November 4, 2022

TO: Board of Directors

FROM: Lauri King, Chief Executive Officer

SUBJECT: Board of Directors Meeting

The November Board of Directors Meeting has been scheduled for **Tuesday, November 15, 2022, 3:30 p.m.** Please let us know if you will not be attending.

The following documents are enclosed:

1. November 15, 2022, Board Agenda
2. Regular Board Meeting Minutes of 9/27/2022
3. Check Register, Statement of Operations and Balance Sheet along with the Check Register Explanation Sheet will be forthcoming
4. Fairground and Community Resilience Centers Funding Letter
5. Fiscal Year 2022/2023 Fair Training Reimbursements Letter
6. State Rules Advisory Committee Applications Letter

If you have any questions, feel free to call the Office.

21st DISTRICT AGRICULTURAL ASSOCIATION
BIG FRESNO FAIR
1121 S. Chance Avenue, Fresno CA 93702 (559) 650-3247
Email: info@fresnofair.com Website: www.fresnofair.com

BOARD MEETING NOTICE

The Board of Directors of the 21st District Agricultural Association will be holding a regular monthly Fair Board meeting on
TUESDAY, NOVEMBER 15, 2022 at 3:30 p.m.
The Big Fresno Fair – Fresno County Historical Museum, 2nd Floor

Zoom Option - to participate follow this link.
https://us02web.zoom.us/j/7339943574?pwd=STljOEYzaUF6TzlNb09sVVFYaDM1dz09

Meeting ID: 733 994 3574 - Password: 1121
One tap mobile
+16699006833,,7339943574#,,,,0#,,1121#

MISSION STATEMENT

"TO PROVIDE QUALITY EXPERIENCES FOR THE COMMUNITY"
-CELEBRATE, EDUCATE AND HAVE FUN-

NOTE

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comments" portion and/or during the discussion of any particular item listed on the agenda.

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

AMERICANS WITH DISABILITIES ACT

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 21st District Agricultural Association Board or Committee meetings, or in connection with other The Big Fresno Fair ground activities, may request assistance at the Fair Office, 1121 S. Chance Ave., or by calling 559-650-3247, during normal business hours of 9:00 a.m. to 4:00 p.m. Monday through Thursday. Requests should be made one (1) week in advance whenever possible.

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[1] Persons with disabilities who may require accommodations to attend the meeting are requested to contact the Fair office at (559) 650-3247.
[2] Questions regarding agenda items should be directed to the Fair office at (559) 650-3247.
[3] Public notice required by Government Code – Section 11125(a) is available for viewing at www.fresnofair.com

The agenda for the regular meeting will consist of the following matters:

AGENDA

1. **CALL TO ORDER:**

2. **PLEDGE OF ALLEGIANCE:**

3. **INTRODUCTION OF STAFF AND GUESTS:**

4. **ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:**
Chuck Riojas, President; Terry Gonsalves, Vice President; Gary Chahil, Secretary/Treasurer; Linda Mae Balakian Hunsucker, Frank Flores, Jerry Pacheco, Annalisa Perea and Larry Salinas.

5. **CLOSED SESSION:**
Government Code - Section 11126(a) and (e)(2)

   a. Personnel Matter: 11126(a)
      1. CEO Hiring Contract Update

   b. Pending Litigation: 11126(e)(2)

6. **MINUTES:** (*Action by the Board*)

   a. Approve Board Minutes:

      1. Regular Board Meeting 09/27/2022

7. **ACKNOWLEDGE CONSENT AGENDA:** (colored pages) Item #19 thru Item #

8. **PUBLIC COMMENT:**

   Public comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under public comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

9. **PROGRAM REPORT:** *(Informational)*

   a. Sponsorships at the Big Fresno Fair

10. **EXECUTIVE STAFF REPORT:** (*Informational*)

   a. Report on Satellite Racing/Breeder's Cup
   b. Report on Interim Events
   c. Report on Fantasy of Lights
   d. Report on Compliance Audit

e. Report on 2022 Big Fresno Fair
f. Report on Friends of the Fair

11. **COMMITTEE REPORTS:** (*Informational/Action by the Board)*

a. Finance Committee

- Acknowledge September 30, 2022, Check Register in the amount of $845,646.91
- Acknowledge Statement of Operations dated September 30, 2022.
- Acknowledge Balance Sheets dated September 30, 2022.

12. **OLD BUSINESS:** (*Informational/Action by the Board*)

a. Discussion on Revenue Generating Ideas
b. Discussion on possible cashless options

13. **NEW BUSINESS:** (*Informational/Action by the Board)*

a. Request Approval for staff and Directors to attend the WFA Convention in Reno, Nevada, January 15-18, 2023.
b. Approve Bank Authorization/Delegation of Authority for 2023
c. Approve Worker's Compensation Insurance coverage for Board of Directors and Volunteers for the 21st District Agricultural Association, Big Fresno Fair, while performing volunteer work for the 2023 year.
d. Request approval to close Administration Office and Maintenance Department for 2023 on January 13th, February 17th, April 7th & 10th, May 26th, July 3rd, October 20th, November 20 - 22nd, December 14 - 31, January 2nd, 2024, and continue office closure on Fridays with a flex working from home schedule.
e. Discuss and approval Board Meeting Schedule and potential time change for 2023.
f. Discussion and action on Hall of Fame nominations for 2023

14. **CORRESPONDENCE:** *(Informational)*

a. Fairground and Community Resilience Centers Funding - F2022-07
b. Fiscal Year 2022/2023 Fair Training Reimbursements - F2022-08
c. State Rules Advisory Committee Applications - F2022-09

15. **MANAGER'S UPDATE:** *(Informational)*

16. **BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:**

17. **FOR YOUR INFORMATION:**
Next Board Meeting - January 24, 2023, 3:30 p.m.
No Meeting in December

18. **ADJOURNMENT:**

Item #19 thru Item #89 **ACKNOWLEDGE THE FOLLOWING SERVICE AGREEMENT FOR 2022 FAIR: EXPENSE AGREEMENTS**

Item #	19	22-092	10/07/22 to 10/16/22	Sade Champagne Washington Agrees to perform two (2) 30 minute sets each day during the 2022 Big Fresno Fair, Oct. 7-16.	$2,000.00
Item #	20	22-093	10/13/22 to 10/13/22	We Hunt Like Wolves Agrees to perform on the Save Mart Beer & Wine Garden stage on October 13th during the 2022 Big Fresno Fair.	$1,000.00
Item #	21	22-094	10/15/22 to 10/15/22	Margo Montoya/Force 'Em Band Agrees to perform on the Save Mart Beer & Wine Garden stage on October 15th during the 2022 Big Fresno Fair.	$900.00
Item #	22	22-095	10/13/22 to 10/13/22	Rule 34 Agrees to perform on the Craft Brew Stage on October 13th during the 2022 Big Fresno Fair.	$800.00
Item #	23	22-096	10/05/22 to 10/16/22	Rickster Unplugged Agrees to perform on the Food Truck Alley stage during the 2022 Big Fresno Fair, October 5-16.	$3,000.00
Item #	24	22-097	10/06/22 to 10/15/22	Rene Emilio Gomez Agrees to perform October 6-8th; and October 10-15th during the 2022 Big Fresno Fair.	$3,000.00
Item #	25	22-098	10/08/22 to 10/16/22	Mark Svetlik Agrees to perform on the Food Truck Alley stage October 8, 9 & 12 - 16th during the 2022 Big Fresno Fair.	$2,100.00
Item #	26	22-099	10/16/22 to 10/16/22	Carlos D. Duran Agrees to perform on the Save Mart Beer & Wine Garden stage on October 16th during the 2022 Big Fresno Fair.	$2,000.00

