhance the speed and accuracy of an animal disease investigation associated with the exhibition.
- Host a meeting with exhibitors prior to the start of the exhibition to discuss:
  - Role of designated exhibition veterinarian/PHI
  - How to report bird illnesses
  - Required actions for sick birds at the show
  - Exhibition regulations
  - Disease control measures to be utilized before, during, and after the exhibition
  - Methods of communications of avian health issues including potential enhanced biosecurity measures at the event (e.g. email addresses and/or phone numbers from show entry information, social media channels, etc.)

- Develop a fair biosecurity plan with exhibition staff to minimize contact between flocks, including movement of people from flock to flock.
- Host non-animal-related activities (i.e. dances, pizza parties, etc.) in locations other than animal barns.

### During the Exhibition

- Require check-in of all birds.
- Make sure that your exhibition veterinarian/PHI station are well identified.
- Ensure that all birds are adequately identified and that identification, along with name and on-site contact information for owner(s), is recorded upon arrival at the show or exhibition.
- Require out-of-state exhibitors to provide a certificate of veterinary inspection (CVI) issued by an accredited veterinarian within 30 days for all birds attending the show or exhibition.
- Consider requiring exhibitors to provide a "poultry health declaration" upon arrival at the show or exhibition stating:
  - No known exposure of your flock to sick birds, and no poultry deaths on your premises within the past 10 days and
  - No clinical signs of illness, including respiratory or neurologic disease, within the past 10 days.
- Signs of disease include:
  - Sudden death,
  - Wheezing, coughing, nasal discharge,
  - Green watery diarrhea,
  - Depression,
  - Decreased feed intake,
  - Drop in egg production or egg quality,
  - Swelling and/or discoloration of eyes, head, neck, combs, or wattles, and/or
  - Tremors, circling, drooping wings, twisting of head and neck.

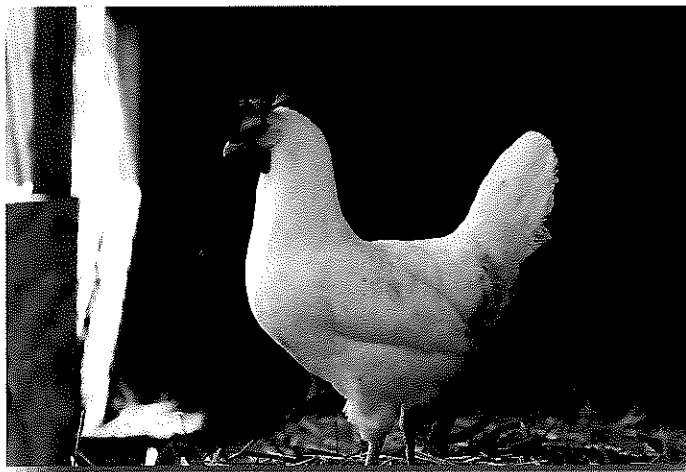
**To report an unusual number of sick or dead birds, call: Sick Bird Hotline (866) 922-2473**



- Record exit/release time of birds.
- Require exhibitors to immediately notify event staff of any bird displaying signs of illness.
- Immediately remove and isolate sick birds.
- Consult with a veterinarian to determine what diagnostic testing should be performed.

#### ***For Exhibit Visitors***

- Provide easy access to hand washing/sanitizer stations.
- Post informational signage that includes the following messages:
  - Do not touch birds or cages,
  - No eating or drinking in the animal areas,
  - Wash hands before entering and after exiting exhibit areas, and
  - No pacifiers, sipping cups, or strollers in the animal areas.



#### **CDFA Animal Health Branch**

Headquarters - (916) 900-5002

Redding District - (530) 225-2140

Modesto District - (209) 491-9350

Tulare District - (559) 685-3500

Ontario District - (909) 947-5932

**USDA-APHIS-VS** (916) 854-3950 or (877) 741-3690

For more information, please click the following:

[Animal Health Branch](#)

[Avian Health Program](#)

#### ***After the Exhibition***

- Clean and disinfect (C&D) the bird exhibition areas and allow these areas to completely dry before restocking.

#### ***For Exhibit Visitors***

- If exhibitors or family members develop influenza-like illness or long-lasting conjunctivitis, consult a health care provider and a county public health official as soon as possible:
  - Inform the health care provider of close contact with birds.
  - Ill people should avoid all contact with birds until they are fever-free for at least 24 hours without the use of fever-reducing medications.