Item #	27	22-100	10/11/22 to 10/16/22	Gabriel Navia Agrees to perform three (3) sets each day October 11 - 16th during the 2022 Big Fresno Fair	$5,400.00
Item #	28	22-101	10/08/22 to 10/16/22	Juan Martinez Agrees to perform on the Mexican Heritage Patio stage and the Save Mart Beer & Wine Garden Stage each Saturday and Sunday of the 2022 Big Fresno Fair.	$800.00
Item #	29	22-102	10/05/22 to 10/16/22	John Pemberton Agrees to perform three sets each day of the 2022 Big Fresno Fair October 5-16th.	$6,600.00
Item #	30	22-103	10/16/22 to 10/16/22	Grupo Ruta 99 Agrees to perform on the Craft Brew Stage on October 16th during the 2022 Big Fresno Fair.	$1,000.00
Item #	31	22-104	10/16/22 to 10/16/22	Hillbilly Jazz Band Agrees to perform on the Save Mart Beer & Wine Garden stage on October 16th during the 2022 Big Fresno Fair.	$1,000.00
Item #	32	22-105	10/08/22 to 10/16/22	Grupo Klons Agrees to perform on the Mexican Heritage Patio stage each Saturday and Sunday of the 2022 Big Fresno Fair.	$3,600.00
Item #	33	22-106	10/12/22 to 10/12/22	Freedom Heartsong Agrees to perform on the Save Mart Beer & Wine Garden Stage on October 12th during the 2022 Big Fresno Fair.	$1,000.00
Item #	34	22-107	10/06/22 to 10/14/22	Edward Guzman Agrees to perform three (3) sets on October 6th, and 10 - 14th during the 2022 Big Fresno Fair	$2,100.00
Item #	35	22-108	10/05/22 to 10/16/22	Jimmy Becker Agrees to perform six (6) sets during the 2022 Big Fresno Fair, October 5-16.	$10,000.00

Item #	36	22-109	10/08/22 to 10/16/22	Bill Reiland Agrees to perform on the Food Truck Alley stage on October 8th & 9th and October 15th & 16th during the 2022 Big Fresno Fair.	$1,200.00
Item #	37	22-110	10/05/22 to 10/16/22	Ky Dobson / Wagon of Whimsy Agrees to perform four strolling acts each day of the 2022 Big Fresno Fair, October 5-16.	$9,900.00
Item #	38	22-111	10/05/22 to 10/16/22	J International Management Inc. Agrees to perform with a team of two strollers, three (3) - four (4) 45 - minute sets each day during the 2022 Big Fresno Fair.	$18,000.00
Item #	39	22-112	10/03/22 to 10/16/22	Samuel W. Kendall Agrees to provide grounds entertainment support for community stage and strolling grounds performers during the 2022 Big Fresno Fair.	$3,850.00
Item #	40	22-113	10/03/22 to 10/16/22	Marcel M. Torres Agrees to provide grounds entertainment support for community stage and strolling grounds performers during the 2022 Big Fresno Fair.	$3,850.00
Item #	41	22-114	10/03/22 to 10/16/22	Micheal L. Brown Agrees to provide grounds entertainment support for community stage and strolling grounds performers during the 2022 Big Fresno Fair.	$3,850.00
Item #	42	22-115	10/03/22 to 10/16/22	George Burnham Agrees to provide grounds entertainment support for community stage and strolling grounds performers during the 2022 Big Fresno Fair.	$3,850.00

Item #	43	22-116	10/03/22 to 10/16/22	Brice A. Mosher Agrees to provide grounds entertainment support for strolling grounds performers during the 2022 Big Fresno Fair.	$3,850.00
Item #	44	22-117	09/25/22 to 10/16/22	Priscilla Hinjosa Agrees to act as the assistant to the Commerce Builidngs manager, during the 2022 Big Fresno Fair.	$3,400.00
Item #	45	22-118	10/05/22 to 10/16/22	Ken McMeans Agrees to perform three (3) to four (4) 30 minute strolling sets each day of the 2022 Big Fresno Fair.	$9,000.00
Item #	46	22-119	10/05/22 to 10/16/22	William F. Harris Agrees to perform three (3) to four (4) 60 minute sets each day of the 2022 Big Fresno Fair.	$9,600.00
Item #	47	22-120	10/05/22 to 10/16/22	Robert Stuverud Agrees to perform three (3) to four (4) 30 minute strolling and/or stages sets each day of the 2022 Big Fresno Fair.	$9,900.00
Item #	48	22-121	10/05/22 to 10/16/22	Tina Marie Gassert Agrees to perform two (2) forty-five (45) minute shows on the Pavilion Stage.each night of the 2022 Big Fresno Fair	$16,000.00
Item #	49	22-122	10/05/22 to 10/16/22	Retha Crumpton/Gold Gulch Adventures Agrees to perform Gold Panning activities each day of the 2022 Big Fresno Fair.	$10,800.00
Item #	50	22-123	10/05/22 to 10/16/22	Brianne Crabtree Agrees to perform three (3) thirty (30) minute stage and/or strolling acts each day during the 2022 Big Fresno Fair.	$9,900.00

Item #	51	22-124	10/05/22 to 10/16/22	Louie Foxx LLC, Scott Thomas That's Entertainment Inc. Agrees to perform three (3) to four (4) forty-five (45) minute stage and/or strolling acts each day during the 2022 Big Fresno Fair.	$9,000.00
Item #	52	22-125	10/05/22 to 10/16/22	Jeremiah Johnston That's Entertainment Inc Agrees to perform three (3) to four (4) 30 - minute nighttime fire and LED light show juggling act each day of the 2022 Big Fresno Fair.	$10,200.00
Item #	53	22-126	10/08/22 to 10/16/22	Willard Roberson II Agrees to perform two (2) 30 - minute sets each Saturday on the Save Mart Beer & Wine Garden stage during the 2022 Big Fresno Fair.	$2,000.00
Item #	54	22-127	10/06/22 to 10/16/22	Margo Montoya Agrees to perform two (2) 50 - minute sets each day of the 2022 Big Fresno Fair.	$3,000.00
Item #	55	22-128	10/05/22 to 10/16/22	Patrick Contreras Violin on Fire Agrees to perform four (4) 30 - minute strolling and/or stage sets each day of the 2022 Big Fresno Fair.	$9,600.00
Item #	56	22-129	10/05/22 to 10/16/22	Stilt Circus, Inc. Agrees to provide two (2) stilt performers to perform three (3) 45 - minute strolling sets each day of the 2022 Big Fresno Fair.	$18,200.00
Item #	57	22-130	10/16/22 to 10/16/22	Way Out West Boxing, LLC. Agrees to perform two (2) hour professional boxing exhibition on the Pavilion Stage from 4 - 6 p.m. during the 2022 Big Fresno Fair.	$16,000.00

Item #	58	22-131	10/05/22 to 10/16/22	Francis Michael O'Connor Agrees to perform four (4) 30 - minute performances each day of the 2022 Big Fresno Fair.	$9,000.00
Item #	59	22-132	10/05/22 to 10/16/22	Dennis Forel Agrees to perform five (5) 30 - 40 minute strolling sets each day of the 2022 Big Fresno Fair.	$7,800.00
Item #	60	22-133	10/05/22 to 10/16/22	Bartell L. Noll All-Alaskan Racing Pigs Agrees to perform three (3) to four (4) pig races and two (2) to three (3) Pedal Puller races each day of the 2022 Big Fresno Fair.	$22,620.00
Item #	61	22-134	10/05/22 to 10/16/22	Geoffrey H. Miles Agrees to three (3) to four (4) 45 - minute stage or strolling acts each day during the 2022 Big Fresno Fair.	$12,600.00
Item #	62	22-135	10/05/22 to 10/16/22	Donald J. Banks Agrees to perform three (3) to four (4) 30 - minute strolling and/or stage sets each day of the 2022 Big Fresno Fair.	$10,200.00
Item #	63	22-136	10/15/22 to 10/15/22	Keysha Isler Keysha's Impromptu Band Agrees to perform two (2) 50 minute sets on the Save Mart Beer & Wine Garden Stage, Oct. 15th.	$1,200.00
Item #	64	22-137	10/05/22 to 10/16/22	Lanky's Corner Agrees to perform four (4) 45 - minute stage and/or strolling acts each day during the 2022 Big Fresno Fair.	$8,400.00
Item #	65	22-138	10/12/22 to 10/12/22	Shantel Perez Agrees to perform one (1) 50 - minute set on the Save Mart Beer & Wine Garden stage October 12th during the 2022 Big Fresno Fair.	$400.00

Item #	66	22-139	10/15/22 to 10/15/22	Lance Cardoza Agrees to perform a two (2) hour professional wrestling exhibition on The Pavilion Stage from 6 - 9 p.m. during the 2022 Big Fresno Fair.	$8,000.00
Item #	67	22-140	09/26/22 to 10/18/22	Andrew J. Rezendes Agrees to assume the responsibilities as the Official Livestock Photographer during the 2022 Big Fresno Fair.	$3,500.00
Item #	68	22-141	10/09/22 to 10/09/22	Charros of Rock, LLC The Outlaw Mariachi Agrees to perform two (2) 50 - minute sets on the Save Mart Beer & Wine Garden stage on October 9th during the 2022 Big Fresno Fair.	$3,500.00
Item #	69	22-142	10/14/22 to 10/14/22	James Clinton Davis/Stoneshiver Agrees to perform three (3) 45 - minute sets on the Save Mart Beer & Wine Garden Stage October 14th during the 2022 Big Fresno Fair.	$2,000.00
Item #	70	22-143	10/05/22 to 10/16/22	Capitol International Productions Agrees to provide 5 acrobats performing three (3) to four (4) 25 - minute sets each day during the 2022 Big Fresno Fair.	$15,000.00
Item #	71	22-144	10/01/22 to 10/18/22	Stephanie Murphy Agrees to provide Veterinarian Services for the Livestock and Fur & Feathers Departments during the 2022 Big Fresno Fair.	$8,000.00
Item #	72	22-145	10/11/22 to 10/11/22	Paul Rodriguez Agrees to perform on Tuesday, October 11th at 7:00 p.m. in the Paul Paul Theater during the 2022 Big Fresno Fair.	$3,000.00

Item #	73	22-146	10/03/22 to 10/17/22	Chad Martina Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,400.00
Item #	74	22-147	10/03/22 to 10/17/22	Garre Harms Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,000.00
Item #	75	22-148	10/03/22 to 10/17/22	Kenneth Guzman Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,000.00
Item #	76	22-149	10/03/22 to 10/17/22	Leonel Cardona Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,000.00
Item #	77	22-150	10/03/22 to 10/17/22	Samantha Jo Beckman Agrees to be Wardrobe attendant in the Paul Paul Theater during the 2022 Big Fresno Fair.	$275.00
Item #	78	22-151	10/03/22 to 10/17/22	Scott O'Leary Agrees to assume responsibilities as Production Manager, coordinating all aspects of headline concert prodution, during the 2022 Big Fresno Fair.	$10,000.00
Item #	79	22-152	10/03/22 to 10/17/22	Thor Artherton Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,800.00
Item #	80	22-153	10/03/22 to 10/17/22	Wesley Collins Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,000.00

Item #	81	22-154	10/03/22 to 10/17/22	James Horsfall Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$3,200.00
Item #	82	22-155	10/03/22 to 10/17/22	Chris Wojtylko Agrees to assume the responsibilities as Stage Crew for headline concerts during the 2022 Big Fresno Fair.	$4,400.00
Item #	83	22-156	10/08/22 to 10/16/22	Tim McFarland Agrees to provide services as Bugler for the 2022 Big Fresno Fair Horse Race Meet.	$1,800.00
Item #	84	22-157	10/05/22 to 10/16/22	Robert Rodriguez Agrees to assume the responsibilities as Operations Runner during the 2022 Big Fresno Fair.	$3,450.00
Item #	85	22-158	10/05/22 to 10/16/22	Christine Munson Agees to monitor, count and balance seller cash drops along with any other duties assigned by BoxOps management.	$2,500.00
Item #	86	22-159	10/05/22 to 10/16/22	Xpogo LLC Agrees to perform three (3) and four (4) 20 - minute performances each day of the 2022 Big Fresno Fair.	$21,650.00
Item #	87	22-162	10/05/22 to 10/16/22	Ambient Art Photography Agrees to be the Official Photographer of the 2022 Big Fresno Fair.	$9,000.00
Item #	88	22-163	10/12/22 to 10/12/22	Ros-Lynn Photographer Paul & Kristin Rutgliano Agrees to assume the responsibilites as the Livestock Photographer on Wednesday October 12th during the 2022 Big Fresno Fair.	$750.00

Item #	89	22-164	04/01/22 to 11/01/22	Cindy Suarez Agrees to assume the responsiubilites of the Agriculture - Horticulture Superintendent and Data Entry Assistant.	$7,000.00

Item #90 thru Item #98 **ACKNOWLEDGE THE FOLLOWING SPONSORSHIP AGREEMENTS FOR 2022 FAIR: REVENUE AGREEMENTS**

Item #	90	22-929-S	07/01/22 to 06/30/23	Save Mart Supermarkets Food Maxx Agrees to be the Officical sponsor for the 2022 Big Fresno Fair.	$90,000.00
Item #	91	22-933-S	10/05/22 to 10/16/22	Bluegreen Vacations Unlimited Inc Agrees to be an Official Sponsor of the 2022 Big Fresno Fair.	$6,500.00
Item #	92	22-934-S	10/05/22 to 10/16/22	Fresno Economic Opportunities Commission Agrees to be an Officical Sponsor of the 2022 Big Fresno Fair.	$7,500.00
Item #	93	22-935-S	10/05/22 to 10/16/22	American Ambulance Agrees to be an Officical Sponsor of the 2022 Big Fresno Fair.	$20,000 Trade Value
Item #	94	22-936-S	10/05/22 to 10/16/22	Alert-O-Lite Agrees to be an Official Sponsor of the 2022 Big Fresno Fair.	$8,000 Trade Value + Fair to pay $8,000
Item #	95	22-941-S	10/05/22 to 10/16/22	Community Health System Presidents Club Agrees to be a Sponsor of Live Horse Racing on Friday, October 7th durinhg the 2022 Big Fresno Fair.	$4,500.00
Item #	96	22-942-S	10/05/22 to 10/16/22	Aetna Inc. Agrees to be a Supporting Sponsor of Live Horse Racing and Seniors' Day on Monday, October 10th during the 2022 Big Fresno Fair.	$18,000.00