*Photos courtesy of: we-english.co.uk (front), Dr. Robert Czarniecki (back left), Tracy O'Brien (back upper-right), and Kecia O'Sullivan (back bottom-right)*



February 1, 2021

**Field Biosecurity Guidelines for State/County/City Personnel Entering Shell Egg Packing Facilities, Poultry Harvest Facilities, and Poultry Farms**

To: All California State/County/City Personnel

The winter migratory bird season is underway and with it comes the possible return of Avian Influenza (AI). Conditions are similar to those in Winter of 2015 when two strains (H5N8 and H5N2) of Highly Pathogenic Avian Influenza (HPAI) were detected along the Pacific Coast, in wild birds, backyard flocks, and in two separate commercial poultry flocks in California. The 2015 HPAI outbreak in the Midwest resulted in the death of nearly 50 million commercial egg layers and turkeys.

Two key factors make Winter 2021 similar to that of 2015:

- 1) A high number of HPAI outbreaks (H5N8 and other strains) in poultry and wild birds in several Asian countries. This is key as three of the major flyways (East Asia/Australasia, Pacific Americas, Central Americas) mix in Alaska where birds can swap AI viruses. Birds in the Pacific Americas Flyway then migrate through California.
- 2) California is experiencing a late wet season with less standing surface water, forcing birds to closely congregate at stopovers and making it easier for diseases to spread between birds.

Low Pathogenic Avian Influenza (LPAI) is endemic in wild waterfowl and the same factors that increase the risk for HPAI transmission are the same for LPAI transmission. This is a continual hazard every winter. The California Department of Food and Agriculture (CDFA) asks for your assistance and cooperation in preventing the introduction and spread of this devastating poultry disease by following some simple biosecurity precautions. With your help we can continue to provide a safe and healthy food supply for Californians. State, County, City, and private inspectors and auditors should adhere to the following:

- 1) When possible, conduct remote or virtual audits.
- 2) If in-person inspections or visits to poultry farms must occur:
  - a. Do not enter farms where eggs are hatched or poultry are raised if you have birds or live poultry at home.
  - b. Never visit any poultry farm within 72 hours of visiting another commercial poultry farm, egg or meat processor; after duck hunting or having had other exposure to wild migratory waterfowl; or visiting any backyard, school, feed



store, swap meet, live bird market, pet store, fair, veterinary clinic, zoo, bird hunt club, or other facility which has live poultry or birds.

- c. Always wash your vehicle including undercarriage and wheel wells before entering a farm/egg processing facility. A commercial car wash can be used for this purpose.
  - i. Park your vehicle in a designated area per the company's biosecurity plan or if there is none, try to park on cement or a paved area away from the production houses.
  - ii. Keep the inside of the vehicle clean and free of any organic material.
- d. Use good personal hygiene measures including freshly laundered clothes and showering before visiting a poultry farm or processing facility. Clothing that has been worn to premises with birds or live poultry should *never* be worn to another farm or processing facility without being laundered between visits.
- e. Never enter a poultry farm unless trained to apply and remove (don and doff) biosecurity clothing without spreading disease. If entering live bird areas, use clean, dedicated rubber boots or disposable plastic shoe covers, disposable coveralls, a mask, disposable gloves and a hair net.
- f. **ALWAYS follow all the biosecurity instructions of the commercial poultry farm/egg processing facility which may include: registering in a logbook, answering queries about bird and poultry premises visited previously, using company supplied protective clothing and footwear, footbaths, hand cleaning stations, tire/truck wash stations and other biosecurity measures.**

CDFA appreciates your efforts to protect poultry health in California on a daily basis. Remember, people, equipment, and vehicles can easily spread dangerous diseases from one location to another.

*For more information about biosecurity, please visit: [cdfa.ca.gov/go/poultrybiosecurity](https://cdfa.ca.gov/go/poultrybiosecurity)*

Sincerely,

Dr. Annette Jones, D.V.M.  
Director and State Veterinarian

**\_00\_ District Agricultural Association**

# INVOICE

Street Address  
City, CA Zip

**DATE:** January 15, 2021  
**INVOICE #** 1  
**FOR:** PHI

**Bill To:**

California Department of Food & Agriculture  
Fairs & Expositions Branch  
1200 N Street  
Sacramento, CA 95825

[illegible]

**THANK YOU FOR YOUR BUSINESS!**



## 2021 Big Fresno Fair

### Proposed Fair Activities



#### Dates:

Traditional fair dates would be: October 6 – 17 (12 day)

Proposed 2021 dates: October 7-17, 2021 (9 days)