Item #	97	22-945-S	10/05/22 to 10/15/22	Welbe Health Agrees to be a Presenting Sponsor of Seniors' Day during the 2022 Big Fresno Fair.	$5,000.00
Item #	98	22-946-S	10/05/22 to 10/16/22	California Department of Public Health Agrees to be an Official Sponsor of the 2022 Big Fresno Fair.	$12,000.00

Item #99 thru Item#100 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENT FOR 2022: REVENUE AGREEMENT**

Item #	99	12/3/22	National Treasury Employees Union c/o Marcella Gutierrez 4974 N. Fresno St.,#193 Fresno, CA 93726	Christmas Party Commerce Bldg.	$3,228.00
Item #	100	12/17/22 to 1/1/2023	Hmongstory 40 Project c/o Lar Yang 2236 N. Fine Ave., #101 Fresno, CA 93727	Hmongstory 40 Project Commerce	$15,437.50

Item #101 thru Item #109 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2023: REVENUE AGREEMENTS**

Item #	101	2/4/23 to 2/5/23	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00
Item #	102	3/11/23	Johnny Contreras 320 W. Buckingham Fresno, CA 93705	Birthday Party Gem & Minerals	$470.00
Item #	103	4/15/23	Fresno County 4-H c/o Tracy Newton 550 E. Shaw Avenue Fresno, CA 93710	Fashion Review Table Mountain Rancheria Park	$100.00
Item #	104	4/29/23	Swerv United c/o Daniel Roache 10107 Cypress Glen Place Orlando, FL 32825	Car Show Carnival Lot Industry Commerce	$4,530.00

Item #	105	6/3/23 to 6/4/23	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00
Item #	106	8/5/23	Maria Bolanos 35267 13 1/4 Avenue Madera, CA 93636	Quinceañera Junior Exhibits	$4,074.75
Item #	107	9/9/23 to 9/10/23	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00
Item #	108	11/10/23	Malcolm Media P. O. Box 626 Clovis, CA 93613	Grape, Nut and Tree Fruit Expo Commerce Industrial Education Ag Building	$5,736.00
Item #	109	12/16/23	Certified Meat Products c/o Alexa Smith 4586 E. Commerce Avenue Fresno, CA 93725	Company Holiday Party Industrial Education	$2,671.00

Item #110 thru Item #112 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2024: REVENUE AGREEMENTS**

Item #	110	2/3/24 to 2/4/24	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00
Item #	111	6/8/24 to 6/9/24	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00

Item #	112	9/7/24 to 9/8/24	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00

Item #113 thru Item #115 **ACKNOWLEDGE THE FOLLOWING RENTAL AGREEMENTS FOR 2025: REVENUE AGREEMENTS**

Item #	113	2/1/25 to 2/2/25	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00
Item #	114	6/7/25 to 6/8/25	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00
Item #	115	9/6/25 to 9/7/25	California Gun Shows, LLC c/o Guy Meyers P.O. Box 729 Woodbridge, CA 95258	California Gun Show Industry Commerce	$5,176.00

Item #116 thru Item #124 **ACKNOWLEDGE THE FOLLOWING CONCESSION AGREEMENTS FOR 2022: REVENUE AGREEMENTS**

Item #	116	Twisted Masala c/o Amanda Vogel 6658 E. Cetti Avenue Fresno, CA 93727	Sale of Specialty Indian Food.	25% Fall Home Improvement Show
Item #	117	Country Fair Cinnamon Rolls c/o William & Ryan Madaus 42411 Windy Gap Dr Ahwahnee, CA 93601	Sale of cinnamon rolls, water, soda, and coffee beverages.	25% Fall Home Improvement Show

Item #	118	Fury c/o Marcel McAlister 2205 E. Peralta Way Fresno, CA 93703	Sale of chicken sandwiches, fries and drinks.	25% Fall Home Improvement Show
Item #	119	Richards Concessions Inc. c/o Kirk & Jamie Richards 969 Carolina Avenue Clovis, CA 93611	Sale of dippin dots and beverages.	25% Fall Home Improvement Show
Item #	120	The Original Soft Taco, LLC c/o Benny & Nina Martinez 7428 N. Wheeler Avenue Fresno, CA 93722	Sale of soft rolled tacos, water and sodas.	25% Fall Home Improvement Show
Item #	121	Intertribal Tacos c/o Leslie Cook 1272 Villa, #52 Clovis, CA 93612	Sale of tacos, indian tacos, pow wow tacos, quesadillas, burritos, water and sodas.	25% Fall Home Improvement Show
Item #	122	Kerribb Flava c/o Kerran & Flo Green 310 N. Arroyo Street Visalia, CA 93292	Sale of Jamaican food, water and sodas.	25% Fall Home Improvement Show
Item #	123	Lawson Concessions c/o Scott Lawson 1120 S. Parallel St. Fresno, CA 93702	Sale of Corndogs, Curly Fries, French Fries, Soda, Water	25% Fall Home Improvement Show
Item #	124	Sticky Rice on Wheels c/o Mye Simmavong 5364 E. Harvey Avenue Fresno, CA 93727	Sale of eggrolls, beef jerky, steak, fried/teriyaki chicken, noodles, papya salad, thai tea, sodas and water.	25% Fall Home Improvement Show

Item #125 thru Item #154 **ACKNOWLEDGE THE FOLLOWING COMMERCIAL AGREEMENTS FOR 2022 FAIR: REVENUE AGREEMENTS**

Item #	125	NorCal Unlimited 701 E. Lassen Ave., #241 Chico, CA 95973	Sale of Toys/Novelties, Jewelry, Wallets, Belts and Stickers	$6,580.00
Item #	126	Is It Real dba That's A Good Name P.O. Box 217 Ivanhoe, CA 93235	Sale of massaging gloves and wooden picture frames	$2,280.00
Item #	127	Janken Deck PO Box 221 Claremont, CA 91711	Sale of Jenken card game.	$1,690.00
Item #	128	Sabukana 3766 Gaviota Avenue Long Beach, CA 90807	Sale of custom sticker decals.	$2,455.00
Item #	129	California Highway Patrol 5179 N. Gates Avenue Fresno, CA 93722	Display of information	$1,572.00
Item #	130	King and Quees Things 1099 Edith Court Ceres, CA 95307	Sale of Shoe Charms	$2,289.00
Item #	131	International Boutique 39755 428 Road Oakhurst, CA 93644	Sale of Lamps & Bowls, Jewelry and Apparel	$5,180.00
Item #	132	Farm Fresh To You LLC 3050 Beacon Blvd., #100 West Sacramento 95691	Display of Farm Fresh Memberships	$1,723.00
Item #	133	Rainbow Polar Clean Air 7525 Pioneer Way, 101 Gig Harbor, WA 98335	Display and Sale of Rainbow Polar Air Cleaners	$1,690.00
Item #	134	Kwik Kerb/Boulder Designs 10046 Liberty Avenue Livingston, CA 95334	Sale of Hand-Carved Concrete Products	$5,010.00
Item #	135	Health Wrist Band USA 1452 N. Vasco Rd., #378 Livermore, CA 94551	Sale of Magnetic Jewelry	$1,720.00

Item #	136	Big Picture Educational Academy 1207 S. Trinity Street Fresno, CA 93706	School Informational Booth	$1,720.00
Item #	137	TalkRadio 1680 KGED 1901 E. Shields, #260 Fresno, CA 93726	Talk Radio Promotional Display.	$4,05.00
Item #	138	Mirtha Koder Guarantee Real Estate 3705 W. Beechwood Fresno, CA 93711	Informational Booth - Real Estate	$1,915.00
Item #	139	Eden's Pottery & Garden 1114 Rawson Avenue Sanger, CA 93657	Sale of Garden Pottery	$1,912.00
Item #	140	New York Life Insurance 205 E. River Park Circle Fresno, CA 93720	New York Life Insurance	$1,680.00
Item #	141	Navera LLC P.O. Box 13592 Bakersfield, CA 93389	Sale of Crystals, Candles & Jewelry	$1,723.00
Item #	142	Fun 4 a Day 3623 N. Verbena Drive Rialto, CA 92377	Walk on Water	$1,000.00
Item #	143	Fun 4 a Day 3623 N. Verbena Drive Rialto, CA 92377	Power Jump Bungee	$1,000.00
Item #	144	On Point Prints 35 Gettysburg Avenue Clovis, CA 93612	Sale of 3D Prints and Decals	$3,493.00
Item #	145	Randy's Pet Supply 2021 S. Sarah Street Fresno, CA 93721	Sale of Embroidered Pet Collars, Pet Tags and Assorted Pet Supplies	$4,750.00
Item #	146	Erod's Sports 268 E. Lynn Avenue Tulare, CA 93274	Sale of Sports Team Merchandise	$3,424.00

Item #	147	Central California SPCA 103 S. Hughes Fresno, CA 93706	Display of Animals for Adoption	$2,190.00
Item #	148	Bella's Collections 1101 Outlet Collection Way, Ste. 1230 Auburn, WA 98001	Sale of Crystals, Collectibles and Apparel	$3,373.00
Item #	149	Cowgirl Bling 24050 Avenue 200 Strathmore, CA 93267	Cowgirl Traveling Boutique	$1,690.00
Item #	150	Leon's Airbrushing 315 W. Lilac Avenue Reedley, CA 93654	Airbrush Art	$3,495.00
Item #	151	Lalo Art and Craft 380 S. Quince Avenue Exeter, CA 93221	Sale of Arts and Crafts Items	$4,061.00
Item #	152	Luis Betencourt 3750 S. Bentley Ave.,#3 Los Angeles, CA 90034	Sale of Personalized Mugs, Jewelery, Halo Hair Bands and Ponchos	$2,345.00
Item #	153	Paul's Products 5100 Porter Ranch Road Garden Valley, CA 95633	Sale of Non Stick Cookware	$1,650.00
Item #	154	W.G. Concessions 130 W. Avenue J-5 Lancaster, CA 93534	Footsie Wootsie	$1,500.00

On a motion of Director _____, seconded by Director _____and carried, the Board of Directors authorizes management authority to perform services regarding the Bank Authorization and Delegation of Authority:

Bank Authorization

The following individuals shall be authorized, individually, to deposit and withdraw funds of the 21st District Agricultural Association in an amount of $10,000 or less or any two of the following individuals may deposit and withdraw funds of the 21st District Agricultural Association in an amount in excess of $10,000, said funds being held with Central Valley Community Bank, for the Payroll, Operating, Premium, and Jr. Auction Accounts during 2023:

Payroll, Operating, Premiums, and Jr. Auction Accounts

Lauri King, Chief Executive Officer
Christina Estrada, AGPA

The following individuals shall be authorized to make wire transfer deposits to Central Valley Community Bank and telephone transfer deposits from the Fair's Operating Account of Payroll, Premiums, and Jr. Auction Accounts at Central Valley Community Bank during 2023:

Lauri King, Chief Executive Officer
Christina Estrada, AGPA

And each of the above listed employees must be bonded in an amount consistent with policy set for same by the Division of Fairs & Expositions.

RESOLUTION
DELEGATION OF AUTHORITY

Authorizes CEO Lauri King to execute Standard 213 Agreements up to $15,000 without further authorization from the Board of Directors. All such executed agreements; however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of delegation is authorized for a one-year period of time, 2023.

Authorizes CEO Lauri King to execute Rental Agreements up to $15,000 to use fairground facilities in accordance with the Food & Agriculture Code relating to the use of District and County Fairground Facilities and according to the regulations and policies recommended by the Board of Directors of the 21st District Agricultural Association and the Department of Food and Agriculture and to execute the rental agreements for use of fairground facilities without further authorization from the Board of Directors. All such executed agreements; however, are to be submitted to the Board of Directors for review at the subsequent meeting. The duration of delegation is authorized for a one-year period of time, 2023.

21st DISTRICT AGRICULTURAL ASSOCIATION, BIG FRESNO FAIR
PROPOSED 2023 REGULAR BOARD MEETING SCHEDULE

January	Tuesday, January 24, 2023, 3:30 p.m.
February	Tuesday, February 28, 2023, 3:30 p.m.
March	Tuesday, March 28, 2023, 3:30 p.m.
April	Tuesday, April 25, 2023, 3:30 p.m.
May	Tuesday, May 23, 2023, 3:30 p.m.
June	Tuesday, June 27, 2023, 3:30 p.m.
July	**No Board Meeting.**
August	Tuesday, August 29, 2023, 3:30 p.m.
September	Tuesday, September 26, 2023, 3:30 p.m.
October	*Fair Time:* Every day of the 2023 Fair, including the day before and the day after the Fair, if needed – 12 Noon. Fair Dates: October 4-15, 2023
	No Board Meeting
November	Tuesday, November 14, 2023, 3:30 p.m.
December	**No Board Meeting**

MINUTES
21ST DISTRICT AGRICULTURAL ASSOCIATION
BIG FRESNO FAIR
BOARD OF DIRECTORS MEETING
SEPEMBER 27, 2022 AT 3:30 PM

Please be informed that any member of the public has the right and is invited to participate during this public meeting and may address the Board either during the "Public Comments" portion and/or during the discussion of any particular item listed on the agenda. Public Comment is a right granted to the public. It is reserved for items that are not listed on the agenda, but under this Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to five (5) minutes per speaker and in accordance with state law, the Board will not comment or otherwise consider such public comment item for business until and unless such item has been properly listed on the agenda at a future meeting.

Items listed on the agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

ITEM #1. **CALL TO ORDER:**

The meeting was called to order at 3:30 p.m. by President Riojas. Those in attendance were President Chuck Riojas, Vice President Terry Gonsalves, Directors, Gary Chahil, Frank Flores, Jerry Pacheco, Annalisa Perea and Larry Salinas; Chief Executive Officer Lauri King, AGPA Christina Estrada, Events Coordinator Taylor Childers, Accounting Supervisor Cinnamon Howell, Satellite Supervisor Ruben Gastelo, past Director Gabriel Hernandez; John Alkire & Debbie Jacobsen with Friends of the Big Fresno Fair and Director Linda Mae Balakian Hunsucker called in.

ITEM #2. **PLEDGE OF ALLEGIANCE:**

Director Pacheco opened the meeting by leading the Pledge of Allegiance.

ITEM #3. **INTRODUCTION OF STAFF AND GUESTS:**

ITEM #4. **ROLL CALL OF DIRECTORS AND DECLARATION OF QUORUM:**

President Riojas called roll and a full quorum was declared.

ITEM #5. **CLOSED SESSION:**

Government Code - Section 11126(a)

1. Personnel Matter:

    a. CEO Hiring Contract Update

The meeting reconvened in open session, President Riojas reported out that a motion was taken MSP (Perea – Salinas) to accept the CEO contract with the two changes and pending legal approval.