Closed Tuesday & Wednesday – October 12-13

#### Times:

Weekdays: 4:00 pm-11:00 pm (2019 – 11:00 AM – 11:00 PM)

Weekends: 10:00 am-12:00 am (2019 – No change)

Monday: 10:00 am-11:00 pm (Senior's Day; same as 2019)



### **Horse Racing:**

7 Days (2019 – 9 days)

October 8-11 – Friday, Saturday, Sunday & Monday

October 15-17 – Friday, Saturday & Sunday

Post time will be 1:15pm daily

### **Admission Pricing:**

Adult: \$12.00 (2019 – No change)

Senior: \$8.00 (2019 – No change)

Child: \$8.00 (2019 – No change)

Season Pass: \$30.00 (2019 – \$38)

### **Parking Pricing:**

Premier (Chance Lot Only) \$15.00

Preferred (All Other Lots) \$10.00

(2019 – 1 small lot at Cedar and Ventura was \$5 and the Maple/Butler Lot was \$5)

### **Parking Lots:**

Chance Parking Lot

FOF/VIP Parking Lot

Butler Parking Lot



Infield Parking Lot

Hanoian's Lot

Maple/Butler Lot

Move all employee parking and dry stock parking to Maple/Butler. Do not rent the Chili's Lot. (Saves \$17,510)

### **Horse Racing Pricing:**

All prices the same as 2019 – No Change

First Floor – FREE

Reserved Seat - \$5

Box of 2 - \$336

Box of 4 - \$642

Box of 6 - \$928

Single Day Box Seats:

Box of 4 - \$28

Box of 6 - \$42

### **Discount Days/Promotions:**

- Kids Day – Thursday, October 7<sup>th</sup>
  - Kids 12 and under FREE all Day
- Senior Day – Monday, October 11<sup>th</sup>
  - Seniors 62 and Better Free





- Blood Drive – pre-fair promotion. Donating less BOGO tickets. Still discussing details.
- Pre-Sale Tickets at Save Mart
  - Working through details
- Golden Ticket Promotion
  - Working through details
  - Sell 2 lifetime passes for \$1,000
  - Passes are non-transferable
  - Limited quantity

### **Exhibits:**

- Junior Exhibits Building:
  - Happening in 2021
  - Possible combination with Home Arts
  - IDEAS
    - Chalk Paint Seminars
    - Pawn Stars
    - Antique Road Show
    - Market Place
- Home Arts:
  - Happening in 2021
  - Possible combination with Junior Exhibits
  - If combined then Volleyball can still continue
  - IDEAS
    - Chalk Paint Seminars
    - Pawn Stars
    - Antique Road Show
    - Market Place



- Agriculture Building:
  - Cost \$175,000 to produce
  - Taking 2021 off
  - IDEAS
    - Tree/Nut Show people having show in building during Fair
- Photography/Fine Arts:
  - Full building in 2021
- Floriculture/Gem & Minerals:
  - Will be combined in 2021 in the Floriculture building
- BINGO:
  - In Gem & Minerals Building
  - OPEN during the Fair
- Kids Town:
  - Will NOT have BIG exhibit in 2021
  - IDEAS
    - Extra Seating
    - Market Place with local items
    - GM/Chevy Sponsor Location

### **Livestock:**

- Normal Show Schedule for 2021
  - Moved the Market Goats to week 2
- NO Lambing
- YES to milking cows
- Auction
  - Virtual
  - Live



## **Commercial & Concessions:**

- Commercial:
  - Waiting on booth spacing
  - Will review 2019/2020 contracts
  - Commercial Space Fee

	Proposed	2019
Commerce Building (In-Line)	\$1,125	\$1,500
Commerce Building (Corner)	\$1,500	\$2,000
IC Building (In-Line)	\$1,125	\$1,500
IC Building (Corner)	\$1,500	\$2,000
(Grounds)/10' x 10'	\$1,350	\$1,800

- Concessions:
  - Looking at less concession stands
  - Guarantee reduction based on less days
  - To remain at 24% for all

## **Entertainment:**

- Paul Paul:
  - Need to look at more information
  - Possible Tribute Bands
  - Possible Booking Promoters to bring Entertainment
- Pavilion Stage
  - Community Shows during days
  - Tribute Bands during evenings



- Wine Garden
  - Community Shows during days
  - Bands during evenings
  - Space out seating
- Strolling Acts
  - Choose acts that “move” – Little Cowboys, Jeremy the Juggler, etc.
  - Small magic show with spaced seating