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian-Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

ITEM #6. **MINUTES:** (*Action by the Board*)

A. Approve Board Minutes:

1. Regular Board Meeting 08/23/2022

MSP (Salinas - Chahil) to approve the Board minutes.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian-Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

ITEM #7. **ACKNOWLEDGE CONSENT AGENDA (COLORED PAGES) ITEM #19 THRU ITEM #261:**

MSP (Pacheco - Chahil) to approve the Consent Agenda. The vote was unanimous.

Director Salinas asked if item number 64 was year to year or just for 1 day. It was corrected to be a 1-day November 5, 2022.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian-Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

ITEM #8. **PUBLIC COMMENT:**

No public comment.

ITEM #9. **PROGRAM REPORT:** (*Informational*)

a. No Report This Month:

ITEM #10. **EXECUTIVE STAFF REPORT:** (*Informational*)

a. Report on Live and Satellite Racing:

Satellite Supervisor Ruben Gastelo reported that our handle is up $362,000 and commission is up $148,000. Reported that after the Fair Satellite Wagering would be moving back to the Butler facility and we will rent a tent for the Breeder's Cup in November. Director Flores asked why the numbers are looking so good this year, Supervisor Gastelo reported we are taking good care of our customers and when Tulare shut down their racing facility, we picked up customers. Director Pacheco asked where the Breeder's Cup would be, Supervisor Gastelo explained it would be over at the Butler facility.

Satellite Supervisor Ruben Gastelo also reported that live racing is going well, and we are excited to start horse racing. The Grandstand has been painted and is cleaned and ready for big days of racing. We have over 60 horses on site and expect to get most of the horses from Golden Gate next week once they stop racing. Our major concern is having enough mutual tellers for our meet. We created an incentive program for our tellers that work both weekends. If they work both weekends, we will compensate them with $125. We have also shipped in horses from Oregon and Washington which are new to our track. I recommend you checking out the paddock area, maintenance has repainted and reconditioned the paddock and have done a great job.

We added 400 tons of sand and 280 tons of organic material to the track. We are planning for more horses this year which means more races!

b. Report on Interim Events:

Event Coordinator Taylor Childers reported that we have a very busy November and December having over 40 events before the end of the year. The maintenance department is already getting plans together for post Fair. Also reported that numerous phone calls come in daily of people wanting to book events and we are turning them away as we are fully booked.

c. Report on Entertainment/Ticket Sales:

CEO King stated that our sales report shows Ice Cube as our number 1 show, followed by Dwight Yokam, Midland and Ladies Night Out. Sales are strong but we are a little disappointed in the sales for Dana Carvey and Phil Wickham. Discussions for 2023 are underway with our booking agent and we are looking at different options. Pre-sale admission continues to be very strong through Food Maxx, Save Mart, and O'Reilly's.

d. Report on Director's Responsibilities, Schedules, and Ticket Packages:

CEO King reported on the Director's ticket packages, going over the details that would assist the Board with the Fair, including opening and closing times and the schedule for events to attend. CEO King encouraged the Board to get involved in the Fair and to really take in the amazing things that we do here. Also reminded the Directors that our guests are our responsibility and that we want to be sure they are a good reflection of our team. Reported that staff meetings will be held daily at 2:00 p.m. in the Armory building, room 101.

e. Report on Opening Ceremonies:

CEO King reported that Opening Ceremonies will be at 2:30 p.m. in the Save Mart Beer & Wine Garden on Wednesday, October 5th. Invitations for your guests are in your ticket packet. Elected officials, Mayor Dyer, County and City Officials will be speaking as well as President Riojas. CEO King reported that back by popular demand we will be having Fair food favorites for our guests to enjoy after the ceremonies. We will also have some fun Fair decorations.

f. Report on Friends of the Fair:

Friends of the Fair CEO John Alkire reported that the museum has been very busy with events that Taylor has booked. The Armenian Community had a 2-hour YouTube interview showcasing their exhibit.

The job Fair was very successful for the Museum and we have 15 employees that are excited to be working in the Museum. We had a soft opening of the Art gallery and Alkire thanked Director Flores for attending and for his donations to the Friends of the Fair. New exhibits include the Italian Exhibit, the Jewish Exhibit, German from Russia, Fresno Bee wall, Art gallery downstairs, Fat Jacks Sign, Fresno Bee Sign, Luigi's Sign, John Lawson Memorial, and the new metal flowers in the Mexican Heritage Patio. We will hit over $100,000 in scholarships for the 4.0 & Above Program, 22 Bands are competing in the Band Review and the new Freezer Program in Livestock for buyers who spend over $10,000 will get a freezer donated by the Friends of the Fair. The deck tables are sold out and the Friends of the Fair are excited for the Fair and look forward to helping any way needed.

ITEM #11. COMMITTEE REPORTS: *(Informational/Action by the Board)*

A. Finance Committee:

- Acknowledge August 31, 2022, Check Register in the amount of $360,576.13:

MSP (Chahil - Flores) to approve the Check Registers. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

- Acknowledge Statement of Operations dated August 31, 2022:

MSP (Chahil - Pacheco) to approve the Statement of Operations. The vote was unanimous.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

- Acknowledge Balance Sheet dated August 31, 2022:

MSP (Flores - Pacheco) to approve the Balance Sheet. The vote was unanimous.

CEO King reported that we opened a money market account with Central Valley Community Bank, and we moved $5,000,000 into that account.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

ITEM #12. **OLD BUSINESS:** (*Informational/Action by the Board*)

a. Discussion on Revenue Generating Ideas:
CEO King requested to table this item until November.

ITEM #13. **NEW BUSINESS:** (*Informational/Action by the Board*)

a. Discussion and action by the Board on the Sales and Use Tax Allocation AB-1499:

CEO King reported that years ago CDFA worked to create a sales tax revenue stream from events on the Fairgrounds. We had the option to opt in to the 1499 program and prior to COVID we had not opted in because it takes away the overtime exemption from the Fair.

During COVID we opted in and got the funds but moving forward it is not financially beneficial. It is better for our Fair to take our overtime exemption. In February of 2022 we stopped the 1499 program and then in July F & E sent a memo that said you needed to renew or move out of the program. We were under the impressions that it was a year to year opt in but after getting the communications from F & E that was not the case. Therefore, it is management's recommendation that the Big Fresno Fair opts out of the 1499 program as of February 2022.

MSP (Flores - Salinas) to approve opting out of the 1499 program as of February 2022.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas	X		

b. Discussion and action by the Board on the Board Ticket Policy:

Discussion was held by the Board on which seat option was better for viewing the concert. CEO King indicated that tickets in the general seating would be better than tickets in the VIP side section. Director Perea and Salinas both questioned why this item was added to the agenda. Director Flores explained that the current number of 6 concert tickets was not enough to take care of guests and family. That the Board is working very hard and has for the past few years and that we need to be able to take care of our Family and guests and not tell them they cannot attend the concert. Director Salinas explained that he had concerns with raising the limit because it appears that the Board may appear self-serving with the number of tickets. Director Gonsalves mentioned that in the past the directors had received 10 tickets.

MSP (Flores - Gonsalves) to approve Option #1 which includes an additional 4 concert tickets for each show within the first 5 rows.

Roll Call Vote:

Director	Yes	No	Absent/Abstain
President Riojas	X		
Terry Gonsalves	X		
Gary Chahil	X		
Linda Balakian Hunsucker	X		
Frank Flores	X		
Jerry Pacheco	X		
Annalisa Perea	X		
Larry Salinas		X	

c. Discussion on possible Cashless Options:

This item will be tabled until the November meeting.

d. Discussion on Director's Room During Fair:

CEO King reported that the request was made at the last meeting to bring the concerts into the 2nd floor of the Museum. I'm currently working with the sound and video company to accomplish this; additionally, there will be a promotional video playing on the TV by the bar each night for the Directors and their guests.

ITEM #14. CORESPONDANCE: (*Informational)*

a. 2022 State rules Advisory Committee Meeting - F2022-06:

ITEM #15. MANAGER'S UPDATE:

Chief Executive Officer King reported on Sponsorships; Entertainment; New Projects and Improvements.

- CEO King reported that updates are coming weekly, and the Board thanked King for the weekly updates.
- CEO King reminded the Board that she, as the CEO is the designated spokesperson and should you get any inquires direct them to our communications department.

ITEM #16. BOARD RECOMMENDATION FOR FUTURE AGENDA ITEMS:

Director Perea would like to add reviewing Board policies. CEO King asked that we postpone this until our Board retreat and training in January.

ITEM #17. FOR YOUR INFORMATION:
Next Board Meeting - November 15, 2022, 3:30 p.m.
No Meeting in October

ITEM #18. ADJOURNMENT:

Respectfully Submitted,

Lauri King
Chief Executive Officer

Chuck Riojas, President
Board of Directors

cdfa
CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

October 25, 2022

F2022-07

TO: Network of California Fairs

SUBJECT: Fairground and Community Resilience Centers Funding

This letter is to provide you with an update regarding the Fairground and Community Resilience Centers program, the one-time General Fund allocation of $150 million from the Budget Act of 2021. The goal of the allocation is to improve both local fairground and other community resilience centers to enhance the state's emergency preparedness capabilities, particularly in response to climate change. Elements for the infrastructure improvements may include cooling and heating centers, clean air centers, and extended emergency evacuation response centers with community kitchens, shower facilities, broadband, backup power, and other community needs due to wildfires, floods, and other emergencies or climate events.

The Fairs and Expositions Branch (F&E) has received the allocation (resiliency funds). As stated in the budget language, $10 million was provided to the California Exposition and State Fair, $38 million will be used toward a competitive application process for projects on other community centers, up to $7.5 million may be used for administrative costs, and the remaining $94.5 million will be used for resiliency projects solely on facilities within the Network of California Fairs. Of the $94.5 million, CDFA has set aside $5 million for the completion of up to 28 Public Safety Power Shutoff (PSPS) projects throughout the Network of California Fairs. The PSPS projects include a facility assessment and installation of automatic transfer switches and docking stations for backup power connections.

To begin the process of awarding the remaining $89.5 million for fairgrounds, CDFA formed a committee with industry representatives to come up with criteria for selecting the fairgrounds. The committee included industry representatives from the California Fair Services Authority (CFSA), Western Fairs Association (WFA), California Construction Authority (CCA), California Office of Emergency Services (CalOES), California Department of Forestry and Fire Protection (CAL FIRE), and the California Department of Social Services (CDSS).

The criteria were carefully selected to align with the goal of the resiliency funds. The initial set of criteria included fairgrounds without physical property, fairgrounds with difficult accessibility, especially during emergency/evacuation events, fairgrounds in less climate resilient locations/fairgrounds at or below sea level, fairgrounds with property

size smaller than 33 acres, and fairgrounds not located in disadvantaged/severely disadvantaged communities. Furthermore, additional criteria included population reach, historical number of emergency/evacuation events served, and fairgrounds with past deferred maintenance (SB 5 and CS 6.10) projects. These criteria condensed the list to 15 fairgrounds:

Large Investments

- Northern Area – 3rd DAA Silver Dollar Fair
- Central Area – 24th DAA Tulare County Fair
- Central Area – 35th DAA Merced County Fair
- Southern Area – 28th DAA San Bernardino County Fair
- Southern Area – 50th DAA Antelope Valley Fair

Small/Extended Investments

- 4th DAA Sonoma-Marin Fair
- 10th DAA Siskiyou Golden Fair
- 12th DAA Redwood Empire Fair
- 13th DAA Yuba-Sutter Fair
- 18th DAA Eastern-Sierra Fair
- 24A DAA Kings Fair
- 26th DAA Amador County Fair
- 27th DAA Shasta District Fair
- 30th DAA Tehama District Fair
- Cal Expo

These selected fairgrounds were applied to a two-pronged approach: large investments and small/extended investments. The location of the fairgrounds is extremely important for the purpose of the resiliency funds; therefore, the large investments were selected on a regional basis: northern, central, and southern areas. The list of small/extended investments is a combination of fairgrounds that have potentially already received past deferred maintenance funding or need smaller improvements to make their facilities a resilient center. The list of 15 fairgrounds will undergo a facilities assessment to establish a scope of work, budget, and timeline which will assist in awarding the fairgrounds a portion of the allocation. The assessments do not guarantee that the fairgrounds listed above will be awarded funds. The fairgrounds and amounts awarded will be dependent on the information received through the assessments and the amount available for awarding. Once the assessments have been completed and submitted to F&E, F&E will review the assessments and announce to the industry the fairgrounds and amounts awarded.

Please note that there is still an opportunity to apply for the other community centers portion of the funding. For more information on the competitive application process and

upcoming dates, please visit the Fairground and Community Resilience Centers website.

If you have any questions/concerns regarding the Fairground and Community Resilience Centers program, please contact Mike Francesconi at (916) 900-5365.

Respectfully,

Mike Francesconi
Branch Chief

cdfa CALIFORNIA DEPARTMENT OF FOOD & AGRICULTURE
Karen Ross, Secretary

October 26, 2022

F2022-08

TO: Fair CEOs and Board Chairs

SUBJECT: Fiscal Year 2022/2023 Fair Training Reimbursements

The California Department of Food & Agriculture, Fairs & Expositions Branch (F&E) would like to announce the opening of the annual Fair Training Reimbursement Program for FY 2022/2023 and provide you with the program details that will allow the fairgrounds to be reimbursed for select training costs. There are no substantive changes to the past program's requirements. While we continue to encourage the fairgrounds to explore virtual and online training options to maximize your reimbursement funds, please be sure to get prior approval from F&E to ensure that the training options not listed below are reimbursable.

This training reimbursement is available for fair class sizes I through IV+ and includes District Agricultural Associations, County Fairs, and Citrus Fruit Fairs. The allocation amount is based on class size and shall focus on training for CEOs, staff, and board of directors. The types of training include fair fiscal management, facility operations, effective management skills, minimizing liability exposure, and animal disease transmission prevention.

F&E encourages the fair to utilize 100% of the eligible funds to enhance the training development of the fair staff and board members. Additional information on the Fair Training Allocation Program and the process of submitting the training reimbursement requests are below. The reimbursement form contains detailed instructions and provides navigable links to help fill out the different sections and tabs.

ELIGIBILITY

Includes all fairs class sizes I to IV+ that have a signed and completed FY 2022/2023 Fair Funding Allocation contract on file. Only training events that have occurred **after** the execution date of the agreement are eligible for reimbursements.

ELIGIBLE TRAINING EXAMPLES

- CFA Fall Managers Conference
- WFA Convention
- Strategic Planning

- Staff & Board of Director Trainings
- Event & Management Symposiums
- Eligible IAFE Events and Courses
- Training Supplies & Materials

TRAVEL REIMBURSEMENTS

All travel expenses sent in for reimbursement must be in accordance with the California Travel Reimbursement Guidelines set by the Department of Human Resources (CalHR) as described below. For more information regarding travel reimbursement guidelines, please visit CalHR Travel Reimbursements.

REIMBURSEMENT SUBMISSION PROCESS

The following information and documentation are required in order to process the request:

1. Submit and have your Base Allocation agreement executed before the date of your first reimbursable training event.
2. Complete the Training Reimbursement Request form. (See Attached)
3. Include a copy of the training event registration receipt.
4. Credit card statements **Will Not** be accepted in place of receipts for registration and airfare expenses.
5. Include the lodging receipt that indicates the daily lodging amount and the daily tax amount per room/per day. Please verify that the rate you are submitting for reimbursement is at or below the maximum daily lodging rate allowed as noted above or they will be adjusted accordingly on the reimbursement form.
6. For air travel and shuttle service, a detailed receipt must be included in the reimbursement request.
7. For mileage reimbursement, include the departure and destination locations and miles traveled. The mileage reimbursement rate is subject to change annually at the beginning of each year.
8. For meal and incidental reimbursements, please complete the Travel Detail section and include the trip departure time and date and the trip arrival time and date for each leg of your trip.

Send the completed reimbursement form and supporting documentation listed above via email to Kenneth.Anater@cdfa.ca.gov. Should you prefer to mail hard copies, please mail to the Fairs and Expositions Branch at 1220 N Street, Sacramento, CA 95814, Attention Ken Anater.

REIMBURSEMENT SUBMISSION DEADLINE

All reimbursement requests are to be postmarked or emailed by June 1st, 2023. All requests postmarked or emailed after June 1st, 2023, **WILL NOT** be reimbursed.

Should you have any questions or require further information, please contact Ken Anater by email or call (916) 900-5073.

Sincerely,

Mike Francesconi Branch Chief
Fairs & Expositions Branch

Enclosure: FY 2022-23 Training Reimbursement Form

FORM COMPLETION INSTRUCTIONS

Fair Training Information: Please complete this section with the requested fair and training information.

Training Registration Detail*: Please provide the name of the attendee(s) and the amount of their registration. **Training payment documentation required for reimbursement.**

Mileage Reimbursement: Enter in the year of travel, date of trip (or date range for a multi-day trip), the trip departure location, the destination location, and the mile driven on the trip. The form will calculate the amount of the reimbursement in the Total Mileage Cost field. Rates per mile for the final six months of 2022 are $0.625 and the rates for 2023 are TBD.

Lodging Fee Detail* Enter in the name of the establishment, the number of nights at the location, the daily room rate, and the taxes paid in each of the provided fields. **Itemized lodging receipts that include the name and address of the establishment, the name of the traveler, date(s) of lodging, the daily room rate, and the daily tax rate will be required for reimbursement.**

Meal Fee Detail If a meal is included in a conference fee, hotel expense, transportation cost such as an airline ticket, or otherwise provided, that meal shall not be claimed for reimbursement as a meal expense.

Travel Totaling Less Than 24 Hours:

Breakfast – May be claimed if trip commences at or before 6:00 a.m. (0600) and terminates at or after 9:00 a.m. (0900).
Lunch – May not be claimed.
Dinner – May be claimed if trip commences at or before 4:00 p.m. (1600) and terminates at or after 7:00 p.m. (1900).
Incidentals - May not be claimed on trips less than 24 hours.

Travel Totaling More Than 24 Hours:

First Day of Travel
Breakfast – May be claimed if trip commences at or before 6:00 a.m. (0600).
Lunch – May be claimed if trip commences at or before 11:00 a.m. (1100).
Dinner – May be claimed if trip commences at or before 5:00 p.m. (1700).
Incidentals - May not be claimed.

Last Fractional Day of Travel
Breakfast – May be claimed if travel terminates at or after 8:00 a.m. (0800)
Lunch – May be claimed if travel terminates at or after 2:00 p.m. (1400)
Dinner – May be claimed if travel terminates at or after 7:00 p.m. (1900)
Incidentals - May be claimed on each full day and at the end of 24 hour travel period.

Travel Detail: Enter in the time and date of the departure and arrival for each leg of the trip (e.g. to the event and from the event).

Transportation & Travel Detail*: Complete each of the applicable fields for transportation costs and other fees associated with the listed trip. **Itemized travel receipts must include the name of the traveler, the date(s) of travel, and the daily taxes or fees paid. Parking reciepts with dates corresponding to the travel claim must be included for reimbursement.**

Grand Total: These fields are automatically calculated based on the other amounts entered into the other fields of this form.

Authorizing Signature: An authorizing signature and date are required for submissin.

* All sections of the reimbursement form that have an asterisk must include proper documention for processing the claim. Unsupported reimbursement requests will be adjusted accordingly.

While email reimbursement submissions are preferred, please send hard copy claims to the follow address:

Eamil forms and suppoting documentation to: kenneth.anater@cdfa.ca.gov

CDFA Fairs & Expositions Branch
1220 N Street, Sacramento, CA 95814
Attn: Training Reimbursements

For questions, please call (900) 999-3000 to speak with the F&E Unit Training Coordinator.

cdfa
CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

October 28, 2022 F2022-09

TO: Network of California Fairs and Interested Parties

SUBJECT: State Rules Advisory Committee Applications

The California Department of Food and Agriculture (CDFA) State Rules Advisory Committee held its annual meeting on October 19, 2022. One of the topics discussed at the meeting was the Advisory Committee terms. Eight positions, including the Committee Chair position, have termed out this year and CDFA is currently accepting applications for new members or reappointment of existing members. Applicants for Committee Chair may be existing members or new applicants.

The committee is appointed by the Branch Chief of Fairs and Expositions Branch (F&E) and will be announced by December 31, 2022. The responsibility of the committee is to review the State Rules on an annual basis and make a recommendation for adoption to CDFA F&E. The Advisory Committee application is for a four-year term that would begin on January 1, 2023, and end on December 31, 2026. Applicants must be representatives of the fair industry and employed within California, each having awareness of the current requirements of livestock classification and/or current trends in still exhibits. The committee should be a balance of expertise in livestock, horse shows, small animals, and/or still exhibits. Each member of the Committee shall serve without compensation.

Please Note: once the new committee members have been selected for the new two-year term, F&E will be requesting volunteers from the committee to serve on a sub-committee to assist F&E with State Rules issues that may arise throughout the 2023 fair season. Three sub-committees will be formed to assist with large animals, small animals, and still-exhibit-related matters.

Should you, or an appropriate member of your team, be interested in applying to be considered for State Rules Advisory Committee, please fill out the attached application form and email it to Sofia Goss at sofia.goss@cdfa.ca.gov and F&E's Branch Chief, Mike Francesconi at mike.francesconi@cdfa.ca.gov by November 15, 2022. If you are interested in being considered for Committee Chair, please email Sofia Goss directly to be added to the list of interested applicants for Committee Chair.

Respectfully,

Michael J. Francesconi

Mike Francesconi
Branch Chief

CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

State Rules Committee Application

Name:_____

Address:_____ City:_____

State:_____ Zip code: _____

Phone Number:_____ Email:_____

Fairgrounds: _____ Fair Position: _____

Occupation:_____ Fax Number: _____

Fair Experience:

Animal/Specie Background:

Exhibit Background:

Agriculture Background:

Youth Organizations:

Would you like to serve on a sub-committee? If yes, select one option below:

- ☐ Small Animal
- ☐ Large Animal
- ☐ Still Exhibits